



# City of Gunnison Emergency Operations Plan

Adopted by the City of Gunnison City Council

February 28, 2012; Res. No. 3, Series 2012  
Date

This copy of the *City of Gunnison Emergency Operations Plan* was issued to:

Representative signature: \_\_\_\_\_

Date: \_\_\_\_\_

Issue #: \_\_\_\_\_ Disc – Hardcopy – Both (circle appropriate)

**This *Emergency Operations Plan* will be reviewed annually, and updated as needed, to ensure that it remains an effective, accurate emergency management tool.**

February 28, 2012 Final

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## ACRONYMS AND ABBREVIATIONS USED IN THIS PLAN

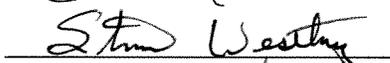
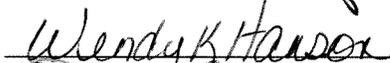
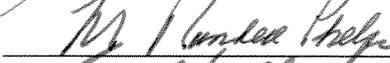
|         |  |
|---------|--|
| BLM     | Bureau of Land Management                      |
| CDEM    | Colorado Department of Emergency Management    |
| COG     | Continuity of Government                       |
| COOP    | Continuity of Operations                       |
| DTR     | Digital Trunked Radio                          |
| E-911   | Enhanced 9-1-1 system                          |
| EAS/EAN | Emergency Alert System/Emergency Alert Network |
| EMS     | Emergency Medical Services                     |
| EOP     | Emergency Operations Plan                      |
| EOC     | Emergency Operations Center                    |
| ESF     | Emergency Support Function                     |
| FEMA    | Federal Emergency Management Agency            |
| GCC     | Gunnison Communications Center                 |
| GVH     | Gunnison Valley Hospital                       |
| ICP     | Incident Command Post                          |
| ICS     | Incident Command System                        |
| IGA     | Intergovernmental Agreement                    |
| JIC     | Joint Information Center                       |
| LE      | Law Enforcement                                |
| MAA     | Mutual Aid Agreement                           |
| MAC     | Multi-Agency Channel (or Mutual Aid Channel)   |
| MACC    | Multi-Agency Coordination Center               |
| MCI     | Mass Casualty Incident                         |
| MOA     | Memorandum of Agreement                        |
| MSAG    | Master Street Address Guide                    |
| NIMS    | National Incident Management System            |
| NRF     | National Response Framework                    |
| PIO     | Public Information Officer                     |
| SAR     | Search and Rescue                              |
| SOP     | Standard Operating Procedures                  |
| UC      | Unified Command                                |
| WMD     | Weapons of Mass Destruction                    |

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SECTION 1 LETTER OF PROMULGATION, DISTRIBUTION AND ACCEPTANCE CITY OF GUNNISON EMERGENCY OPERATIONS PLAN

The attached document shall be known as the *City of Gunnison Emergency Operations Plan*. This *Emergency Operations Plan* is approved by Resolution 3, Series 2012 and hereby ordered published and distributed. All City departments (see below) and personnel are directed to accept their respective responsibilities as outlined in this plan, including organizational planning and training necessary to implement the plan when required. Additionally, Gunnison Valley Hospital and Gunnison County Emergency Management are designated signatories under the provisions of the Emergency Management MOA, Resolution 3, Series 2000 between the City of Gunnison and Gunnison County.

This *Emergency Operations Plan* has been distributed to the following officials/departments for their respective use during operational situations as well as for planning and training purposes. Additional copies of this plan are available upon request from the Fire Marshal. Recipients of copies of this plan are required to sign for their copy.

| <b>Office</b>                                      | <b>Signature and Date</b>  |
|--|--|
| City Council                                       |  02/29/12                    |
| City Manager                                       |  2/29/12                     |
| City Clerk   |  Nail A Davidson 02/29/12   |
| City of Gunnison Director of Community Development |  Steve Westing 2.29.12     |
| City of Gunnison Director of Finance               |  Wendy K Hanson 3/1/12     |
| City of Gunnison Director of Parks and Recreation  |  Stan Cristof 3/1/12       |
| City of Gunnison Director of Public Works          |  Tex Bradford 3/1/12       |
| City of Gunnison Chief of Police                   |  Matt Shover 3/2/12        |
| Gunnison Fire Department                           |  James A Miller 03/01/2012 |
| Gunnison Valley Hospital                           |  Mr. Ronald Hoge 3/2/2012  |
| Gunnison County Emergency Management               |  Scott Mall 03/01/12       |



### SECTION 3                      LEGAL AUTHORITY - STATUTES, LEGISLATION, RESOLUTIONS

The legal authority for emergency/disaster plans can be found in the following:

Federal:

- *Robert T. Stafford Disaster Relief and Emergency Assistance Act* 93-288 May 1974; and as amended to 106-390 October 2000.
- The *Homeland Security Act*, 2002, Consolidating the Federal Emergency Management Agency (FEMA) into the Department of Homeland Security
- The *Post-Katrina Emergency Management Reform Act*, 2006, Overhauling the Federal Government Approach to Managing Preparedness at a Federal Level

State:

- *Colorado Disaster Emergency Act of 1992*, 92-36 (§24-32-2100) and as amended.
- Article XXX of the *Colorado Constitution*, which asserts powers reserved to this City as a Home Rule Municipality.

Local:

- Adoption of this *Emergency Operations Plan*, City of Gunnison Resolution 3, Series 2012
- *Intergovernmental Agreement for Emergency Management*, adopted by the City of Gunnison June 28, 2005, Resolution #23, Series 2005
- Memorandum of Agreement of Mutual Aid, Resolution #3, Series 2000, between all jurisdictions in Gunnison County and the City of Gunnison
- Resolution #2, Series 2006, adopting the National Incident Management System (NIMS) by the City of Gunnison.

Where appropriate, guidelines and information from the National Incident Management System and National Response Framework were incorporated into this *Emergency Operations Plan*.

## SECTION 4 GOALS AND PURPOSE

The goal of this plan is to make the city safer for citizens, visitors and emergency service workers. With this goal in mind, the purpose of this plan is to establish the framework to handle emergency situations, through proper training, mitigation and preparation.

This plan provides general guidelines and principles for managing and coordinating the overall response and recovery activities before, during and after major emergencies and disasters that affect the city.

The State Emergency Operations Plan (2010 and as amended) and the *Gunnison County Emergency Operations Plan* are hereby adopted by reference and incorporated into this *City of Gunnison Emergency Operations Plan*. It is not the purpose of this plan to replace or countermand existing policies and procedures of emergency service agencies, other governmental entities or any state or federal laws.

