

Amended: May 7, 2018

GUNNISON COUNCIL AGENDA
MEETING IS HELD AT CITY HALL, 201 W. VIRGINIA AVENUE
GUNNISON, CO, IN THE 2ND FLOOR COUNCIL CHAMBERS
Approximate meeting time: 3 hours

May 8, 2018 **REGULAR SESSION** **5:30 P.M.**

I. Presiding Officer Call Regular Session to Order: (silent roll call by City Clerk)

II. Citizen Input: (estimated time 3 minutes)

At this agenda time, non-agenda scheduled citizens may present issues of City concern to Council on topics that are not to be considered later in the meeting. Per Colorado Open Meetings Laws, no Council discussion or action will take place until a later date; unless an emergency situation is deemed to exist by the City Attorney. Each speaker has a time limit of 3 minutes to facilitate efficiency in the conduct of the meeting and to allow an equal opportunity for everyone wishing to speak.

III. Discussion/Work Items:

A. Gunnison Valley Regional Housing Authority Presentation regarding Ballot Language with Jennifer Kermode, Kelly McKinnis, and Ellen Harriman.
Estimated time: 30 minutes.

IV. Council Action Items:

A. **Consent Items:** (estimated time: 5 minutes)
This agenda item allows City Council to approve, by a single motion, second and vote, matters that have already been discussed by the entire Council or matters that are considered routine or non-controversial. A Consent Agenda allows for the meeting to proceed in a more efficient and timely manner. The agenda items will not be separately discussed unless a Councilor, City staff, or a citizen requests an item to be removed to discuss separately. Items removed from the Consent Agenda will then be considered under New Business. Items to be considered:

- Excuse Councilor Leia Morrison from the April 24, 2018 Regular Session meeting
Staff contact: City Clerk Erica Boucher
- Replacement of 2003 Electric boom truck.
Staff contact: Public Works Director David Gardner and Electric Superintendent Will Dowis
Background: The Electric department is requesting the replacement of the 2003 boom truck. This truck is used to set power poles and lift numerous electrical equipment into energized situations. It is also used to lift large transformers into place. \$230,000 was budgeted and the MJPA came in at \$226,332.

Action Requested of Council: Request motion to approve the following: excuse Councilor Morrison and purchase of Electric boom truck.

B. April 24, 2018, Regular Session meeting minutes

Background: per City Charter, the city clerk produces minutes of the Council actions for all regular and special session meetings. Minutes are approved or amended at the following regular session meeting and become a permanent city record. If a city councilor was not present at the meeting, they must abstain in the vote and action on approval of the minutes.

Staff contact: City Clerk Erica Boucher

Action Requested of Council: Approval of the April 24, 2018 Regular Session meeting minutes.

Estimated time: 5 minutes

C. Resolution No. 3, Series 2018; Re: Commending Lozen Miller for her service as the Western State Colorado University Liaison to the Gunnison City Council.

Background: In recognition of her excellent service as the Western Liaison to City Council Resolution No. 3, Series 2018 is presented to Council.

Staff Contact: City Clerk Erica Boucher

Action Requested of Council: Approval of Resolution No. 3, Series 2018: A resolution of the City Council of the City of Gunnison, Colorado commending Lozen Miller for her year of excellent performance as the Student Liaison on the Gunnison City Council representing Western State Colorado University from May 23, 2017 to April 24, 2018.

Estimated time: 5 minutes

D. Delany Keating with ICELab@Western

Background: On March 27th Delany Keating from the ICELab@Western presented an proposed economic development program which included partnership with the Gunnison Crested Butte Tourism Association, Gunnison County, and other municipalities in the valley. The ICELab has been securing financial support from other governmental entities including DOLA through a REDI grant. \$34,000.00 has been proposed as a budget to support this project utilizing the City Council's Strategic Plan Fund.

Staff contact: City Manager Russ Forrest

Action Requested of Council: Discussion and a motion directing staff to enter into a funding agreement with the ICELab for up to \$34,000.00.

Estimated time: 10 minutes

E. Ordinance No. 5, Series 2018 Re: Snow Removal

Background: Ordinance No. 16, Series 2017 was adopted and approved by Council on December 12, 2017 to clarify who and how private property owners would be allowed to plow in City right of way through a signed agreement. However, it has been determined that more clarification to this Ordinance is

required in order to better the health, safety, and welfare of the Gunnison residents.

Staff contact: Police Chief Keith Robinson

Action Requested of Council: Introduce, read by title only by the City Attorney, motion, second and vote to pass and adopt Ordinance No. 5, Series 2018 on second reading.

Estimated time: 5 minutes

F. **Hoffman Subdivision**

Background: Request to subdivide a tract of land that is 57 feet by 300 feet into two lots (8,000 and 9,100 square feet) at 413 West New York Avenue. The tract of land is part of the abandoned railroad rights-of-way.

Staff contact: Community Development Director Steve Westbay

Action Requested of Council: Approval of Minor Subdivision, SB18-4, submitted by Bruce Hoffman based on the review standards for a subdivision and the Planning and Zoning Commission's recommendation for approval.

Estimated time: 10 minutes

G. **Yard Waste Disposal**

Background: At the request of Council, this is a review of the charges set for city residents to dispose of an average of 60 gallons or two garbage bags of yard waste. Direction to modify and possibly eliminate fees to dispose of a set amount of yard waste will be discussed.

