

GUNNISON REGIONAL COMMUNICATIONS BOARD
GUNNISON/HINSDALE COMBINED EMERGENCY TELEPHONE SERVICE AUTHORITY
Minutes of Meeting
March 30, 2016

GUNNISON REGIONAL COMMUNICATIONS BOARD

The Gunnison Regional Communications Board meeting was held in the City of Gunnison Communication Center on Wednesday, March 30, 2016.

Present were:

- Randy Barnes, Gunnison County Sheriff's Office
- Jodie Chinn, Gunnison Communications Center
- Ben Cowan, City of Gunnison Finance Department
- Hugo Ferchau, Gunnison County Fire Protection District
- Chris Green, Two-Way Communications
- Richard Leary, Arrowhead Fire Department
- Mike Lee, City of Gunnison Information Technology Department
- Bobbie Lucero, Gunnison County Emergency Services
- Mike Miller, Crested Butte Fire Protection District
- Scott Morrill, Gunnison County Emergency Management
- Mike Reily, Town of Crested Butte Marshal's Office
- Keith Robinson, City of Gunnison (Police Department)
- Laurie Sherman, Gunnison Communications Center
- Nate Stepanek, Town of Mt. Crested Butte Police Department
- Justin Casey, Hinsdale County Sheriff's Office

Call to Order. Keith Robinson called the meeting to order at 10:57 am.

Radio Channel Templates. Hugo Ferchau presented a draft radio template. He prefers the sort list by west to east. This is a potential replacement of Zone B. All other zones will remain unchanged because there hasn't been an incident to test whether they work well or not. Discussion ensued regarding zones and whether there should be duplication and interagency use. Zones 3, 4, and 5 were previously discussed that they should be the same. These are Gunnison, Crested Butte, and Hinsdale, respectively. There is a great deal of duplication between these zones. Duplication might not be necessary because usually you are talking on one channel during an incident.

Several scenarios were discussed to combine those zones, thus opening other zones for agency use as desired. This scenario will open up zone 4 and 5. Zone 2 would be for daily operations and 3 would be for incidents.

Scott mentioned the MRA channel is necessary to talk with Search and Rescue teams. Keeping some consistency is important on zone placement to assist with incident command, so a direction can be

sent to move everyone to a certain radio frequency. Unfortunately, because of different equipment being used, things cannot be identical.

The recommendation from this group was repeater, incident, and tactical zone, somewhere in the radios. Another potential option is setting up zones in a consistent manner, allowing the user to switch between zones and understand the channel locations are the same, such as a talk around, vehicle repeater, etc. If similarities can be incorporated as far as location and naming, it would be good.

Discussion ensued whether Baldy needs to be Hwy 92, Comstock should be Almont, and Razor Dome should be Hwy 114, or Rose Ridge as highway 149 or Powderhorn. Randy Barnes brought up an incident where their officers didn't know which channel works even right after the radio. For officer safety, the radios need to be useable whether or not there is time to look in the training manual or they are in an unfamiliar area. No matter what they are called, the operator needs to have an idea of what they cover. After lengthy discussion, since the training manuals included the old names and the new names are necessarily an improvement for determining coverage for those unfamiliar, all names will remain the same.

Hopefully radios will be reprogrammed by summer.

Repeater Location Training. Those present discussed splitting the bill for the radio training that was conducted recently. EMS is willing to pay, which will replace \$700. The amount needs to be split seven ways. Finance will send an invoice to the agencies on board representative list, with EMS replacing Hinsdale since they did not receive the training. The amount is approximately \$2,500.

Relocate NLEEC and State EMS Radios from Cupola to W Mtn. This relocation will occur around spring, with the Communications budget paying the approximate \$1,250 cost.

Relocate Razor Dome Repeater. The relocation will occur when the USFS gets the new building completed. The cost will be approximately \$1,500 with the cost likely to be paid by E911.