Recognized Emergency Action/Operation Plans for other entities in the City of Gunnison:

- Gunnison/Crested Butte Regional Airport
- RE-1J School District
- Western State College
- Gunnison Valley Health Services

**As with all plans of this type, this emergency plan is a tool, and should be used as a guide. It is not possible to cover every possible situation that may arise, and as such, this plan should be viewed with that in mind.**

## EMERGENCY MANAGEMENT POLICIES

1. This *Emergency Operations Plan* has been developed in accordance with the requirements for local emergency planning established under the State of Colorado Disaster Emergency Act of 1992 and also meets the requirements of other state and federal guidelines for local emergency management plans and programs.
2. The contents of this plan are intended to provide a basis for the coordinated management of the types of emergencies and disaster events that may occur in the city. All City departments, organizations, agencies and special districts in the city are encouraged to develop and maintain Continuity of Government (COG) / Continuity of Operations Plans (COOP) as defined in the National Incident Management System (NIMS) and the National Response Framework (NRF).
3. The duties of **Emergency Manager** shall be assigned to the City of Gunnison Fire Marshal and the City of Gunnison Police Captain. The Emergency Manager is responsible for regularly scheduled plan updates and revisions and for developing a training and exercise program to familiarize county, municipal and other emergency officials with provisions of the plan (including volunteer organizations, news media, and appropriate private sector organizations).

## SECTION 5 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

1. While most incidents are generally handled on a daily basis by a single jurisdiction at the local level, there are important instances in which successful domestic incident management operations depend on the involvement of multiple jurisdictions, functional agencies, and emergency responder disciplines. These instances require effective and efficient coordination across this broad spectrum of organizations and activities. The NIMS uses a systems approach to integrate the best of existing processes and methods into a unified national framework for incident management. This framework forms the basis for interoperability and compatibility that will, in turn, enable a diverse set of public and private organizations to conduct well-integrated and effective incident management operations. It does this through a core set of concepts, principles, procedures, and organizational processes, terminology, and standards requirements applicable to a broad community of NIMS users.
2. A Nationally recognized **Incident Command System (ICS)** as outlined in the National Incident Management System, NIMS, is the adopted method and organizational structure for managing emergency response and recovery operations in the city. In larger incidents, the ICS structure will be extended and supported by activation of the **Gunnison County Emergency Operations Center (EOC)** (see Appendix B), located in the Gunnison County Public Safety Center at 510 East Bidwell Avenue. The EOC will be staffed to serve as the coordination point for supplemental resources, intergovernmental assistance, as well as some long-term planning and recovery activities. The ICS principles are nationally accepted for addressing all types of hazards and for integrating multiple agencies, jurisdictions and disciplines into a coordinated relief effort. The ICS was formally adopted/accepted by all emergency response organizations in Gunnison County 12/07/88, revised 12/04/00. NIMS was adopted by all jurisdictions in Gunnison County in 2006.
3. Through IGAs, MOAs, and past experience, large incidents in the City of Gunnison are generally managed under a Unified Command (UC) structure, as a part of the ICS.
4. From an operational perspective, and as outlined by the ICS and NIMS, in order to maintain maximum effectiveness and functionality, staffing of the Incident Command System (ICS)/Incident Command Post (ICP) should be restricted to those directly involved in the operational aspect of the incident. Most support functions – long term planning, finance of support operations, resource procurement, inter-governmental decisions, and recovery planning should be relegated to the EOC. The presence of persons not directly involved in the operational phase of the emergency creates unnecessary distractions, confusion and dysfunction, diminishing the effectiveness and ultimately the safety of the operation. Under ICS, the IC/UC has the authority to grant or deny access to the ICP in order to maintain functional integrity of the operation.
5. For the purposes of this Plan, it is assumed and expected that personnel of all emergency response agencies and support organizations in the city have completed the required NIMS course. It is further assumed and expected that the various levels of management in each agency and organization has completed the level of ICS training appropriate to their respective rank or function.

## SECTION 6            CONCEPT OF OPERATIONS

1. The City of Gunnison is responsible for emergency response operations in the city limits.
2. The *City of Gunnison Emergency Operations Plan* will be utilized in a primary role.
3. Disasters and large-scale emergencies are rarely confined to one jurisdiction and a multi-jurisdictional effort will be required to effectively manage most major incidents. Accordingly, emergency plans and exercises should incorporate procedures for integrating the city resources with those of Crested Butte, Mt. Crested Butte, Gunnison County, private and volunteer organizations, and state and federal governments.
4. The existing mutual aid arrangement (September 20, 2000), allows for the sharing of resources by and between City of Gunnison, Gunnison County, Hinsdale County, the Town of Crested Butte, and the Town of Mt. Crested Butte (see Appendix M).
5. Agencies not normally considered being emergency response agencies (public works, educational institutions, volunteer organizations) are also assumed to have in place appropriate mutual aid agreements, as well as ensuring updates of these agreements as appropriate.
6. Assessments of emergency field conditions by the designated Incident Commander may be forwarded to the Emergency Manager, City Manager, City Management Staff and City Council, and certain personnel can be advised to report to the City EOC.
7. “Routine” emergencies will be managed in the field under the ICS structure. As an emergency escalates, ICS remains in place, but is extended to the broader emergency management network within the EOC to help support ICS and to carry out the additional functions that are needed (e.g., damage assessment, coordination of outside agencies and volunteers, intergovernmental relations, etc.). Activation of the EOC is particularly important when needed resources are scarce or when multiple requests for similar resources are generated from the field.
8. In accordance with the NIMS, the NRF and the State of Colorado Emergency Operations Plan, the Emergency Support Functions (ESF) will be utilized in this plan. See Appendix A – ESF Definitions.
9. The **Colorado Division of Emergency Management (CDEM)** is available 24 hours a day to provide advice and technical assistance to the City and to provide state resources or coordinate other supplemental assistance in support of local emergency management actions. **(303)-279-8855**. See Appendix J for additional contact information.
10. A formal declaration of a disaster by the Gunnison City Manager may be required as a precondition of some forms of state assistance or to expedite state assistance. CDEM is also responsible for processing requests for state and federal disaster assistance. It should be noted that response and recovery operations are the responsibility of City of Gunnison. Outside funding assistance is not guaranteed even if a formal disaster declaration is issued by the City Manager.

## SECTION 7 DESIGNATED ROLES AND RESPONSIBILITIES

The following City entities have the listed responsibilities relevant to emergency operations. These responsibilities link to the State Emergency Operations Plan via the Emergency Support Functions (ESF) as listed in Appendix A. The appropriate ESF(s) is/are noted with each position. More than one ESF may be assigned to a position, and the same ESF may be assigned to several positions as duties overlap.

### **City Council – ESF 7, 14, 15 (see Appendix A and H)**

1. Approve City resources and funds for disaster or emergency purposes.
2. Issue official orders or resolutions regarding population protection or temporary social restrictions, such as evacuation orders, establishment of curfew, and enactment of price controls.
3. Develop and maintain the Continuity of Government and the Continuity of Operation Plans.
4. Ensure the ability to manage response and recovery support operations using command and management principals as outlined in the NIMS.

