



YOUTH CHALLENGE GRANT PROGRAM

I. BACKGROUND

The *Youth Challenge Grant Program* is an innovative way for the City of Gunnison to fund new and creative endeavors for our younger citizens in Gunnison. The Program is intended to promote positive youth activities, educational programs, or leadership opportunities for Gunnison youth. **All funded proposals are required to be tobacco, alcohol, and drug free.**

II. ELIGIBLE APPLICANTS

- Gunnison Valley Youth under the age of 18 with a sponsor
- Youth focused organizations

III. APPLICATION PROCESS

Applications may be obtained from and returned to:

- Gunnison Finance Department
201 W. Virginia Ave.
- Gunnison Police Department
910 W. Bidwell Avenue
- Gunnison Park & Recreation
200 E. Spencer Avenue

Applicants must have adult sponsorship involved with the proposal to receive funding. Fully completed applications are required for consideration.

A proposed budget must be provided with the application. (Please see sample provided) Applications **MUST** be received at least twenty (20) days prior to the planned activity.

IV. AWARD CRITERIA

- a. Provide a reasonable expectation that the applicant is able to complete the planned event and fulfill the requirements of the grantee responsibilities.
- b. Creativity of the proposal is important. Is this a new and innovative program or event that will be an attraction to the young citizens of Gunnison?
- c. Participant's quality of life will be enhanced by attending the event, program, or activity provided. Does this promote healthy fun or educational benefit?
- d. The inclusive nature of the proposal will be evaluated. Is this proposal targeting a limited group or will it be open to many levels of our youth?
- e. NO paid personnel costs are eligible for grant fund utilization.
- f. Events that have received funding for three consecutive years may be deferred to provide funding for new activities.

V. GRANT PROCEDURES

- Applications will be reviewed by a committee as they are received. Committee members include:
 - Police Chief
 - Finance Director
 - City Clerk
 - Community Resource Police Officer
 - Recreation Supervisor
 - Youth City Council Representative
- Awards will be provided on a first come, first served basis.
- No more than 50% of available program dollars will be awarded to an event.
- Determinations of award will be provided on the Grant Award Form.
- If funding is awarded it will be available ten (10) days prior to the planned activity.

VI. GRANTEE RESPONSIBILITIES

- The City of Gunnison will be recognized as a funder for any financially supported program, event or activity.
- A complete accounting of the use of funds shall be provided to the City within thirty days after the event is held.
- The written report must include income and expenses and identify how City funds were used.
- A presentation by the grantee will be made to City Council within one calendar month from the time the activity is held or completed.

**** This program is intended to provide a real world experience to young citizens in working to create and support valuable community activities. The emphasis in the grant process and follow-up requirements is the involvement of our community's youth.***



YOUTH CHALLENGE GRANT APPLICATION

APPLICANT INFORMATION

Youth Applicant Name:					
Adult Sponsor Name:					
Adult Sponsor Address 1:					
Adult Sponsor Address 2:					
Adult Sponsor City:		State:		Zip Code:	
Adult Sponsor Phone:					
Youth Applicant Phone:					
Email Address:					
Organization:					

PROJECT INFORMATION

1. Provide a brief description of the project/program:

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2. Which project/program best describes your activity.	
<input type="checkbox"/> Cultural <input type="checkbox"/> Recreation <input type="checkbox"/> Sports <input type="checkbox"/> Education <input type="checkbox"/> Other	
3. When will the event take place:	
4. Where will the event take place:	
<input type="checkbox"/> Within City Limits <input type="checkbox"/> Outside City Limits	
5. Age(s)/Grade(s) your project/program will target.	
Age(s):	Grade(s):
6. How many participants do you expect:	
7. Other groups involved with project/program:	

PROJECT FUNDING – PLEASE INCLUDE BUDGET

Grant Request:		* Source of Matching Funds:		
Matching Funds *:				
TOTAL:				
Check Made Payable To:				
Address 1:				
Address 2:				
City:		State:		Zip Code:

CERTIFICATION

I hereby attest that the information provided in this application is accurate as of the date of submission.

Youth Applicant's Signature: _____

Date: _____

Adult Sponsor's Signature: _____

Date: _____

GRANT AWARD FORM

IF THE GRANT IS AWARDED, THE APPLICANT MUST AGREE TO THE FOLLOWING:

I agree that this event will be alcohol, drug, and tobacco free. Failure to comply with this requirement will result in The City of Gunnison requiring all funds that have been awarded to be returned.

I agree that a post event presentation will be conducted in front of City Council or Youth City Council within 30 days after the event, unless otherwise approved in writing by the City. This presentation shall include a written report detailing what the awarded funds were used for, number of persons affected, and any changes that would be implemented were the event to be held again.

I agree that a complete accounting of awarded funds will accompany the final presentation. In addition, any remaining funds shall be returned to the Youth Challenge Grant Committee.

Applicant's Signature: _____ Date: _____

Adult Sponsor's Signature: _____ Date: _____

OFFICE USE ONLY

AWARD AMOUNT \$ _____

Chief of Police: _____ Approve Disapprove

Community Resource Police Officer: _____ Approve Disapprove

Recreation Supervisor: _____ Approve Disapprove

City Clerk: _____ Approve Disapprove

Finance Director: _____ Approve Disapprove

Youth City Council Representative: _____ Approve Disapprove