



Memorandum

To: City Council
From: Ben Cowan
Date: 11/12/2015
Re: 2016 Budget Update

Summary change sheets documenting all changes that occurred since the presentation of the Staff Proposed Budget accompany this memo. I have also included the Grants and Contracts for Service cost center so you can see the results of the funding decisions you made on November 10.

For implementation of your strategic plan, the following projects have been included in the budget as appropriated amounts:

Downtown property acquisition for parking	\$250,000
Safe streets planning/preliminary design	\$66,000
Website overhaul	<u>\$20,000</u>
Appropriations	\$336,000

In addition, \$223,013 has been held in reserve to further work toward accomplishment of your strategic priorities. Some of the items for potential implementation in 2016 include:

Design standards for buildings under 50,000 sq ft	\$120,000
Year 1 implementation for sidewalk improvements in the non-motorized plan	\$54,742
Broadband middle mile/anchor institutions cash match	\$34,000?
Downtown/highway corridor tree evaluation and inventory by certified arborist	\$15,000
Downtown signage replacement	\$10,000
I.O.O.F. Park Redevelopment	\$??
Grant match for safe streets construction	\$??

If any of these projects move forward, a budget amendment will be required to withdraw from the strategic implementation reserve.

An ordinance to appropriate the proposed 2016 Budget of \$19,899,977 is also included. The staff recommendation is to pass the ordinance on first reading, with adoption on second reading during your December 8 meeting. The ordinance could be amended through budget adoption on December 8, if necessary.



2016 Consolidated Budget Summary

Fund	2016 Beginning Balance	Estimated Revenues	Interfund Transfers	2016 Available Resources	Net Budgeted Expenditures	Interfund Transfers	2016 Total Appropriations	2016 Ending Balance	%
General Fund:	3,793,750	6,989,642	0	10,783,392	7,459,848	177,409	7,637,257	3,146,135	41%
Special Revenue Funds:									
Conservation Trust Fund	23,045	42,217	0	65,262	31,500	14,167	45,667	19,595	43%
Ditch Fund	298,840	495,192	0	794,032	554,161	0	554,161	239,871	43%
Fiduciary Funds:									
Firemen's Pension Fund	2,161,829	209,130	0	2,370,959	198,000	0	198,000	2,172,959	1097%
Enterprise Funds:									
Electric Division	1,530,338	5,669,000	0	7,199,338	5,637,238	0	5,637,238	1,562,100	28%
Water Division	857,743	585,557	0	1,443,300	790,431	0	790,431	652,869	83%
Wastewater Division	1,153,085	1,068,664	0	2,221,749	1,368,834	0	1,368,834	852,915	62%
Refuse Division	838,760	539,912	0	1,378,672	920,292	0	920,292	458,380	50%
Communications Division	121,612	699,449	0	821,061	710,322	0	710,322	110,739	16%
Recreation Division									
Community Center	535,926	919,790	171,576	1,627,292	1,103,984	0	1,103,984	523,308	47%
Ice Rink	170,081	347,585	30,000	547,667	358,406	0	358,406	189,261	53%
Trails	130,121	27,743	0	157,864	35,498	0	35,498	122,366	345%
Other Recreation Improvements	818,642	642,395	0	1,461,036	60,000	50,000	110,000	1,351,036	1228%
Internal Service Fund:									
Fleet Management	36,581	389,888	40,000	466,469	429,888	0	429,888	36,581	9%
Total City Budget	12,470,353	18,626,164	241,576	31,338,093	19,658,401	241,576	19,899,977	11,438,116	57%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

General Fund	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	3,793,750			6,942,034	7,375,403	3,360,381	45.56%
Add 300 hours for temporary parks workers for weekend trash pickups					4,006		
Adjust Community Development Permits and Licenses				5,608			
	-	-	-	5,608	4,006		
Ending Balances per 11/10 worksheets	3,793,750	0	0	6,947,642	7,379,409	3,361,983	45.56%
Vendor Fee Reduction				56,000			
Redistribution of 25% for recreation				(14,000)			
Add Visitor Center pass-through of vendor fee					56,000		
Remove unused allocation of grants/contracts for service funds					(68,952)		
Add \$2,000 to City Council dues/travel for increased CML training					2,000		
Allocate 60% of increased Council expenses to utility funds					(1,200)		
Load estimated cost to purchase property for downtown parking					250,000		
Added estimate for City website overhaul					20,000		
	-	-	-	42,000	257,848		
Ending Balances per current worksheets	3,793,750	0	0	6,989,642	7,637,257	3,146,135	41.19%
Minimum Reserve Percentage (of otherwise unreserved fund balance)			40.00%				
Minimum Reserve Amount (of otherwise unreserved fund balance)			2,920,503				
Remaining Available for Appropriations			\$ -				

