

City of Gunnison Special Event Permit Application

To be submitted to the City Clerks Office, at City Hall, 201 W. Virginia Avenue or at the Gunnison Community Center, 200 E Spencer Street in Gunnison, CO 81230

Phone: 970.641.8140 Fax: 970.641.8051

No later than ten (10) business days prior to the Proposed Event

Gunnison Farmers Market Same
Name of Applicant Sponsoring Agency (If Different than Applicant)

970.209.3122 OR 970.901.4181 PO Box 1472 Gunnison, CO 81230
Phone Number Address

manager@gunnisonfarmers Same
E-Mail Address market.com Cell Number

Type of Event: community event / farmers market

Name or Title of Event: Gunnison Farmers Market

Location and Description of the Event: located on the first block of E.

Virginia St from Main St to 1/2 block east + beyond the alley -
A weekly Farmers Market @ which foods, arts + crafts produced in CO
6/18/16 - 10/8/16 30-40 vendors From: 6 AM/PM to 3 AM/PM are sold.
Date of Event # of People Event Hours (including set up/take down)

Saturdays only

List any streets requiring closure as a result of the Event (Please be specific in regards to time making sure there is extra time before and after the event for clearing parked cars, set-up and clean-up): First block of E. Virginia Street
from Main Street to 1/2 block beyond alley

Times of actual street closure: From: 6 AM/PM To: 3 AM/PM

Route to be Traveled (Display on accompanying map): N/A

Unless exempted by the City, Businesses and Residents located adjacent to your event must be notified at least 7 days prior to the event - of any possible street closures, potential noise or traffic impacts. See last page of application for and example of a notification form.

Does the Event Involve Any of the Following? (Please check if applicable):

Liquor/ Beer Sale and/or Consumption? If yes, please contact the City Clerk 641-8140

✓ Yes - wine vendor

Sales of Any Kind of Product? If yes, please contact the Finance Department 641-8070

✓ Yes

Distribution of Handbills/ Flyers or Hanging of Banners? If yes please contact the Community Development at 641-8090

✓ Yes

Use of a City Park/ Pavilion? If yes, please contact the Parks Dept 641-8060

✓ Yes - IOOF Park

Music/ Entertainment? If yes, please describe: local bands, dancers, entertainers and/or chefs during market

✓ Yes

Animals/ Livestock? If yes, please describe: _____

NO

Use of Tents or Fencing Causing Ground Disturbance? If yes, please contact the Parks Dept 641-8060

NO

Open Flame Cooking in Booths or Trailers? If yes, contact Fire Marshal at 641-8153.

✓ Yes

Use of Port-a-Toilets? If yes, please contact the Parks Department 641-8060

NO

Pyrotechnic Displays? If yes, contact Fire Marshal at 641-8153.

NO

Will you Require:

✓ Water? If yes, for what use, amount needed and method of dispensing Used to fill buckets that secure tent legs. Obtained from hose attached to spigot in park storage unit (between restrooms). We provide hoses!

✓ Electricity? If yes, for what use, type needed and method of dispensing FOR sound system for entertainers + vendor needs such as cooking + refrigeration - We provide extension cords.

✓ Dumpsters/ Trash Cans? If yes, amount needed, type, time delivered/ picked up and location We have traditionally used the dumpster permanently located on the N. side of Virginia Street in the alley.

✓ Traffic Cones/ Barricades? If yes, for what use, amount needed, time delivered/ picked up and location We need 6 cones to put out our "NO PARKING" signs on Friday evenings. We also need 4 barricades to block the street to prevent cars from parking in or driving through the market area on Saturdays.

Additional Police/ Fire Presence? If yes, for what purpose, type needed, and time/ location NO

Have You Placed the Event on the Gunnison-Crested Butte Community Calendar (www.gcbcalendar.com)?

These have traditionally been kept by the park restrooms for the duration of the market season. Members of the Farmers Market board set-up + take these down.

**INDEMNIFICATION AND RELEASE PROVISIONS
FOR USE OF CITY OF GUNNISON FACILITIES AND RIGHTS-OF-WAY**

A. In consideration for being permitted to use the facilities and/or rights-of-way of the City of Gunnison, (hereinafter "City"), (insert name of person/entity seeking permission to use facilities and/or rights-of-way, hereinafter "Applicant") agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities and/or rights-of-way, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein or to the City rights-of-way, the City may deduct from any damage deposit the full amount of such damage, loss, or injury. Applicant further agrees that, if such damage, loss, or injury exceeds the amount of the damage deposit, Applicant will promptly reimburse the City for all costs associated therewith upon billing by the City.