### **City Manager – ESF 7, 14, 15 (see Appendix A and H)**

1. Issue and forward formal declaration of a city emergency or disaster to the Governor's Office (through CDEM) for the declaration of a state of emergency in the City of Gunnison.
2. Coordinate, commit and direct City government activities in support of emergency or disaster response and relief efforts.
3. Issue directives to City departments and personnel regarding changes in normal duties/work schedules, temporary reassignments, and employment of temporary workers, as needed.
4. Act as the intergovernmental liaison and initiate formal requests for outside assistance from other local jurisdictions.
5. Designate an emergency Public Information Officer (PIO) for the City and establish procedures for coordinated and consistent releases of disaster related information to the media and the public.
6. Establish communications with Colorado DEM for purposes of providing situation reports and forwarding requests for state assistance.
7. Develop and maintain Continuity of Government and the Continuity of Operations plans.
8. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
9. Approve City resources and funds for disaster or emergency purposes.

**City Attorney – ESF 15**

1. Provide legal counsel and assistance to City Council and other City officials before, during and after emergency incidents in the city.
2. Draft and/or review emergency contracts, memoranda of understanding and inter-governmental agreements.
3. Prepare legal documents (disaster declarations, resolutions or regulations required to facilitate emergency operations).

**Police Department to include Patrol, Neighborhood Services, and the Gunnison Regional Communications Center– ESF 6, 7, 9, 11, 13 (see Appendix A)**

1. Implement the Incident Command System (ICS), by locating the Incident Command Post (ICP) and establishing necessary positions and functions (i.e., planning, finance, logistics, operations and public information).
2. Assess emergency conditions and determine required levels of immediate assistance and the need for local disaster declarations, travel restrictions, curfews or other temporary social restrictions.
3. Implement available public warning measures.
4. Conduct and coordinate search and rescue operations.
5. Determine the need for population evacuations and provision of instructions to uniformed law enforcement personnel regarding evacuation operations.
6. Coordinate communications and communications staff support for field command post(s).
7. Coordinate volunteer amateur radio resources to augment primary communications and provide back-up capabilities.
8. Provide law enforcement, traffic control, and access control within the disaster area(s) and in other areas of the city.
9. Establish locations for temporary shelters, in coordination with the Parks and Recreation Department, Gunnison County, and the American Red Cross.
10. Provide security measures at ICP, EOC, temporary emergency shelters, temporary morgues, and in evacuated and disaster-impacted areas, if available.
11. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
12. Coordinate animal relief measures, assurance of animal care, and efforts in reuniting pets with their owners.
13. Assist shelter managers to coordinate the needs of displaced persons bringing pets to shelter facilities.
14. Coordinate radio frequency utilization to support incident(s) and Incident Command.

15. Coordinate public emergency alert systems for broadcasting emergency messages.
16. Track and communicate with resources assigned to the incident.
17. Provide timely and accurate updates to incident personnel.
18. Develop and maintain Continuity of Government and Continuity of Operations plans.

**Fire Department – ESF 4, 13, 10 (see Appendix A)**

1. Implement the Incident Command System (ICS) for all fire scenes. Assist in implementing the ICS for all other incidents the Fire Department responds to.
2. Assess emergency conditions and provide rescue operations as necessary.
3. Assist with emergency evacuation as necessary.
4. Manage all fire department tactical on-scene operations including rescue, extrication, and suppression of fires.
5. Assist and establish all necessary on-scene communication.
6. Develop and maintain Continuity of Government and Continuity of Operations plans.
7. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**Finance Department – ESF 5, 7, 14 (see Appendix A)**

1. Oversee fiscal management for emergency-related supplies and materials, and administer vendor contracts for emergency services and equipment.
2. Establish and maintain an incident-related financial record keeping system that will track resources and maintain documentation of disaster-related costs and financial commitments.
3. Participate with other departmental representatives on city damage assessment team at EOC and on local-state field damage survey teams, as needed.
4. Develop and maintain Continuity of Government and Continuity of Operations plans.
5. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**City Clerk – ESF 1, 7 (see Appendices A and H)**

1. Provide for safe keeping of vital records.
2. Receive and file any orders or proclamations declaring, continuing or terminating a City emergency or disaster.
3. Develop and maintain Continuity of Government and Continuity of Operations plans.
4. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**Community Development Office – ESF 1, 3, 6, 7, 14 (see Appendix A)**

1. Manage GIS to provide maps, aerial photography and survey control information for disaster response and relief activities.
2. Manage and disseminate information and records identifying hazardous situations/areas which may affect disaster response activities.
3. Participate in long-term disaster recovery and hazard mitigation planning to ensure the compatibility of community redevelopment plans and hazard mitigation measures with the *Land Development Code* and other planning documents.
4. Coordinate environmental health services and technical support, including the identification of chemical hazards, sources of contamination, or unsanitary conditions that present health hazards to the general public.
5. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
6. Provide personnel for structure and facility inspections to determine safety of individual structures (businesses, residences and public buildings) and to identify needed repairs (or to implement condemnation procedures when necessary).
7. Prepare situation reports and damage assessment reports for the City Manager.
8. Restore public facilities and buildings to normal use.
9. Support and coordinate the utilization of County facilities and buildings as emergency shelters.
10. Develop and maintain Continuity of Government and Continuity of Operations plans.

**Parks and Recreation Department – ESF 1, 3, 7, 14 (see Appendix A)**

1. Assist Red Cross with sheltering and food provisions, including preparation, for evacuees and emergency responders.
2. Assist Public Works in providing transportation services in support of emergency response and recovery efforts (e.g., movement of City personnel, equipment and supplies to designated staging

areas).

3. Develop and maintain Continuity of Government and Continuity of Operations Plans.
4. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**Public Medical Officer (Gunnison County Department of Health and Human Services) ESF 6, 8**

1. Available for all matters concerning public health.

**Public Works – ESF 1, 3, 7, 12, 14 (see Appendix A)**

1. Provide transportation services in support of emergency response and recovery efforts (e.g., movement of City personnel, equipment and supplies to designated staging areas).
2. Remove debris, clear public rights-of-way, and plan for street/route recovery operations, with priority assigned to predetermined critical emergency services routes.
3. Provide personnel and heavy equipment in support of search and rescue operations.
4. Provide personnel, equipment, supplies and materials for flood control and flood hazard mitigation measures.
5. Restore damaged City roads and bridges and other related infrastructure.
6. Restore and maintain all City utility services including water, sewer, electric and refuse collection.
7. Participate with representatives of other City departments on City Damage Assessment Team at EOC and on local-state field damage survey teams, as needed.
8. Develop and maintain Continuity of Government and Continuity of Operations Plans.
9. Maintain departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**American Red Cross/Salvation Army – Relief Assistance – ESF 6**

1. Provide immediate assistance to disaster victims, including food, water, shelter, clothes, physical and mental health counseling and referrals.
2. Establish and manage emergency shelters for mass care, in cooperation with Gunnison County Human Services and the City, including registration, feeding, lodging, and responding to public inquiries concerning shelter residents.
3. Provide temporary and immediate housing for displaced disaster victims.
4. Provide food, beverages and other assistance to emergency response personnel and emergency relief workers.

