

**City of Gunnison
Finance Department
Internship Position Description**

Title: Economic Impact Analysis

Position Description: The City Council of the City of Gunnison adopted a new [Strategic Plan](#) on October 10, 2017. The new Plan includes a variety of strategic priorities that are geared to influencing the local economy in a positive way. To help the City assess the impact of its various economic impacts, the Finance Department is seeking an Economics, Accounting or Business student to develop recommendations that can help the City measure the impact of its Economic Development Grant Program, support of community events, etc., despite limited access to economic indicators specific for the City of Gunnison and the valley.

Academic Requirements: Students will have the standing of Sophomore, Junior or Senior with a minimum grade point average of 2.000. Appropriate fields of study are: Accounting or Business Administration (others may be considered on a case-by-case basis).

Technical Skills: Basic computing, prefer basic statistical background and familiarity with Microsoft products, including PowerPoint and Excel.

Application Requirements: Submit a letter of interest, résumé, City of Gunnison application (available at: www.GunnisonCO.gov), and a proposal to address the specific position. The proposal should include the objective(s) to be accomplished by the end of the internship; how it will be accomplished; and how achievement of the objective(s) will be measured. Previous interns are not eligible for this internship. Application materials should be submitted to:

Tammy Shelafo
City of Gunnison Human Resources Technician
P.O. Box 239
201 West Virginia (second floor)
641-8248
tshelafo@gunnisonco.gov

This is a competitive process. The City of Gunnison staff will review proposals and evaluate them for relevance to serve the City's needs. An interview is required.

Position Opens: January 15, 2018

Application Deadline: December 29, 2017, 5:00 p.m.

Credit Hours: To receive course credit, interns are expected to complete 112.5 hours for 3 credits (135 hours for students enrolled in the School of Business).

Wages: \$11.18 per hour up to 112.5 hours (135 hours for students enrolled in the School of Business). A \$0.53 per hour completion incentive bonus, payable at the end of the above assignment period, may be paid contingent upon successful completion of the project with a grade of "C" or better.