

2016 BUDGET



**Gunnison/Hinsdale Combined
Emergency Telephone Service Authority**

PO Box 239
Gunnison, CO 81230
970-641-8070



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November 25, 2015

Board Members
Gunnison/Hinsdale Combined Emergency Telephone Service Authority

BUDGET MESSAGE

Presented for your review and consideration is the proposed FY 2016 budget for the Gunnison/Hinsdale Combined Emergency Telephone Service Authority (E911 Authority). The proposed budget reflects a net decrease of \$5,154. Dispatching services for Gunnison and Hinsdale Counties will be maintained at existing levels. Revenues, primarily generated through the \$1.00 surcharge on all phone lines within the service area (exchanges of 641, 349, 943, and 944), have been projected at a slight increase at 2%. Operating expenses are projected to increase by 6% from the 2015 budget. There are no capital improvements planned for 2016.

The E911 Authority budgets on an annual basis and utilizes the "modified accrual basis of accounting". Expenses are recorded when a liability is incurred and revenues are recorded as received in cash except for revenues susceptible to accrual and revenues of material amount that have not been received at the normal time of receipt. The E911 Authority will monitor State proposals on a universal surcharge to be collected by the state and distributed to individual agencies. It is believed this will not have a negative impact on the Gunnison/Hinsdale E911 Authority's budget in years to come. An inventory for assets of the E911 Authority is ongoing with the goal of creating a capital improvement plan and establishing procedures to replace equipment when it becomes damaged.

In conclusion, I believe this budget represents a financially sound plan for the Gunnison/Hinsdale Combined Emergency Telephone Service Authority for fiscal year 2016. While revenues are sustained, inflation and other factors are causing the expenditures to outstrip the level of resources available. We will need to be vigilant to ensure we do not add services without an associated increase in revenue. Please do not hesitate to contact me or Ben Cowan, Board Secretary, if you have any questions or need additional information.

Respectfully submitted,

Keith Robinson
Board Chair

**Gunnison/Hinsdale Combined
Emergency Telephone Service Authority
2016 Budget**

		2013 Actual	2014 Actual	2015 Budget	2015 Amended	2015 Projection	2016 Budget
Revenues							
01-3101	Century Link Communications Surcharge	82,105	77,460	74,000	74,000	71,301	71,301
01-3102	Nucla-Naturita Tele Co Surcharge	1,794	1,738	1,500	1,500	1,726	1,726
01-3103	Century Telephone Surcharge	8,805	8,552	7,500	7,500	8,378	8,378
01-3104	Surcharge-Other	121,932	126,257	126,000	126,000	131,858	131,858
01-3601	Miscellaneous Revenues	-	-	-	-	173	173
01-3701	Interest Earned	1,210	1,025	1,068	1,068	950	950
Total Revenues		215,846	215,033	210,068	210,068	214,386	214,386
Expenses							
<i>Administrative Expenses</i>							
01-4201	Office/Operating Supplies	130	12	150	150	150	500
01-4203	Fuel/Lubricant Supply	-	-	5,000	5,000	1,000	1,000
01-4213	Equipment	-	-	-	6,908	6,908	-
01-4302	Printing/Duplication Services	-	-	-	-	-	-
01-4310	Dues/Meetings/Memberships/Tuition	-	-	-	3,261	3,370	-
01-4320	Telephone Service	23,977	22,443	22,928	22,928	22,350	23,467
01-4321	Utilities	9,199	7,822	9,180	9,180	7,600	8,038
01-4330	Professional Services	4,087	5,115	4,800	4,800	5,500	5,800
01-4340	Repair/Mntnce Service	22,953	2,717	17,000	17,000	17,000	10,000
01-4350	Other Purchased Services	119,013	127,946	146,102	152,869	152,869	169,335
01-4370	Travel/Mileage/Meals/Lodging	-	254	500	500	500	500
01-4420	Rental Services	900	900	900	900	900	900
<i>Total Administrative Expenses</i>		<i>180,259</i>	<i>167,210</i>	<i>206,560</i>	<i>223,496</i>	<i>218,147</i>	<i>219,540</i>
<i>Capital Expenses</i>							
01-9701	Computer Replacement	13,788	-	-	-	-	-
01-9702	Voice Print Recorder	-	-	-	-	-	-
01-9901	Office Chairs	-	-	-	-	-	-
01-9902	Repeater Installation	-	25,366	-	13,360	13,360	-
01-9903	911 System - Electronics	35,565	68,197	-	-	-	-
01-9904	Dispatch Consoles - Furniture	5,420	-	-	-	-	-
01-9905	Dispatch Expansion	239,436	15,455	-	-	-	-
01-9906	Generator for New Building	35,000	-	-	-	-	-
<i>Total Capital Expenses</i>		<i>329,209</i>	<i>109,018</i>	<i>-</i>	<i>13,360</i>	<i>13,360</i>	<i>-</i>
Total Expenses		509,468	276,228	206,560	236,856	231,507	219,540
Net Income/Loss		(293,622)	(61,195)	3,508	(26,788)	(17,121)	(5,154)
Beginning Cash Balance		572,152	278,531	278,532	278,532	278,532	261,411
Ending Cash Balance		278,531	217,336	282,040	251,744	261,411	256,256