- 
5. Manage donated goods, including cash, food, cleaning supplies, blankets, building materials, tools, work gloves, toiletries and personal items.
  6. Provide damage assessment information upon request.
  7. Coordinate mental health services (in cooperation with Gunnison County Human Services Department).

## SECTION 8 CONTINUITY OF GOVERNMENT

Each City department shall establish and adopt a chain of command and Continuity of Government (COG)/Continuity of Operations (COOP) plans for their respective functions. For the purposes of this EOP, these documents will not be included here.

For incidents overlapping areas of responsibility, each department will utilize their respective chain of command and/or COG/COOP. In these situations, each City department will abide by the operational guidelines established in and agreed to under the National Incident Management System (NIMS).

For incidents occurring in other jurisdictions, for which that jurisdiction has requested mutual aid from the City of Gunnison, the Gunnison County EOP and these chain of command / continuity of government documents will be utilized in a support role.

1. In accordance with CRS 24-32-2107(9), it is the intent of the Gunnison City Council that City government will continue to provide essential services in order to protect the public health, safety and welfare during an emergency or disaster event by distribution of these disaster chain of command procedures and protocols.
2. The City Council, consistent with C.R.S. 24-32-2109, *Local Disaster Emergencies*, identifies the City Manager as the only person with authority to declare a City of Gunnison emergency. That declaration shall not be continued or renewed for a period in excess of seven days except by or with the consent of the City Council. In all events, the City Manager shall make all reasonable efforts to convene, by any reasonable methods, a quorum of the Council within 24 hours of the initial declaration of emergency; and shall continue those efforts until a quorum is convened. Any order or proclamation declaring, continuing, or terminating a City emergency or disaster shall be given prompt and general publicity and shall be filed promptly with the Gunnison City Clerk and with the State of Colorado Division of Emergency Management.
  - a. Until a quorum of the City Council has been convened, pursuant to a declaration of emergency by the City Manager, the City Manager shall have the full legal authority of the City Council. In addition, the City Manager shall have the authority to activate the *City of Gunnison Emergency Operations Plan* and to request assistance from each appropriate entity through the activation of their respective plans.
  - b. After twenty-four hours has elapsed from the initial declaration of emergency, the succession of authority to act for the City Council shall be the following in order:
    1. a majority of the Council
    2. the Mayor
    3. the Mayor Pro-Tem
    4. the remaining three Councilors
    5. the City Manager
    6. the Acting City Manager
3. The emergency, interim line of succession, in the absence of the City Manager (“Chain of Command”), shall be:
  - a. Acting City Manager
  - b. Chief of Police
  - c. Director of Community Development
  - d. Director of Public Works

- e. Director of Finance
- f. Director of Parks and Recreation
- g. City Clerk

Each of those persons shall have the full authority, in succession, as the City Manager. These emergency, interim successors shall relinquish such authority as directed by a person higher in the Chain of Command when such person becomes available.

4. All City of Gunnison Management Staff shall be consulted regarding emergency or disaster event issues that might impact their area of responsibility.
5. Each City of Gunnison Management Staff and/or City staff member shall provide support to and cooperation with the City Manager (or serving individual from the Chain of Command in absence of the City Manager).
6. Each City of Gunnison Management Staff and City staff member shall work within the framework established by the *City of Gunnison Emergency Operations Plan*, and City of Gunnison Resolution \_\_\_\_\_.
7. GENERAL RESPONSIBILITIES. The City of Gunnison Management Staff and City staff members, as appropriate, shall:
  - a. be prepared to respond adequately to all emergency or disaster events;
  - b. consider potential emergency or disaster events in the conduct of his or her regular functions, particularly those functions essential in time of emergency;
  - c. design preparedness measures to permit a rapid and effective transition from routine to emergency operations, and to make effective use of the period following initial indication of a probable emergency or disaster events. This will include:
    - i. develop a system of emergency actions that defines alternatives, processes, and issues to be considered during various stages of emergency or disaster event; and,
    - ii. identify actions that could be taken in the early stages of an emergency or disaster event to mitigate the impact of, or reduce significantly, the lead times associated with full emergency action implementation.
  - d. identify areas where additional legal authorities may be needed to assist management and notify the City Emergency Manager of those authorities;
  - e. coordinate with state and local government agencies and other organizations, including private sector organizations, when appropriate;
  - f. cooperate, to the extent appropriate, in compiling, evaluating, preserving, and exchanging relevant data related to all aspects of emergency or disaster events; and,
  - g. ensure that essential services are provided by the City if the flow of state and/or federal funds is disrupted.

8. CONTINUITY OF OPERATIONS. Each member of Management Staff shall ensure the continuity of essential functions in any emergency or disaster event by providing for: succession to office and emergency delegation of authority in accordance with applicable law; safekeeping of essential resources, facilities, and records; and establishment of emergency operating capabilities.
9. RESOURCE MANAGEMENT. Each member of Management Staff, as appropriate within assigned areas of responsibility, shall:
  - a. develop plans and programs to mobilize personnel, equipment, facilities, and other resources;
  - b. assess essential emergency requirements and plan for the possible use of alternative resources to meet essential demands during and following an emergency or disaster event; and,
  - c. prepare plans and procedures to share between and among the responsible agencies resources such as energy, equipment, food, land, materials, services, supplies, transportation, water, and workforce needed to carry out assigned responsibilities and other essential functions, and cooperate with other agencies in developing programs to ensure availability of such resources in an emergency or disaster event.
10. PROTECTION OF ESSENTIAL RESOURCES AND FACILITIES. Each member of Management Staff, as appropriate within assigned areas of responsibility, shall:
  - a. identify facilities and resources, both government and private, essential to the public welfare;
  - b. assess vulnerabilities and develop plans to provide for the security of such facilities and resources;
  - c. avoid or minimize disruptions of essential services during any emergency or disaster event;
  - d. participate in interagency activities to assess the relative importance of various facilities and resources to essential community needs; and,
  - e. integrate preparedness and response strategies and procedures.

## SECTION 9 PLAN MAINTENANCE, TRAINING AND EXERCISES

Authority for maintenance and regular updates of this plan rests with the City Emergency Manager. The Emergency Manager may conduct exercises and training sessions to ensure that all departments and offices with assigned responsibilities understand provisions of the plan.

Departments, offices and other organizations with authorities identified in the plan are encouraged to conduct their own exercises and training sessions. Staff participation in periodic exercises provides the best opportunities for refining plans and procedures in preparation for actual disaster and emergency events.

