
INTEROFFICE MEMORANDUM

TO: CITY COUNCIL
FROM: CITY CLERK GAIL A. DAVIDSON
SUBJECT: MULTI-DAY SPECIAL EVENT PERMIT FOR GUNNISON FARMERS' MARKET
DATE: 2/26/2016

City Council:

Gunnison Farmers' Market Representatives will be present at the March 1st Work Session meeting to give Council an update on this year's proposed Market. They have submitted the required City Event Permit application.

Attached please find the 2016 Gunnison Farmers' Market Multi-day City Events Permit. The Farmers' Market is scheduled every Saturday, from June 18, 2016, through October 8, 2016, from 6am (set up) to 3:00pm, on the 1st three quarters of the 100 Block of East Virginia Avenue and the IOOF Park.

This event will take place on 4 or more consecutive and/or 4 or more days throughout the year, therefore, Council approval is needed for the multi-day permit. If Council concurs, action on the permit will be placed on the March 8th Regular Session agenda.

Staff has reviewed the application. Sales tax licenses are required for all vendors, the north-south alley must remain open for fire control access, the event sponsors are responsible for putting up and taking down the street barricades (which the City provides) and the barricades must be stored on the north side of the IOOF Park restroom while not in use. If any groups want to use the IOOF Park during the summer, they are to contact the Farmers Market group to work out access to and use of the Park. As you are aware, this event has been successful for many years and Staff feels it has been an asset to our citizens and visitors alike. If you have any questions, please feel free to contact me. Thank you.

Gail