



<b>Job Title:</b>	<b>Park Maintenance Worker</b>		
<b>Department:</b>	Parks and Recreation	<b>Division:</b>	Parks
<b>FLSA Status:</b>	Non-Exempt	<b>Position Status:</b>	Full-Time
<b>Date Updated:</b>	12/20/2018	<b>Job Physical Level:</b>	Strenuous

**General Purpose:**

This position works as a team member of the Park and Recreation staff in the planning, maintenance and construction of new and existing Park and Recreation facilities.

**Essential Duties and Responsibilities:**

*The following duty statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. The City reserves the right to modify or change duties or essential functions of this job at any time.*

Operation of a variety of specialized equipment such as tractors, mowers, skid steers, backhoes, front-end loaders and dump trucks associated with the maintenance and construction of parks grounds and facilities. Frequent use of a variety of power tools to accomplish maintenance tasks.

Installs, maintains and troubleshoots irrigation systems including the repair and replacement of valves, timers, and pumps. Designs, develops, and installs new irrigation systems. Installation, maintenance of back flow prevention devices. Responsible for assisting in the winterization of irrigation systems. Also assist in the installation of and removal of water meters. Maintain water wells, pumps and assist in the testing of contaminates.

Construction of Park and Recreation capital improvements projects from dirt work to completion. Projects often include grading, leveling, landscaping, installation of irrigation, restrooms, picnic shelters and playgrounds. Plumbing, electrical, mechanical and construction skills are essential in the completion of these projects.

Application of noncommercial chemicals and fertilizers in the maintenance of parks grounds, landscaping, and forestry.

Performance of janitorial work in the maintenance and cleaning of buildings and facilities including disposal of trash, cleaning restrooms, and stocking supplies.

Performs mechanical repair and maintenance on parks equipment. Performs routine maintenance such as oil changes, lubrication of equipment, changing tires, and tune-ups. Performs welding activities associated with equipment repair, modification, and part fabrication. Responsible for documentation of maintenance records.

Assists with set up, operation, and shut down of a ski area including operation and maintenance of a poma lift including compliance with State Tramway requirements.

In the Winter months; performs duties associate with the operation and maintenance of the Gunnison Ice Skating facility under the direct supervision of the Parks Foreman and Rink Manager. Duties included facility maintenance, operation and maintenance of ice resurfacing equipment, installation and repair of dasher boards and rink advertising signage. Responsible for the building and maintaining of ice skating surfaces on three public skating areas.

Operation of park equipment associated with maintenance of the ball fields. Installs and repairs ball field amenities and other capital improvement projects.

Availability for on-call snow removal duties during off hours as required. Removal methods include plowing, snow blowing and shoveling.

Performance of playground, skate park and BMX inspections and records potential safety concerns. and performs necessary repairs.

Responsible for the accounting of Parks Department bills to Parks Foreman.

Reviews applications for seasonal workers to assist Parks and Recreation administrators in hiring process.

May attend special classes, meetings or school for training certifications on an as-needed basis.

**Other Duties and Responsibilities:**

May attend special classes, meetings or school for training certifications on an as-needed basis.

Performs other duties as required.

**Job Qualifications**

<b>Required Education and Experience:</b>	High school diploma or GED. Two seasons of a construction trade or field experience preferred. Previous experience as an irrigation technician preferred.
<b>Other Necessary Requirements:</b>	Valid Colorado Driver's License, possession of a CDL license is a plus however; a CDL can be obtained within the first 4 months of employment. Applicants must pass a criminal history check in order to be eligible for this position.