### **CHECKLIST FOR PLAN MAINTENANCE, TRAINING AND EXERCISES**

- Ensure that ICS policies and procedures are communicated to all agencies that may become involved in emergency response operations.
- Provide ICS and EOC training and exercise opportunities to all agencies and offices with emergency management responsibilities.
- Encourage all agencies with emergency responsibilities to develop and maintain current internal procedures for carrying out assigned functions, where appropriate.
- Conduct multi agency and multi jurisdictional exercises to improve coordination and reduce overall training costs.
- Establish procedures for distributing plan revisions to all agencies with assigned responsibilities.

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APPENDICES

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## APPENDIX A

## EMERGENCY SUPPORT FUNCTIONS

Note: For consistency, the Emergency Support Functions (ESF) listed here and used throughout the *City of Gunnison Emergency Operations Plan* mirror those utilized by Gunnison County, the State of Colorado Division of Emergency Management, and the Federal Government (FEMA).

- ESF 1**            Transportation – provides for the coordination, control and allocation of transportation assets in support of movement of emergency resources, people and animals and redistribution of emergency food and fuel supplies.
- ESF 2**            Communications – provide emergency warning, information and guidance to the public. Provide for telephone, radio and other communications capabilities for the direction, and control of emergency response and recovery operations; facilitates the requirements and resources necessary for redundant capabilities for all means of communications.
- ESF 3**            Public Works and Engineering – provides for the clearance and repair of roads, highways and bridges, as well as engineering the repair and restoration of essential public works systems and services.
- ESF 4**            Fire Fighting – provides fire fighting resource mobilization, deployment and assistance in coordinating urban structural fire incidents. Provide incident management assistance for on-scene incident command and control operations.  
*4a Wildfire Suppression – Provides for and assists in the coordination and utilization of resources in wild land fire emergencies.*
- ESF 5**            Emergency Management – provides for the management and coordination of emergency operations and resources in support of local response agencies and jurisdictions; activation and staffing of the EOC.
- ESF 6**            Mass Care, Housing and Human Services – manage and coordinate sheltering, feeding, clothing and ensuring medical care for disaster victims, including special needs populations. Manage the receipt and distribution of donated goods, as well as the coordination and management of volunteer organizations and their relief efforts.
- ESF 7**            Resource Support –secures resources through existing mutual aid resources and/or procures resources for other ESFs as needed.
- ESF 8**            Public Health and Medical and Mortuary Services – mobilization of trained health and medical personnel to deliver care for the ill and injured. To procure emergency medical supplies, materials, facilities, public health and environmental health services, and the collection, identification and protection of human remains.  
*8a Mental Health and Substance Abuse – Provide time-limited crisis counseling services to individuals and groups impacted by the disaster. These services shall be designed to assist these individuals and groups in returning to their pre-disaster level of functioning.*

- ESF 9** Search and Rescue – provides mobilization and coordination of ground, air and water search and rescue resources in order to locate and extricate lost or injured persons and animals from urban and/or rural situations.
- ESF 10** Oil and Hazardous Materials Response – provides response, inspection and containment of hazardous materials accidents or releases.
- ESF 11** Agriculture and Natural Resources – nutrition assistance; animal and plant disease/pest response; food safety and security; natural, cultural and historic resources/properties protection and restoration.
- ESF 12** Energy – energy infrastructure assessment, repair and restoration.
- ESF 13** Public Safety and Security – facility and resource security; security planning and technical and resource assistance; public safety/security support; support to access, traffic and crowd control.
- ESF 14** Long-Term Community Recovery and Mitigation – social and economic community impact assessment; long-term community recovery assistance to the private and public sectors; mitigation analysis and program implementation.
- ESF 15** External Affairs – emergency public information and protective action guidance; media and community relations; local, regional and state governmental affairs.

## APPENDIX B

## EMERGENCY OPERATIONS CENTER

The primary Emergency Operations Center (EOC) is located at the Gunnison County Public Safety Center.

The auxiliary Emergency Operations Center is adjacent to the Gunnison Regional Communications Center at 200 E. Virginia. This center is to be used only when the primary Emergency Operations Center is unavailable.

There are **two levels** of activation for the Gunnison EOC – **Active/Open** and **Inactive/Closed**.

### When opening / activating the EOC:

**EOC Staffing – Get Help:** Consider type, scope, location and potential duration of incident: **See Initial EOC Actions below.**

- If there is more than one dispatcher on duty, and it will not impinge on dispatch functionality, ask for their assistance until other EOC staff arrives.
- Call in trained EOC staff
- Uninvolved on-duty LE officers until EOC staff arrive.
- City Departments for additional personnel
- Consider requesting County personnel
- Request representative(s) of responding agencies through IC.
- Appropriate ESF representation (See Appendix A)
- Appendix H contains contact info for all Gunnison / Crested Butte area agencies and jurisdictions

### Initial EOC Actions

- In most instances, the primary purpose of the EOC during an event is in support of the Incident Commander (IC), and the Incident Command Post (ICP).
- Securing additional resources, and coordinating response from outside agencies, beyond normal auto-aid.
- Assessment and size-up of incident, using personnel trained in rapid needs assessment.
- Documentation and tracking of all aspects of incident, especially important if incident could be federally declared, and/or incident management team / overhead team is requested.
- Long term / multiple operational period requirements for EOC staff
- Considering long-term response and recovery needs, damage assessment, and anticipating indirect impacts of the event. As the event concludes, and field operations are winding down, EOC personnel begin to focus on evaluating the overall scope of the disaster, and structuring the recovery and reconstruction phase. As this phase becomes departmentalized, the functions of the EOC are gradually phased out.

It is possible that the magnitude of an incident could render the initial ICP ineffective, or require that multiple ICP's be established in the field. In these cases, the IC may opt to utilize the EOC as the base of operations for coordination of the field ICP's. The EOC staff would still serve its support role for the IC and field ICP's, as well as possibly filling some roles of the ICS, depending on staffing requirements.

**Notifications** - Upon activation of the EOC, notify the following:

- Incident Commander(s) via appropriate radio (command) channel
- Communications Center (970) 641-8201
- City Manager, Ken Coleman (970) cell phone [ken@cityofgunnison-co.gov](mailto:ken@cityofgunnison-co.gov)
- Police Chief Keith Robinson (970) 275-6783 [keith@cityofgunnison-co.gov](mailto:keith@cityofgunnison-co.gov)
- Fire Marshal Dennis Spritzer (970) 901-9849 [dennis@cityofgunnison-co.gov](mailto:dennis@cityofgunnison-co.gov)
- Communications Director Chuck Dotts (970) 596-3752
- County Manager Matthew Birnie (970) 901-1928 [mbirnie@gunnisoncounty.org](mailto:mbirnie@gunnisoncounty.org)
- Sheriff Rick Besecker need cell [rbesecker@gunnisoncounty.org](mailto:rbesecker@gunnisoncounty.org)

**Other Notifications** - Depending on type, scope, location and projected duration of incident:

- Steve Denney, Colorado Division of Emergency Management (CDEM) 970-250-0440 e-mail
- Or CDEM Duty Officer 303-472-4046 or 303-279-8855 e-mail
- Colorado State Patrol Montrose 970-249-4392
- Crested Butte Town Manager cell phone e-mail
- Mt. Crested Butte Town Manager cell phone e-mail
- Crested Butte Fire Protection District cell phone e-mail
- Adjoining County's as necessary.