Notes to 2016 Budget

Account # Description of expenses
 01-3104 Includes all cell phone surcharges from various providers
 01-4201 Checks and deposit slips, 911 educational material
 01-4203 Fuel for Comstock, Rose Ridge, Sunlight, W Mountain
 01-4213
 01-4310
 01-4320 Telephone Service

	Budgeted	Projected	Budgeted
	2015	2015	2016
911 Trunks	10,955	10,888	11,432
Hinsdale Phone Line	1,548	1,524	1,600
CB Dedicated Phone Line	1,493	1,464	1,537
Marble Phone Line	2,889	2,833	2,974
EMS Dedicated Phone Line	1,709	1,465	1,538
Pitkin Siren Dedicated Phone Line	1,609	1,545	1,622
Ohio City Dedicated Phone Line	615	535	562
Other	2,111	2,097	2,201
***Totals	22,928	22,350	23,467

01-4321 Electric utilities for Roseridge (average \$268 per month), Almont Triangle (average \$143 per month), and W Mtn (average \$208 per month). 8% increased budgeted for cost increases or fluctuations.

01-4330 Audit Services \$2,500
 Interpretation Services \$200
 Attorney Fees - \$600
 Medical Coordinator for 911 card system - \$2500

01-4340 Repeater repairs, dispatch equipment repairs, maintain 911 cards, maintain air conditioners/generators at repeater sites
 01-4350 Other Purchased Services

	Budgeted	Projected	Budgeted
	2015	2015	2016
20% Dispatcher Personnel Costs if fully staffed	113,521	114,692	128,758
Gunnison County-911 Mapping Updates	8,000	7,938	8,000
Emergency notification systems (CodeRED)	5,115	5,113	6,000
Emergency notification systems (ReadyOp)	0	2,000	2,000
911 System Voice Recording System Maintenance (DSS)	3,599	4,100	4,600
CenturyLink - 911 System Annual Support	15,867	19,026	19,977
	146,102	152,869	169,335

01-4730 expenses for board members , comm director or supervisor to attend 911 meetings and training
 01-4420 Sunlight Ridge Repeater Rental - \$225/quarter

Notes Prior Year

01-9701 **2013** - Replace current computers and screens in communications
 01-9902 **2014** - Transfer to City of Gunnison Communications for installation of repeater on Razor Dome
 01-9903 **2014** - Purchase 911 Phone System – included hardware, software, installation, programming and maintenance agreements
 01-9904 **2014** - Replace current dispatch consoles
 01-9905 **2014** - Costs associated with moving phone, fiber, radio and computers necessary for the 911 function to a new location.
 01-4213 **2015** - board approved, spare repeater purchased as emergency backup for system
 01-4310 **2015** - board approved, costs for the 911 card system
 01-4330 **2015** - audit was budgeted at \$4000 but came in at \$4725
 01-4350 **2015** - Century Link maintenance agreement was \$3159 more than budgeted, Dispatch costs estimated at more than was budgeted
 voice recorder support was \$500 more than budgeted

**RESOLUTION NO. 1
SERIES 2015**

**A RESOLUTION OF THE GOVERNING BOARD OF THE GUNNISON/HINSDALE
COMBINED EMERGENCY TELEPHONE SERVICE AUTHORITY ADOPTING AND
APPROPRIATING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016**

WHEREAS, the Gunnison/Hinsdale Combined Emergency Telephone Service Authority was established via an Intergovernmental Agreement between the County of Gunnison, the County of Hinsdale, the County of Saguache, City of Gunnison, Town of Crested Butte, Town of Mt. Crested Butte, Town of Pitkin, Gunnison County Fire Protection District, Crested Butte Fire Protection District, and Lake City Area Fire Protection District on January 1, 1998,

WHEREAS, Title 29, Article 1, Part 1 of the Colorado Revised Statutes, commonly referred to as the Local Government Budget Law of Colorado, requires adoption of an annual budget;

WHEREAS, notice of budget was published in the Gunnison Country Times on November 12, 2015;

WHEREAS, in accordance with C.R.S. 29-1-108, a Public Hearing on the proposed budget was held on December 2, 2015; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE
GUNNISON/HINSDALE COMBINED EMERGENCY TELEPHONE SERVICE
AUTHORITY THAT:**

Section 1: The proposed budget heretofore presented to the Board of the Gunnison/Hinsdale Combined Emergency Telephone Service Authority with certain amendments is hereby adopted as the budget for the Gunnison/Hinsdale Combined Emergency Telephone Service Authority, for the fiscal year beginning January 1, 2016, and ending December 31, 2016.

Section 2: Appropriations are made for the above fiscal year in the amount of \$219,540.



Ben Cowan, Secretary