Area Wide Mass Reprogram. Reprogramming is needed to add Comstock, Razor Dome, Arrowhead Fire, etc. for approximately \$2,500. Two-way can bill agencies specifically depending upon needs. Even though radios will be replaced, it is important to get existing radios reprogrammed. The target date for template completion is May 1. Programming will occur around May 10.

McClure Site Update. Process with Forest Service is slow, but a meeting is set for mid-April to consider applications. That meeting should indicate anything else that is needed. The RFP for the environmental impact is being prepared in the event the project is approved.

Highway 114 Repeater Update. The Los Ochos Mine Site at mile marker 11 has grid power. It does not connect to W Mountain, so a hop site on Flat Top with solar power has been developed. Unfortunately, it does not generate enough power to effectively bridge the two sites. The company that bought the Los Ochos site is trying to get power to the Flat Top site. This is looking like they will install underground grid power. This will enable direct communication from Los Ochos to W Mountain. A DTR will be located there for potential increased needs in the Cochetopa area.

Radio Coverage Concerns. Since narrow banding, there have been problems with coverage, especially for Crested Butte. There is potential for linking the Crested Butte channel to the 800 MHz fire incident

channel. It would be a permanent patch to get around communications problems. An 800 MHz radio is still required or the patch doesn't work.

Adjourn. The March 30, 2016 Gunnison Regional Communications Board meeting was adjourned at 12:02 am.

GUNNISON/HINSDALE COMBINED EMERGENCY TELEPHONE SERVICE AUTHORITY

Voting Members:

- Randy Barnes, Gunnison County Sheriff's Office
- Justin Casey, Hinsdale County Sheriff's Office
- Hugo Ferchau, Gunnison County Fire Protection District
- Mike Miller, Crested Butte Fire Protection District
- Mike Reily, Town of Crested Butte Marshal's Office
- Keith Robinson, City of Gunnison (Police Department)
- Nate Stepanek, Town of Mt. Crested Butte Police Department

Other Attendees:

- Jodie Chinn, Gunnison Communications Center
- Ben Cowan, City of Gunnison Finance Department
- Chris Green, Two-Way Communications
- Richard Leary, Arrowhead Fire Department
- Mike Lee, City of Gunnison Information Technology Department
- Bobbie Lucero, Gunnison County Emergency Management
- Scott Morrill, Gunnison County Emergency Management
- Laurie Sherman, Gunnison Communications Center

Call to Order. Chairman Robinson called the Gunnison/Hinsdale Combined Emergency Telephone Service Authority meeting to order at 12:02 am.

Minutes Approval. Moved by Randy Barnes to approve the meeting minutes from December 2, 2015. Motion carried unanimously.

Financial Report. Secretary/Treasurer Cowan provided the financial report. Income through January surcharges was at 8.1% of budget, or \$17,319.44. Since revenues are collected in arrears, one month out of twelve results in an 8% target. Expenditures similarly were at 20.1%, or \$44,140.55. This is slightly over the February target of 17% but some costs such as annual maintenance paid to CenturyLink through October 31, and professional services paid for the Health Official for Emergency Medical Dispatching cause line items to be front loaded. The fund balance at March 15 is \$197,117.67. A couple of minor changes have been made to the billing, which include aligning all Qwest billings on the same due date to reduce administrative costs. Some accounts included a catch up bill to bring it in alignment. Also, the 20% allocation for dispatch services is being recorded monthly rather than

quarterly in order to provide a smoother trajectory when tracking costs. **Moved** by Randy Barnes to approve the financial report. Motion carried unanimously.

Lease/MOU Agreements. Work is moving forward with the County Attorney for the agreement for County repeater sites as well as reimbursement agreements for use of electric not associated with emergencies.

Next Meeting. The next meeting was set for June 15, 2016 at 11:00 am for the Communications Board and 12:00 pm for the E911 meeting.

Adjourn. Moved by Justin Casey to adjourn the meeting. The meeting was adjourned at 12:11 pm.

Ben Cowan, Secretary/Treasurer