### EOC Equipment

**Computers:** To log onto EOC computers, user name is eoc-2, and password is eoc-2  
There are numerous useful documents on the desktop of both computers, including the Emergency Operations Plan and Annexes, Disaster Documents, ICS Forms, and access to the Internet.

**Radios:** Ensure the VHF and DTRS radios are on appropriate channels for event monitoring and communication with IC or Command Staff. Dispatch can advise which channels to use initially.

**Phones:** The primary phone number for the EOC is 970-641-7607

Via orange module jacks located throughout the EOC, staff can add desk phones (County phone system) up to 25 as needed in both the main EOC room and the adjacent meeting room. Internet can be accessed via the blue module jacks, or by plugging into the back of the desk phones.

A cellular phone amp is located in the hallway between Dispatch and the EOC which provides excellent cell phone and air card reception.

In the primary EOC, there are recommended methods by which officials or their designates can relay emergency information to the public (See Appendix H, Public Emergency Notification).

List EOC tools (electronic status board, WebEOC, HAZ Collect, Connect Colorado etc.

The County Public Safety building is equipped with an emergency generator (the EOC is located in the basement), which supplies electricity to the building in the event of a power outage. There is a gender shared restroom facility with a toilet and sink.

The Incident Commander (IC) (see section 5 Incident Command System (NIMS) and 6, Concept of Operations) on the scene of an incident can initiate activation of the EOC when it is

determined that the scope of the incident is such that additional resources and call-out will be necessary.

Officials and Agency Directors can also initiate activation when it is determined that an incident or potential incident would overwhelm local resources. The EOC may be activated for an event anywhere with-in Gunnison County, or for regional, State or National events that would affect Gunnison County, or require response or resources from agencies with-in Gunnison County.

Every incident is different, and as such so is the response and the structure of the command staff in the EOC. Not all of those listed will respond for every incident, and in some instances one person may be filling more than one position in the EOC.

Gunnison, Crested Butte and Hinsdale County emergency service agencies have agreed, that in most cases, the Unified Command Structure will be utilized for incidents with-in Gunnison County (see section 5, Incident Command). The command structure is to be broadcast to all responding agencies as soon as possible after an event has started. The command structure may change during the event, as conditions warrant, with the change being broadcast to all involved agencies.

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**APPENDIX C**

**NATURAL HAZARDS – IDENTIFICATION, SCOPE OF RESPONSIBILITY AND PROCEDURES**

FLOODS

FLASH FLOODS

DAM FAILURE

ICE JAMS

SEVERE WEATHER - BLIZZARDS; THUNDERSTORMS; TO BE DEVELOPED

HIGH WIND; DROUGHT TO BE DEVELOPED

EARTHQUAKES TO BE DEVELOPED

## FLOODING

**Identification:** Flooding in Gunnison County is generally associated with the spring run-off. Spring run-off can be exacerbated by deep snow-pack, high moisture content in the snow-pack, temperatures suddenly rising, rainfall, or a combination of any of the above. Flooding and high water can also be the result of steady, moderately heavy rainstorms during summer months. Flooding for the most part is a somewhat controlled event, in that it can generally be forecasted, recognized and planned for. In addition, these situations commonly occur near or around existing stream and creek beds. Though destructive and dangerous, flooding does not ordinarily cause the sudden, catastrophic damage seen with flash flooding and dam failures.

Warnings for general flooding will normally issued by the National Weather Service out of Grand Junction. Depending on the scope of flooding or potential flooding, the following guidelines can be used.

**Scope of Responsibility:** Flooding is generally a multi-jurisdictional event and as such is typically best managed under the Unified Command structure, with a staff consisting of: Chief Law Enforcement; Public Works; Fire/Water Rescue; Emergency Management. If a local event, IC would be Chief Law Enforcement.

- Any incident-specific activities should be cleared with the Incident Command
- Incident Command is usually the chief Law Enforcement Officer(s) of the affected area(s). A Unified Command structure may be utilized, since flooding will often times affect numerous jurisdictions simultaneously.
- Notify appropriate agencies, including those available via Mutual Aid Agreements, which may include: Law enforcement, Fire Dept, EMS, Public Works, Elected Officials, Swift Water Rescue, Search and Rescue, US Forest Service/BLM, Colorado Division of Emergency Management (CDEM).
- Activate the Emergency Operations Center if appropriate (see Appendix B).
- Consider possible mitigation activities for public infrastructure including roads, bridges, public water supplies, sewage facilities, public buildings. Individual infrastructure should be identified and prioritized in terms of exposure risk and relative importance to public safety and recovery efforts.
- If appropriate, notify appropriate Public Works Department, heavy equipment operators, contractors, (see Appendices H and I).
- In the event that local Public and Private Resources are exhausted or unavailable for this incident, consider regional resources (see Appendices J and K).
- If appropriate, consider mitigation activities for civilian neighborhoods/residential areas, including use of sandbagging, heavy equipment.
- Consider evacuation possibilities, identifying areas at immediate risk, and those vulnerable in the near future. Evacuation orders are issued by the appropriate elected official or chief law enforcement officer (see Appendix E).

- ❑ Prior to issuing evacuation orders, identify an appropriate Reception or Evacuation Center(s), and ensure it is ready for use (see Appendix G).
- ❑ Evacuation can be initiated via the EAS, Target Notification, radio stations, cable television or manually (see Appendix H).
- ❑ Entry to evacuated areas will be restricted based on decisions and regulations from Incident Command. Entry may be denied or allowed for retrieval of personal belongings, sandbagging/mitigation endeavors.

### **FLASH FLOOD PROCEDURES**

**Identification:** Flash floods typically occur in the spring and summer months, and are frequently the result of extremely heavy, concentrated rainfall from slow moving or stationary thunderstorms. During the spring runoff, sudden warm temperatures, accompanied by rainfall, can also cause flash floods. As a rule, flash floods usually strike in steeper, confined drainages and canyons. Though flash-flooding can be predicted for large geographical areas, it is difficult to predict exactly where and when they will occur and how severe they will be. Flash floods are extremely dangerous and destructive, in that they can occur in areas that usually carry little or no water, carry for huge volumes of water (accompanied by large debris) and happen with little or no warning.

The National Weather Service out of Grand Junction typically issues flash flood warnings.