C. In addition, in consideration for being permitted to use the facilities and/or rights-of-way, Applicant, on behalf of itself, and its officers, employees, members, and participants, hereby expressly exempts and releases the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

Cathy Vader
Signature of Applicant

Catherine Vader
Printed Name of Applicant

~~11/20/16~~ 1/20/16
Date

Dear Gunnison Business or Resident:

We, the Gunnison Farmers Market
(name of event organizer)

Will be conducting a community Farmers Market
(type of event)

On 17 consecutive Saturdays beginning June 8, 2016 - October 8, 2016
(date of event)

From 9:30 am - 1:30 pm
(time of event)

The anticipated impacts, including street closures, from the event include:

Street closure of the first block of E. Virginia Street from Main Street to 1/2 block east + beyond the alley. We close the street @ 6am on the morning of the market + it remains closed through the market + until our vendors are totally broken down. The market also features family friendly live entertainment for ~ 2 hours each Saturday.

If you have any comments or concerns regarding this event, please contact us at

970.901.4181 - Catherine Vadez
(contact information of event organizer)

AND the City of Gunnison at 970-641-8080. Thank you for your input.

(Notification form for adjacent businesses/residents)

For Internal Use Only

Approved:

City Clerk: ADH
Additional Comments: _____

Finance: BC
Additional Comments: _____

Community Development: SW
Additional Comments: _____

Fire Marshall: _____
Additional Comments: Keep 20' fire lane on E. Virginia

Park and Recreation: DA
Additional Comments: Please fill out Park permit & associated fees.