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Electric	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	1,530,338			5,669,000	5,636,744	1,562,594	27.72%
Allocate 41.17% of 60% of Council increased expenditures					494		
					<u>494</u>		
Ending Balances per current worksheets	1,530,338	0	0	5,669,000	5,637,238	1,562,100	27.71%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Water	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	857,743			585,557	790,183	653,117	82.65%
Allocate 20.69% of 60% of Council increased expenditures					248		
					248		
Ending Balances per current worksheets	857,743	0	0	585,557	790,431	652,869	82.60%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Wastewater	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	1,153,085			1,068,664	1,368,594	853,155	62.34%
Allocate 19.96% of 60% of Council increased expenditures					240		
					<u>240</u>		
Ending Balances per current worksheets	1,153,085	0	0	1,068,664	1,368,834	852,915	62.31%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Refuse	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	838,760			539,912	920,074	458,598	49.84%
Allocate 18.18% of 60% of Council increased expenditures					218		
					218		
Ending Balances per current worksheets	838,760	0	0	539,912	920,292	458,380	49.81%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Community Center	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	535,926			1,088,866	1,103,984	520,808	47.18%
25% of 25% of vendor fee reduction for pool maintenance				2,500			
				2,500			
Ending Balances per current worksheets	535,926	0	0	1,091,366	1,103,984	523,308	47.40%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Ice Rink	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	170,081			376,835	358,406	188,510	52.60%
25% of 25% of vendor fee reduction for rink maintenance				750			
				750	-		
Ending Balances per current worksheets	170,081	0	0	377,585	358,406	189,260	52.81%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Trails	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	130,121			27,493	35,498	122,116	344.01%
25% of 25% of vendor fee reduction for rink maintenance				250			
	-	-	-	250	-		
Ending Balances per current worksheets	130,121	0	0	27,743	35,498	122,366	344.71%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Other Recreation Improvements	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	822,867			631,895	110,000	1,344,762	1222.51%
Increase projected amount required for closing costs			4,225				
	-	-	4,225	-	-		
Ending Balances per 11/10 worksheets	822,867	0	4,225	631,895	110,000	1,340,537	1218.67%
25% of increased revenue from vendor fee reduction				14,000			
25% of recreation tax distributed to maintenance at pool/rink				(3,500)			
	-	-	-	10,500	-		
Ending Balances per current worksheets	822,867	0	4,225	642,395	110,000	1,351,037	1228.22%

**CITY OF GUNNISON
2016 BUDGET CHANGES**

Fleet Maintenance	Beginning	2015 Projections		2016 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	36,581			389,888	389,888	36,581	9.38%
Transfer from General Fund for scheduled replacement of a 1992 vehicle used for plowing and parks. Vehicle purchase				40,000	40,000		
	-	-	-	40,000	40,000		
Ending Balances per current worksheets	36,581	0	0	429,888	429,888	36,581	8.51%

**CITY OF GUNNISON
GENERAL FUND
EXPENDITURES**

01-4090 GRANTS & CONTRACTS FOR SERVICE

2014 Actual Expenditures vs. 2015 Estimated Expenditures	-28.3%
2015 Expenditures Under (Over) Budget	13,941
2015 Budgeted Expenditures vs. 2016 Budget Request	29.7%