**Scope of Responsibility:** Flash flooding is generally a multi-jurisdictional event and as such is typically best managed under the Unified Command structure, with a staff consisting of: Chief Law Enforcement; Public Works; Fire/Water Rescue; Emergency Management. If a local event, IC would be Chief Law Enforcement.

Depending on the location and severity of the flash flood, the following procedures can be followed:

- ❑ Incident Command is usually the chief Law Enforcement Officer(s) of the affected area(s). A Unified Command structure may be utilized, since flooding will often times affect numerous jurisdictions simultaneously.
- ❑ Notify appropriate agencies, including those available via Mutual Aid Agreements, which may include: Law enforcement, Fire Dept, EMS, Public Works, Elected Officials, Swift Water Rescue, Search and Rescue, US Forest Service/BLM, Colorado Division of Emergency Management (CDEM).
- ❑ Activate the Emergency Operations Center (see Appendix B).
- ❑ Incident Command initiates search and rescue efforts if necessary. Resources from other disciplines may be utilized in support of SAR activity.
- ❑ Consider possible mitigation activities for public infrastructure including roads, bridges, public water supplies, sewage facilities, public buildings. Individual infrastructure should be identified and prioritized in terms of exposure risk and relative importance to public safety and recovery efforts.

- ❑ If appropriate, notify appropriate Public Works Department, heavy equipment operators, contractors, (see Appendices I and J).
- ❑ In the event that local Public and Private Resources are exhausted or unavailable for this incident, consider regional resources (see Appendices K and L).
- ❑ If appropriate, consider mitigation activities for civilian neighborhoods/residential areas, including use of sandbagging, heavy equipment.
- ❑ Consider evacuation possibilities, identifying areas at immediate risk, and those vulnerable in the near future. Evacuation orders are issued by the appropriate elected official or chief law enforcement officer (see Appendix F).
- ❑ Prior to issuing evacuation orders, identify an appropriate Evacuation Center(s), and ensure it is ready for use (see Appendix G).
- ❑ Evacuation can be initiated via the EAS, EAN, Cablevision or manually (see Appendix H).
- ❑ Entry to evacuated areas will be restricted based on decisions and regulations from Incident Command. Entry may be denied or allowed for retrieval of personal belongings, sandbagging/mitigation endeavors.

#### **DAM FAILURE / UNCONTROLLED RELEASE**

**Identification:** Dam failure or uncontrolled releases from dams can result in flooding and/or flash flooding with resulting damage similar to both flooding/flash flooding. Dam failure would be complete failure of the dam structure, resulting in the emptying of most of the water held in the reservoir. Uncontrolled releases would include water spilling over the top of the dam or through a “spillway”. Uncontrolled releases could also be the result of a partial breach of the dam structure, or malfunctioning of the release gates inside the dam structure. Typically a partial breach of a dam structure results in its eventual complete failure. Dam failures or uncontrolled releases can occur without any warning, but can also be predicted, since most dams in Gunnison County receive periodic inspections, or potential problems are noticed prior to the situation becoming critical.

**Scope of Responsibility:** Flash flooding is generally a multi-jurisdictional event and as such is typically best managed under the Unified Command structure, with a staff consisting of: Chief Law Enforcement; Public Works; Fire/Water Rescue; Emergency Management. If a local event, IC would be Chief Law Enforcement.

Below is a list of dams in Gunnison County that could impact the city of Gunnison. Listed next to each dam are the areas most likely to be affected by failure or uncontrolled release. Underneath each dam is the agency/organization responsible for that dam. **Spring Creek Reservoir/Dam and Blue Mesa Reservoir each have an EAP which are located in the EOC. Refer to those to support this plan and the event.** Most of these plans include contact information, various response/alert levels, and maps showing evacuation options as well as inundation levels. The only information listed here will be the name of the dam operator and either a 24/7 emergency or a primary daytime phone number. Note that the emergency 24/7 number may be different than the

dam operator's primary information. For all other information, refer to the appropriate emergency plan.

- Taylor Reservoir; Taylor Canyon, Harmel's, Almont, Gunnison  
Bureau of Reclamation (Grand Junction, CO Office) 801-633-5045 (24/7)
- Spring Creek Reservoir; Lower Taylor Canyon, Harmel's, Almont, Gunnison  
Colorado Division of Wildlife (Denver, CO Office) 970-249-6622
- Lake Grant; Skyland, Skyland Golf Course, Hwy 135  
Skyland Metropolitan District - Crested Butte, CO Office 349-7411
- Vouga Reservoir; Razor Creek area and the Tomichi Creek area around Doyleville.

### **ICE JAM PROCEDURES**

Ice jams occur in the winter and spring months, and are the result of ice building up to the point where water is unable to get around the ice through its normal channel. This can result in localized flooding, and in extreme conditions the ice, as it continues to move, can cause significant damage to transportation infrastructure (roads, bridges, culverts) as well as private property. Ice jams are usually a slow-moving event, but once discovered must be regularly monitored. As a rule, except for attempting to control the direction and diverting the water back into its normal channel, there is little that can be done about ice jams. A unique and particularly damaging aspect of ice jams is that once the water has come out of its normal channel, it can slow down enough to freeze where it is, thus causing more flooding as more water backs up behind the new freeze.

The following procedures can be utilized for ice jams:

- ❑ Incident Command is usually the chief Law Enforcement Officer(s) of the affected area(s). A Unified Command structure may be utilized, since flooding will often times affect numerous jurisdictions simultaneously.
- ❑ Notify appropriate agencies, including those available via Mutual Aid Agreements, which may include: Law enforcement, Fire Dept, EMS, Public Works, Elected Officials, Swift Water Rescue, Search and Rescue, US Forest Service/BLM, Colorado Division of Emergency Management (CDEM).
- ❑ Consider possible mitigation activities for public infrastructure including roads, bridges, public water supplies, sewage facilities, and public buildings. Individual infrastructure should be identified and prioritized in terms of exposure risk and relative importance to public safety and recovery efforts.
- ❑ If appropriate, notify appropriate Public Works Department, heavy equipment operators, contractors, (see Appendices I and J).
- ❑ In the event that local Public and Private Resources are exhausted or unavailable for this incident, consider regional resources (see Appendices K and L).
- ❑ If appropriate, consider mitigation activities for civilian neighborhoods/residential areas, including use of sandbagging, heavy equipment.

- ❑ Consider evacuation possibilities, identifying areas at immediate risk, and those vulnerable in the near future. Evacuation orders are issued by the appropriate elected official or chief law enforcement officer (see Appendix F).
- ❑ Prior to issuing evacuation orders, identify an appropriate Evacuation Center(s), and ensure it is ready for use (see Appendix G).
- ❑ Evacuation can be initiated via the EAS, EAN, Cablevision or manually (see Appendix H).
- ❑ Entry to evacuated areas will be restricted based on decisions and regulations from Incident Command. Entry may be denied or allowed for retrieval of personal belongings, sandbagging/mitigation endeavors.

