



City of Gunnison

Job Description

Job Title:	Refuse Equipment Operator		
Department:	Public Works Department	Division:	Refuse
FLSA Status:	Non-Exempt	Position Status:	Full-Time
Date Updated:	12/3/2017	Job Physical Level:	Extremely Strenuous

General Purpose:

A refuse operator primarily picks up trash and recycling along designated routes through a town or city. They drive garbage or recycling trucks and operate hydraulic lifts to pick up containers and occasionally pick up refuse and manually deposit it into garbage trucks that do not have hydraulic equipment.

Essential Duties and Responsibilities:

To pick up refuse in the City of Gunnison, the City has routes for each day of the week to be picked up daily. There is a Recycle route to be picked up daily on the same day that the trash is picked up. After routes are finished there are miscellaneous work orders that have to be taken care of as soon as possible.

Work in a team environment and in concert with a second operator.

Must possess and maintain a class B CDL Colorado driver's license.

Drives refuse and recycle truck.

Operator must be willing to work out side in all weather conditions.

Collects citizen refuse including garbage, grass clippings, sod and tree limbs.

While on routes, remove tree limbs and other obstacles in the alleys in order for safe passage for the Refuse trucks.

Daily Duty prior to Recycle Route: Pick up all trash street cans prior to running recycle route.

Daily duties after Routes Completed: Maintain dumpsters and trash cans that need repair such as working lids, wheels, cable straps, etc. and kept in good working order.

Weekly duties: Grease and wash both trash trucks at the end of the week. Re-fuel all refuse vehicles at the end of the week.

Minor maintenance of the Refuse trucks and Recycle truck is expected of employee. Performs preventative maintenance on the solid waste vehicles.

Exercises precautionary safety measures when collecting solid waste and dumping solid waste.

<p>Provides solid waste collection information to the public.</p> <p>Listens to public complaints and follows up on problems identified by the public.</p> <p>Dumps and compacts solid waste materials. When done, check and clean out hopper for remaining trash.</p> <p>Assists maintenance workers when not scheduled for solid waste collection.</p> <p>Performs skilled duties related to the operation of dump trucks, transports, street sweeper, skid steer, or related equipment used to transport equipment or materials for construction, maintenance or repair of roadways.</p> <p>Performs manual labor in assisting in road construction, maintenance and repair of roadways.</p> <p>May perform winter snow removal; may operate sand and salt truck.</p> <p>Operator must exercise precautionary safety measures when collecting refuse.</p>	
<p>Other Duties and Responsibilities:</p>	
<p>When all duties are completed, the operator will advise the Street Superintendent in order to be assigned further duties, such as sign installation, pot hole patching etc.</p> <p>To include all duties deemed necessary by the City of Gunnison.</p>	
<p style="text-align: center;">Job Qualifications</p>	
<p>Required Education and Experience:</p>	<p>High school diploma or GED.</p> <p>Construction related service/maintenance/tool experience is desirable.</p> <p>Experience in the operation of tandem axle dump trucks is also preferred.</p>
<p>Other Necessary Requirements:</p>	<p>For the City of Gunnison, a commercial driver's license (CDL), Class B, with an air brake endorsement is required to drive and operate a garbage truck. Or a CDL must be obtainable within 90 days after employment.</p>

<p>Necessary Knowledge, Skills and Abilities:</p>	<p>Refuse operators should have good mechanical, time management and coordination skills. They should be in good physical condition and have the ability to work in various and changing weather conditions.</p> <p>Customer service skills are also important since some refuse collectors might occasionally need to interact with the public.</p> <p>Operations, services, and activities of a solid waste collection program. Operational characteristics of different types of refuse/recycling vehicles, loaders and other standard equipment. Auxiliary mechanical equipment carried on heavy vehicles. Methods and techniques of performing preventive maintenance and minor repairs on assigned equipment. Traffic laws, ordinances and rules involved in heavy truck operation. Occupational hazards and standard safety practices related to the operation of a wide variety of refuse collection vehicles and equipment. Proper lifting procedures.</p> <p>Perform duties in refuse collection and disposal. Operate a variety of heavy equipment, such as front-end loaders, roll-off container trucks, side-loaders, lift-gate dump trucks and other vehicles. Maintain assigned equipment and determine the need for equipment repair. Handle and solve mechanical problems. Apply applicable laws, codes and regulations. Prepare form reports. Read and interpret City maps. Perform heavy manual tasks. Work independently in the absence of supervision. Respond to issues and concerns from the community. Demonstrate good customer service. Understand and follow written and oral instructions. Communicate clearly and concisely, both orally and in writing. Establish and maintain effective working relationships with those contacted in the course of work.</p> <p>English Language Comprehension - Requires the ability to listen to, read, understand and communicate the English language so that others are able to understand. This must be done both orally and in writing, at the level appropriate for the position held.</p>
<p>Working Conditions</p>	
<p>Work Environment:</p>	<p>The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>This position spends the majority of its time in an outdoor environment or in equipment utilized in road repair and maintenance. The incumbent may be frequently exposed to weather elements and temperatures, and construction site risks. Incumbent may be exposed occasionally to hazardous materials, noise, outdoors, vibration, smells, and mechanical hazards.</p> <p>Visual and physical abilities to safely operate a motorized vehicle in a variety of road and travel conditions.</p>

<p>Physical Activities:</p>	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.</p> <p>Ability to lift, carry, push, or pull burdens up to 100 pounds.</p> <p>Ability to perform physical activities requiring continual walking, sitting, and standing. Ability to occasionally perform physical activities such as climbing, crawling, bending, stooping, and reaching in the performance of office duties. Ability to perform work while sitting in equipment for prolonged periods of time.</p> <p>Specific vision abilities required by this job include close vision and the ability to adjust focus.</p>
<p>Tools and Equipment Used:</p>	<p>Must be physically able to operate a variety of machines, tools, and equipment which includes a computer, calculator, telephone, motor vehicle, hand tools, mechanic tools, etc.</p>
<p>Supervision Received:</p>	
<p>Works under the general supervision of the Street Supervisor.</p>	
<p>Supervision Exercised:</p>	
<p>Generally None. May supervise temporary staff or give assignments and direction to staff in training.</p>	

**ACKNOWLEDGEMENT OF RECEIPT
PLEASE SIGN AND RETURN TO HUMAN RESOURCES**

I, (print name) _____, acknowledge that I have received a copy of the current job description for the position of **Refuse Equipment Operator** with the City of Gunnison. I understand the job description does not constitute an employment agreement between the City of Gunnison and myself and is subject to change by the Management of City of Gunnison in its sole discretion. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Employee Signature

Date

Supervisor Signature

Date