



Recreation Education Internship

Title: Recreation Education Internship

Position Description: The City of Gunnison Parks and Recreation Department is seeking a student intern to help coordinate and supervise our Summer Adventure Camp Program. This position requires continual public interaction and communication with parents and participants. The student intern will be responsible to supervise children, manage other camp counselors, develop work schedules, create daily curriculum and activities, track registration and participant schedules, budget revenues and expenses for the program, communicate with parents about various schedules and/or participant behavior issues.

Commitment Requirement: Internship will begin 5/14/2018 and continue until credit hour commitment has been met. After Credit hour commitment has been met, it is requested that the intern become a City of Gunnison Employee and complete the camp season until 8/24/2018.

Schedule Requirement: Intern will work Monday through Friday between the hours of 7:30am and 5:30pm. Schedules can range from 30-40 hours per week.

Credit Hour Requirement: Internships will be considered as laboratory courses, so the expectation is that the intern will spend 1,800 minutes (30 hours) working in the camp for each credit earned.

Compensation: \$11.18 per hour with a \$.53 bonus per hour worked at the successful completion of internship. Bonus is given at the end of the internship at the discretion of the supervisors. After credit hour completion, student is paid \$11.18/hour as an employee for the City of Gunnison.

Academic Requirement: Students will have the standing of Junior or Senior with a minimum grade point average of 2.000. Appropriate fields of study are: Recreation, Business, Kinesiology and/or Elementary Education preferred (others may be considered on a case-by-case basis). Internships can be tailored to meet the needs of the intern.

Experience Requirement: Hands-on experience working with children in a camp, school, or coaching environment. Minimum of 3 months of full time experience working with children 5-12 years old.

Physical Requirement: It will be necessary to perform physical activities requiring continual walking, standing, and swimming as well as physical recreational activities such as running, jumping, climbing stairs, crawling, bending, and reaching. Ability to lift items up to 50 pounds on a frequent basis. The work environment is changing and will range from indoor activities to outdoor activities in any weather condition.

Technical Skills: Organizational and planning skills, good written and oral communications skills and demonstrated computer literacy required along with the ability to work with elementary aged youth. Possession of First Aid and CPR certifications and a valid driver's license are required. Must be punctual and easy to contact by telephone.

Application Requirements: Submit a Cover Letter, Résumé, and City of Gunnison application (attached to this description). Application materials should be submitted to:

Ginny Baylor
City of Gunnison Recreation Coordinator
200 E. Spencer – Gunnison Recreation Center
Gunnison, Colorado
970.641.8434
gbaylor@gunnisonco.gov

A full background check will be completed and must be passed before Internship can begin

Application Deadline: Applications will be accepted until position is filled. Students will be required to meet WSCU internship requirements prior to submitting application to the City.