Mitigation suggestions: Fireplace soot/ash and sand can be used to melt the ice. Baled hay is good diversion tool. Once the hay absorbs water, and then freezes, it is almost non-porous. Blasting is generally not suggested – it can injure or kill wildlife, and cause serious peripheral damage. In addition, the ice chunks can jam up further downstream, causing more problems.

**SEVERE WEATHER - BLIZZARD, THUNDERSTORM, WIND, DROUGHT, EARTHEN SLIDES, EARTHQUAKES – TO BE DEVELOPED**

**PUBLIC HEALTH INCIDENTS – EPIDEMICS, PANDEMICS**  
**Pandemics**

**Identification:** A variety of situations could arise which would constitute a Public Health Emergency. The most serious of these would be a pandemic, a global out break of a serious disease/illness to which the population has little or no immunity. The diseases/illnesses associated with a pandemic are generally more virulent and have higher morbidity rates than those of an epidemic.

Pandemics, by their nature, can have devastating and catastrophic effects, both short and long-term, on every aspect of the community, even though they are “slow-moving” events compared to other disasters.

Worldwide surveillance by various public health agencies should provide some warning of an impending pandemic. However, a variety of factors, known and unknown will have an effect on the speed with which a pandemic may spread.

**Scope of Responsibility:** A pandemic is a multi-jurisdictional event and as such is typically best managed under the Unified Command structure, with a staff consisting of: Chief Law Enforcement; Public Health Director; County Manager, City/Town Managers, EMS Directors and Emergency Management. Public Health can and will issue orders in the interest of containing the

pandemic, and they will receive many of their directives from the Colorado Department of Public Health and Environment. Given the types of decisions that could potentially have to be made, Elected Officials should be included in this staff. The depth and breadth of pandemic impacts on the community could require an expanded ICS, requiring drawing from other agencies/jurisdictions fill all positions. Depending on Public Health orders in effect at the time, this Unified Command may have to function without being in the same location, via phone, radio, email etc.

- ❑ Incident Command is usually the chief Law Enforcement Officer(s) of the affected area(s). A Unified Command structure may be utilized, since a pandemic will affect numerous jurisdictions simultaneously.
- ❑ Notify appropriate agencies, including those available via Mutual Aid Agreements, which may include: Public Health, Local Law Enforcement, Fire Dept, EMS, Coroner, Public Works, Elected Officials, local Colorado State Patrol office, local Division of Wildlife office, local US Forest Service/BLM office, local National Park Service Office and the Colorado Division of Emergency Management (CDEM). Note that a pandemic will likely preclude outside resources from being available for use in Gunnison County.
- ❑ Using Gunnison County Public Health Pandemic Plan as a guide and in consultation with Public Health Staff, consider:
  - ❑ In early stages of a pandemic, requesting closure of Western State College and Crested Butte Mountain resort to allow/encourage students/visitors to return to their homes, thereby reducing the population local agencies may have to deal with.
  - ❑ Do not travel orders.
  - ❑ Banning of public gatherings, including schools, restaurants, theaters, churches/places of worship, bars/lounges, recreational facilities, sporting events etc.
  - ❑ Quarantine/Isolation of the ill. This could potentially entail opening a surge medical facility in accordance with the Public Health Plan.
  - ❑ If necessary, opening of evacuation centers to house visitors unable to travel home and unable to acquire lodging.
  - ❑ Depending on transportation and distribution interruptions, consider rationing remaining food in the stores, and fuel at the gas stations.
  - ❑ Consult with directors/supervisors of critical services (water and sanitation systems, utilities/power companies, phone companies etc) to ensure they have adequate personnel to continue functioning

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**APPENDIX D**

**CRITICAL INFRASTRUCTURE/SERVICE DISRUPTION (NATURAL OR HUMAN CAUSED) – TO BE DEVELOPED**

ELECTRICAL

LANDLINE PHONE

CELL PHONE

PROPANE/NATURAL GAS

WATER

FUEL (GASOLINE, DIESEL)

SEWER / SANITATION

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**APPENDIX E**

**EVACUATION PROCEDURES – TO BE DEVELOPED**

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**APPENDIX F**

**EVACUATION CENTERS/SHELTERS**

FRED FIELD WESTERN HERITAGE CENTER (MULTI-PURPOSE BUILDING)

GUNNISON COMMUNITY SCHOOL

GUNNISON HIGH SCHOOL

CRESTED BUTTE COMMUNITY SCHOOL

WESTERN STATE COLLEGE

WEBSTER HALL

HOTELS / MOTELS – GUNNISON

HOTELS / MOTELS – CRESTED BUTTE / MT CRESTED BUTTE

CHURCHES / PLACES OF WORSHIP

OTHER HOUSING / SHELTER RESOURCES

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**APPENDIX F.1**

**SPECIAL NEEDS POPULATIONS – EVACUATION AND SHELTERING**

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**APPENDIX G**

**PUBLIC EMERGENCY NOTIFICATION – TO BE DEVELOPED**

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**APPENDIX G.1      SPECIAL NEEDS POPULATIONS – EMERGENCY NOTIFICATION –  
TO BE DEVELOPED**

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**APPENDIX H                    LOCAL PUBLIC SECTOR RESOURCES (INCLUDES  
ELECTED/APPOINTED OFFICIALS, EMPLOYEES.**

GUNNISON COUNTY ELECTED AND APPOINTED OFFICIALS

GUNNISON COUNTY EMPLOYEES

CITY OF GUNNISON ELECTED AND APPOINTED OFFICIALS

CITY OF GUNNISON EMPLOYEES

GUNNISON VALLEY HOSPITAL

GUNNISON VALLEY HOSPITAL EMS

GUNNISON FIRE DEPARTMENT

TOWN OF CRESTED BUTTE ELECTED AND APPOINTED OFFICIALS

TOWN OF CRESTED BUTTE EMPLOYEES

TOWN OF MT CRESTED BUTTE ELECTED AND APPOINTED OFFICIALS

TOWN OF MT CRESTED BUTTE EMPLOYEES

COLORADO STATE PATROL – LOCAL TROOPERS

COLORADO DEPARTMENT OF TRANSPORTATION – LOCAL EMPLOYEES

COLORADO DIVISION OF WILDLIFE – LOCAL OFFICERS

NATIONAL PARK SERVICE – LOCAL OFFICERS

UNITED STATES FOREST SERVICE / BLM LOCAL PERSONNEL

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**APPENDIX I**

**LOCAL PRIVATE SECTOR RESOURCES – TO BE DEVELOPED**

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**APPENDIX J                    REGIONAL PUBLIC SECTOR RESOURCES**

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**APPENDIX K                      REGIONAL PRIVATE SECTOR RESOURCES – TO BE DEVELOPED**

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**APPENDIX L**

**CITY COUNCIL RESOLUTIONS – TO BE DEVELOPED**

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**APPENDIX M            MUTUAL AID AGREEMENT**