<p><b>Necessary Knowledge, Skills and Abilities:</b></p>	<p><u>Knowledge:</u></p> <p>English Language Comprehension - Requires the ability to listen to, read, understand and communicate the English language so that others are able to understand. This must be done both orally and in writing, at the level appropriate for the position held.</p> <p>Customer and Personal Service — Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.</p> <p>Extensive knowledge in the installation, repair, and maintenance along with the ability to independently troubleshoot problems with electrical, plumbing, irrigation, equipment, is ESSENTIAL.</p> <p>Knowledge of landscaping techniques, grounds keeping, forestry is helpful.</p> <p><u>Skills:</u></p> <p>Skill in building maintenance trades such as carpentry, construction, plumbing, and electrical systems preferred.</p> <p>Skill in operating a variety of heavy equipment is a plus.</p> <p>Skill in controlling operations of equipment or systems.</p> <p><u>Abilities:</u></p> <p>Ability to supervise seasonal employees is a must.</p> <p>Multilimb Coordination — The ability to coordinate two or more limbs (for example, two arms, two legs, or one leg and one arm) while sitting, standing, or lying down. It does not involve performing the activities while the whole body is in motion.</p> <p>Manual Dexterity — The ability to quickly move your hand, your hand together with your arm, or your two hands to grasp, manipulate, or assemble objects.</p> <p>Trunk Strength — The ability to use your abdominal and lower back muscles to support part of the body repeatedly or continuously over time without 'giving out' or fatiguing.</p> <p>Arm-Hand Steadiness — The ability to keep your hand and arm steady while moving your arm or while holding your arm and hand in one position.</p>
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	<p>Control Precision — The ability to quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions.</p> <p>Extent Flexibility — The ability to bend, stretch, twist, or reach with your body, arms, and/or legs.</p> <p>Static Strength — The ability to exert maximum muscle force to lift, push, pull, or carry objects.</p> <p>Near Vision — The ability to see details at close range (within a few feet of the observer).</p> <p>Problem Sensitivity — The ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.</p> <p>Stamina — The ability to exert yourself physically over long periods of time without getting winded or out of breath.</p> <p>Visualization — The ability to imagine how something will look after it is moved around or when its parts are moved or rearranged.</p>
<b>Working Conditions</b>	
<b>Work Environment:</b>	<p>The majority of this position’s duties are performed in an outdoor environment. The employee experiences daily exposure to weather elements and temperatures, motorized equipment operation, and local vehicle travel.</p> <p>The employee on a frequent basis may experience electrical, construction, and mechanical hazards associated with equipment and building maintenance, working at heights, and chemical hazards associated with the application of fertilizers and pesticides.</p>

<b>Physical Activities:</b>	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>This position frequently requires overtime due to snow removal, maintenance of ice rink, ball fields, special events.</p> <p>Ability to perform physical activities requiring continual walking, standing, and sitting. Ability to perform physical activities such as climbing, crawling, bending, stooping, and reaching.</p> <p>Ability to lift, carry, push or pull burdens weighing up to 80 pounds on a frequent basis.</p> <p>Ability to participate in and respond to routine conversation in person or via telephone, and distinguish equipment and building alarms and signals.</p> <p>Visual and physical capabilities required to operate grounds keeping equipment, vehicles, and other heavy and light motorized equipment.</p>
<b>Tools and Equipment Used:</b>	<p>Use hand tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers, or axes.</p> <p>Operate vehicles or powered equipment, such as mowers, tractors, twin-axle vehicles, snow blowers, chain-saws, electric clippers, sod cutters, or pruning saws.</p> <p>Water lawns, trees, or plants, using portable sprinkler systems, hoses, or watering cans.</p> <p>Prune or trim trees, shrubs, or hedges, using shears, pruners, or chain saws.</p>
<b>Supervision Received:</b>	
Works under the general supervision of the Parks Maintenance Foreman.	
<b>Supervision Exercised:</b>	
Trains and directs the work of seasonal part-time and temporary workers on a regular basis.	

**ACKNOWLEDGEMENT OF RECEIPT  
PLEASE SIGN AND RETURN TO HUMAN RESOURCES**

I, (print name) \_\_\_\_\_, acknowledge that I have received a copy of the current job description for the position of **Park Maintenance Worker** with the City of Gunnison. I understand the job description does not constitute an employment agreement between