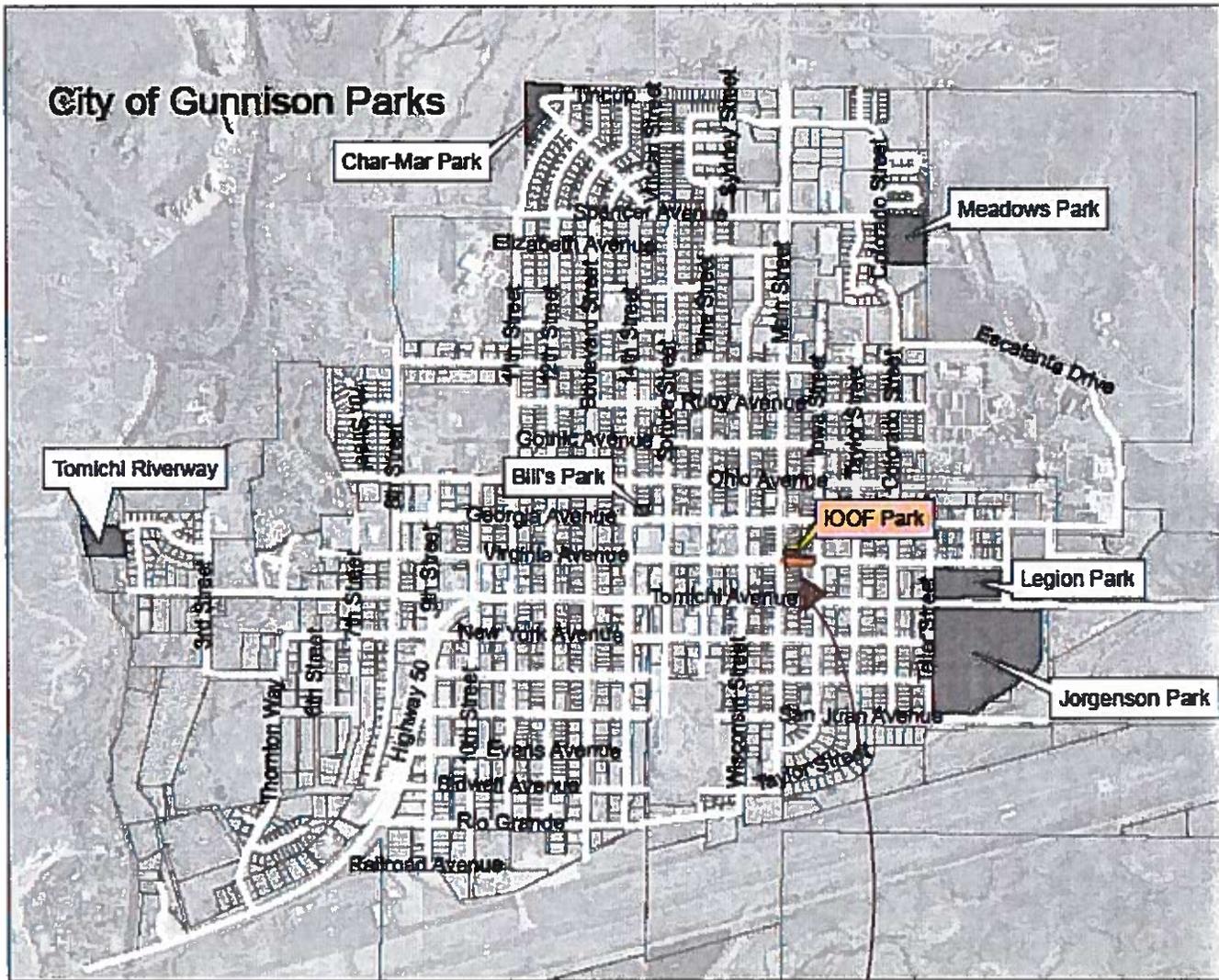
Police: KR
Additional Comments: _____

Public Works: TX
Additional Comments: _____

City Manager: DKA-2/24/16
Additional Comments: _____

It Guy M Comments: _____

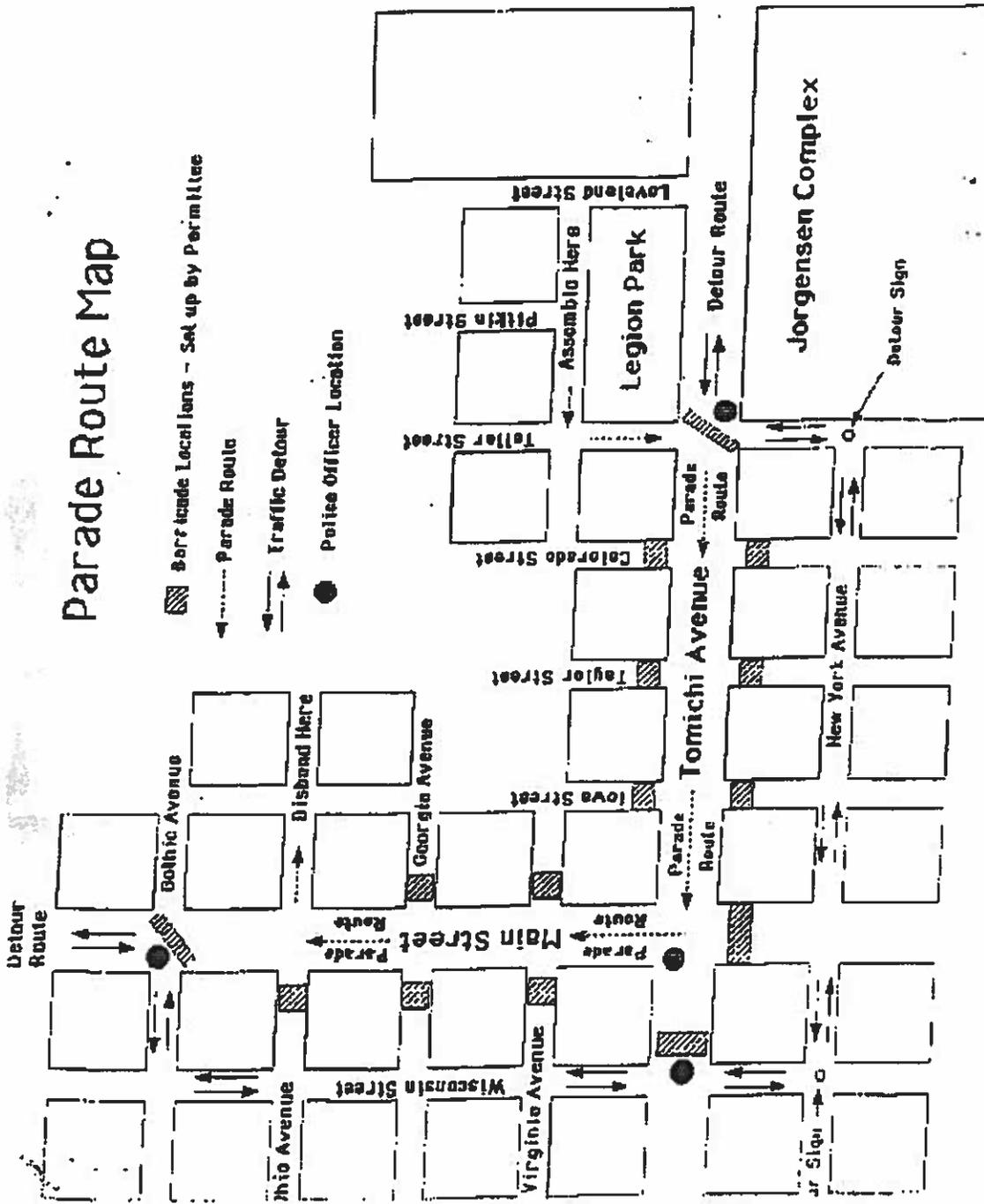
Council/ Mayor _____ Date: _____



Show on the Map the Location of Special Event

See Hightlighted Area

Parade Route Map



Not Applicable