Staff contact: Public Works Director David Gardner

Action Requested of Council: Discuss established tree dump fees that are currently being charged to the public regarding yard waste and adjust current rates as deemed necessary by Council.

Estimated time: 10 minutes

H. **Repair of Oxidation Ditches at the Waste Water Treatment Plant**

Background: Advertisement has been duly made, bids properly received and publicly opened and read aloud by Public Works on May 2, 2018. Based on the proposals received, a recommendation to Council for an award will be made by the Director of Public Works.

Staff Contact: Public Works Director David Gardner

Action Requested of Council: Based upon the recommendation of the Director of Public Works, award bid received on May 2, 2018 to the bidder determined to have the lowest and best proposal.

Estimated time: 5 minutes

I. **Discussion and Direction on the 2018 Street Improvement Projects**

Background: Director of Public Works will discuss with Council recommended maintenance projects slated for the 2018 construction season. Work to be discussed will involve crack sealing, street striping, slurry seal, concrete repair with valley pans, curb and gutter, sidewalks, and streets selected for milling and

overlay. Some discussion regarding other projects such as the Safe Routes to School grant, Ohio/Western Connection and the US 50 TAP Pedestrian Safety project could result.

Staff contact Public Works Director David Gardner

Action Requested of Council: Receive direction to proceed with recommended street improvements slated for the summer of 2018.

Estimated time: 20 minutes

J. **Award of Multi-Jurisdictional Slurry Seal Bid**

This year, the City has taken the lead to implement a new solicitation method of slurry seal bids by developing a multi-jurisdictional bid process to partner with the Town of Mt. Crested Butte and Gunnison County. The jurisdictions have combined slurry seal quantities to leverage our collective purchasing power. The project was duly advertised and bids were received on April 30, 2018.

Staff Contact: Public Works Director David Gardner

Action Requested of Council: Staff is recommending that the City Council make a motion that the City of Gunnison award this multi-agency project to the low bidder, Intermountain Slurry Seal, Inc. in the amount of \$328,500 and to execute the Notice of Waiver of 80% Colorado Labor requirement pursuant to Section 8-17-1010 C.R.S.

Estimated time: 10 minutes

K. **2018 Street Improvement Project-Solicitation of Crack Seals Bids**

Background: In order to repair seal cracks at various locations prior to the scheduled 2018 slurry seal project and the 2018 overlay of city streets, an award to the bidder deemed lowest and best needs to be made as soon as possible in order to prevent impeding other contracts. Multi-jurisdictional slurry seal bids were received by the City on April 30, 2018 and an anticipated award will be made by Council on May 8, 2018. The slurry seal contract and bonds should be executed by May 18, 2018, creating a possible start date of May 21, 2018. It would be advantageous to have the crack seal contractor underway on or before this date. Waiting for a May 22nd award date and execution of contract/bonds by June 1st could adversely impact the multi-jurisdictional slurry seal project start date. That in turn would impede future stripe projects or overlay projects.

Staff Contact: Public Works Director David Gardner

Action Requested of Council: Due to time constraints, request authority for the City Manager to award a bid to the lowest and best bid proposal for the 2018 Crack Seal Project that would meet statutory bids procedures. Or alternatively, the action can be brought to Council for action at a Special Meeting where at least three Councilors are present. The suggested date for a Special Meeting is Tuesday, May 15, 2018.

Estimated time: 5 minutes

L. **Community Survey RFP Discussion and Decision**

Background: Council identified Community Engagement as one of its four strategic priorities in the October 2017 City of Gunnison Strategic Plan. One method to achieve the goal of increased community engagement is through the development and administration of a community survey in summer 2018.

Staff contact: City Manager Russ Forrest and City Clerk Erica Boucher

Action Requested of Council: To provide comments and direction to Staff on proceeding with a community survey.

Estimated time: 20 minutes

M. **Appropriation for Roll Over Projects, Ordinance No. 6, Series 2018**

Background: To attain the legal authority to spend unused funds in 2018 for projects that were underway in 2017 and allocate a portion of the Strategic Implementation Reserve funds set aside for projects approved by the City Council on April 24.

Staff contact: Finance Director Ben Cowan

Action Requested of Council: Introduction of Ordinance No. 6, Series 2018 and request to read the motion by title only and a motion to approve on first reading Ordinance No. 6, Series 2018.

Estimated time: 5 minutes

IV. **Council Work/Discussion Items:**

A. Public Works Semi-Annual Report

Staff contact: Public Works Director David Gardner

Estimated time: 30 minutes

V. **Reports:**

City Attorney Report:

City Manager Strategic Projects Update and Report

City Councilors with City-related meeting reports; discussion items for future Council meetings

VI. **Meeting Adjournment**

The City Council Meeting agenda is subject to change. The City Manager and City Attorney reports may include administrative items not listed. Regular Meetings and Special Meetings are recorded and action can be taken. Minutes are posted at City Hall and on the City website at www.gunnisonco.gov. Discussion Sessions are recorded; however, minutes are not produced. For further information, contact the City Clerk's office at 970-641-8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE REQUESTED TO CONTACT THE CITY CLERK 24 HOURS BEFORE ALL MEETINGS AT 970-641-8140.**