



To: City Councilors  
CC: City Manager Ken Coleman  
From: City Clerk Gail Davidson  
Date: December 30, 2015  
Re: Annual Adoption of City Fees

Councilors:

City staff provides a variety of services to meet the needs and requests of our citizens. Since the City is a not for-profit entity, we provide those services without profit included. These costs cover labor, materials, and associated costs such as utilities or insurance that are needed to safely and efficiently provide the service

Some fees have seen an increase due to rising operational and maintenance costs. An example of this is the increase in rental and membership fees at the Jorgensen Hockey Rink. The collected fees were not covering the associated costs. Most of these increases were discussed with Council during the 2016 budget development process.

City Council adopts an annual resolution adopting the fees charged for City services. These fees do not include fees set by State Statutes or adopted and included in the Municipal Code, such as liquor/marijuana licensing fees. The adopted fee schedule is available to the public on-line and in City offices.

Attached is the proposed 2016 City Fees Resolution and a copy of the existing Resolution No. 1, Series 2015. Changes in the fees are highlighted in yellow on the draft 2016 Resolution.

If you have any questions regarding these fees please ask me or the respective Department Head. We will be happy to provide you with additional information.

Gail Davidson, City Clerk