Account	Description	2013 Actual	2014 Actual	Original Budget	2015 Revised Budget	Projected Year-end	2016 Budget
Sub-Total: Personnel		0	0	0	0	0	0
<u>New Grants</u>							
8101	Challenge Grants	0	0	3,000	3,000	3,000	3,000
8102	Youth Grants	1,000	628	1,000	1,000	1,000	1,000
		<u>1,000</u>	<u>628</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>Continuing Grants</u>							
8201	Chamber Holidays	2,000	2,000	2,000	2,000	2,000	2,000
8202	Cattlemen's Days	7,500	7,500	7,500	7,500	7,500	7,500
8205	Car Show	500	500	500	500	500	1,000
8207	Rotary (Kiwanis) Fishing Trnmnt	750	750	750	750	750	750
8208	Rotary Fireworks	6,500	7,300	0	0	0	0
8210	Gunnison River Festival	0	0	2,000	2,000	2,000	2,000
		<u>17,250</u>	<u>18,050</u>	<u>12,750</u>	<u>12,750</u>	<u>12,750</u>	<u>13,250</u>
					0		
<u>Contracts for Service</u>							
8301	Additional Contracts	7,850	0	1,810	1,810	1,810	2,000
8302	Safe Ride of Gunnison	4,176	4,000	4,000	4,000	4,000	4,000
8303	Gunnison Council for the Arts	15,000	16,500	19,100	19,100	19,100	25,000
8304	GV Animal Welfare League	1,000	1,000	1,000	1,000	1,000	1,000
8305	Adult & Family Educ Program	750	500	1,000	1,000	1,000	1,500
8306	GC Pioneer & Historical Soc	2,500	2,500	3,600	3,600	3,600	5,000
8307	Colorado Water Workshop	500	500	740	740	740	1,000
8308	Project Hope of Gunnison Valley	1,000	1,000	1,000	1,000	1,000	1,500
8309	Six Points Evaluation & Trng	2,500	2,800	3,400	3,400	3,400	2,500
8311	Gunnison Country Food Pantry	0	0	4,800	4,800	4,800	5,000
8312	Gunnison Nordic Club	750	750	1,000	1,000	1,000	1,000
8401	Visitor Center	13,500	13,500	13,500	13,500	13,500	56,000
8405	Public Farm Plan	5,355	2,861	0	0	0	0
8406	Art Innovation of the Rockies	0	0	1,800	1,800	0	0
8407	Community Builders Task Force	0	0	6,500	6,500	6,500	0
8408	GVH-Foundation	0	0	0	0	0	1,800
		<u>54,881</u>	<u>45,911</u>	<u>63,250</u>	<u>63,250</u>	<u>61,450</u>	<u>107,300</u>
					0		
<u>Other Grants</u>							
8800	Teen Programming	0	0	0	0	0	11,000
8801	Economic Development	11,867	2,000	20,000	20,000	7,859	20,000
8802	Gunn Housing Authority (IGA)	30,000	30,000	30,000	30,000	30,000	36,000
8803	Marijuana Education	0	0	0	0	0	11,000
		<u>41,867</u>	<u>32,000</u>	<u>50,000</u>	<u>50,000</u>	<u>37,859</u>	<u>78,000</u>
<u>Other Contracts for Service</u>							
8805	Gunnison Valley Animal Welfare Lea	0	125,000	0	0	0	0
8806	Rural Transportation Authority	7,804	0	0	0	0	0
8807	WSCU Marketing	0	10,000	10,000	10,000	10,000	10,000
8808	Senior Transportation	0	0	25,000	25,000	25,000	0
8809	Gunnison County-Whitewater Park I	0	0	15,000	15,000	15,000	0
9201	Gunnison County-Mosquito Control	0	0	0	0	0	20,868
		<u>7,804</u>	<u>135,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>30,868</u>
Sub-Total: Operations		122,802	231,589	180,000	180,000	166,059	233,418
Sub-Total: Capital Outlay		0	0	0	0	0	0
TOTALS		122,802	231,589	180,000	180,000	166,059	233,418

Comments:

This cost center is budgeted for use of 5% of Sales Tax receipts available to the General Fund.

01-4090 GRANTS & CONTRACTS FOR SERVICE

The Challenge Grant program has two categories, one which is open to applications annually on an on going basis. Grant requests are reviewed by a citizen committee and awarded by the City Council. The Continuing Category of this program is earmarked for those Challenge Grants which receive annual contributions based on program updates from the applicants. This distinction has resulted in a more streamlined process for those on-going events which generate strong visitor participation.

- 8101 Challenge grant requests received throughout year and reviewed by Challenge Grant Committee
- 8102 Grant program to assist with funding of youth activities throughout the community.
- 8103 Grant program to assist with landscaping City rights-of ways next to private property.

Contracts for Service are those budgeted amounts which are given to organizations within the community which provide services to residents and businesses which the City organization does not. Contracts for Service are decided upon by the City Council.

- 8301 Requests must be for a specific contracted service that directly affects the City of Gunnison.
Funding amount to be determined by council.
2013 Expenses - \$250 Preventative Advocacy Safety Awareness; \$2,000 Six Points Building
2014 Expenses - \$1,650 Region 10 Broadband
- 8404 Bike Safety Event - \$803 from Additional Contracts for Service; \$2,000 from other sponsors
- 8405 Public Farm Plan-City \$1,500; County \$1,500; WSCU \$1,000; Mountain Roots \$500; Region 10 Grant \$4,500
- 8801 2013 Expenses - Chamber-Spring Greenback Exchange \$2,000; WSCU Food Growers/Restaurants \$1,000; I Bar Gunny Fest \$5,000; GCB Tourism Assoc Grant Match \$8,334; Region 10 Ag Incubator Grant Match \$1,500 (Transferred to Triathlon \$4,500; Carvin Up Colorado \$1,650)
2014 Expenses - \$2,000 Chamber Spring Greenback Exchange; \$3,000 Whitewater Park-Grant Match
2015 Expenses - Late Night RTD Bus Service-\$4,859
- 8802 The Intergovernmental Agreement for the Gunnison Housing Authority has been funded out of Grants and Contracts for Service in past years.
- 8805 Intergovernmental agreement with GVAWL and Gunnison County to construct new shelter-postponed from 2013
- 8807 Assistance with marketing plan previously funded by WSCU Foundation