

GUNNISON COUNCIL AGENDA
MEETING IS HELD AT CITY HALL, 201 W. VIRGINIA AVENUE
GUNNISON, CO, IN THE 2ND FLOOR COUNCIL CHAMBERS
Approximate meeting time: 3 hrs.

April 24, 2018 **REGULAR SESSION** **5:30 P.M.**

- I. Presiding Officer Call Regular Session to Order: (silent roll call by City Clerk):
- II. Citizen Input: (estimated time 3 mins.)

At this agenda time, non-agenda scheduled citizens may present issues of City concern to Council on topics that are not to be considered later in the meeting. Per Colorado Open Meetings Laws, no Council discussion or action will take place until a later date; unless an emergency situation is deemed to exist by the City Attorney. Each speaker has a time limit of 3 minutes to facilitate efficiency in the conduct of the meeting and to allow an equal opportunity for everyone wishing to speak.

III. Council Action Items:

A. Consent Items: (estimated time: 5 minutes)

This agenda item allows City Council to approve, by a single motion, second and vote, matters that have already been discussed by the entire Council or matters that are considered routine or non-controversial. A Consent Agenda allows for the meeting to proceed in a more efficient and timely manner. The agenda items will not be separately discussed unless a Councilor, City staff, or a citizen requests an item to be removed to discuss separately. Items removed from the Consent Agenda will then be considered under New Business. Items to be considered:

- Action on approval of April 10, 2018, Regular Session meeting minutes
Staff contact: City Clerk Erica Boucher
- Set Public Hearing on Retail Marijuana Products Manufacturing License Application from Cosmic Foods Holdings LLC, dba Cosmic Kitchen; 419 S. 10th Street in Gunnison, for 5:30 P.M., Tuesday, May 10th, 2018 in the City Chambers of City Hall, 201 W. Virginia Avenue in Gunnison.
Staff Contact: City Clerk Erica Boucher
- Travel Policy Amendment
Staff is requesting approval from Council to accept a proposed change to the Travel Policy City's Employee Handbook to allow the City Manager to approve out-of-state travel requests.
Staff contact: Finance Director Ben Cowan
- Approval and direction for City Manager to sign Intergovernmental Agreement Regarding Undesirable Plant Management 2018
Staff contact: City Manager Russ Forrest

- B. Ordinance No. 3, Series 2018 Re: Amending the rates to be charged by the City of Gunnison Electric Department for electricity consumed**
Background: This ordinance raises electric rates charged by the City of Gunnison for electricity consumed by the customer. This increase will allow the City to cover increased maintenance/operational costs and to replace components/equipment when necessary.
Staff contact: Public Works Director David Gardner
Action Requested of Council: Introduce, read by title only by the City Attorney, motion, second and vote to pass and adopt Ordinance No. 3, Series 2018 on second and final reading.
Estimated time: 5 minutes
- C. Ordinance No. 4, Series 2018 Re: Planning and Zoning Commission**
Background: This ordinance amends Gunnison Municipal City Code Title 2 Administration and Operations, Chapter 2.70 Planning and Zoning Commission, Section 2.70.010 to reflect the language that was approved by the voters in the 2017 Regular Municipal Election and be consistent with Article III, Organization of Government, Section 3.19 Planning and Zoning Commission, of the Gunnison Home Rule.
Staff contact: City Clerk Erica Boucher
Action Requested of Council: Introduce, read corrected title only by the City Attorney, motion, second, and vote to pass and adopt amended Ordinance No. 4, Series 2018 on second and final reading.
Estimated time: 5 minutes
- D. Ordinance No. 5, Series 2018 Re: Snow Removal**
Background: Ordinance No. 16, Series 2017 was adopted and approved by Council on December 12, 2017 to clarify who and how private property owners would be allowed to plow in City right of way through a signed agreement. However, it has been determined that more clarification to this Ordinance is required in order to better the health, safety, and welfare of the Gunnison residents.
Staff contact: Police Chief Keith Robinson
Action Requested of Council: Introduce, read by title only by the City Attorney, motion, second and vote to pass and order to publish Ordinance No. 5, Series 2018 on first reading.
Estimated time: 10 minutes
- E. Minor Subdivision: Final Plat 18-2: Forsythe Subdivision**
Background: Forsythe Subdivision is a minor subdivision of Lots 1-6, Block 81 and the east one-half of vacated 10th Street adjoining said lots, West Gunnison addition, City and County of Gunnison, Colorado. The subdivision proposes to divide a 26,250 square foot lot into two lots, a west lot proposed to be 18,750 square feet and the east lot proposed to be 7,500 square feet.

Staff contact: Community Development Director Steve Westbay

Action Requested of Council: Approve minor subdivision as submitted by Erik Forsythe and Shelley Read, based on the review standards for a subdivision and the Planning and Zoning Commission's recommendation for approval.

Estimated time: 15 minutes

F. Lazy K RFP Discussion and Decision

Background: The purpose of this agenda item is to provide a recommendation to the City Council to achieve the following goals:

- a) complete park planning for the 15-acre Lazy K site, and
- b) delineate an appropriate site within Lazy K for a future affordable housing project.

Seven landscape/planning consulting firms provided proposals in response to the Request for Proposals (RFP) issued by the City. Staff created a shortlist based on qualifications, approach, responsiveness to the RFP, and projected cost.

Staff contact: City Manager Russ Forrest

Action Requested of Council: Staff is recommending that the City Council make a motion to direct the City Manager to negotiate and execute a contract with Design Workshop to complete the scope of work in an amount not to exceed \$39,360.

Estimated time: 20 minutes

G. Discussion and Allocation of Strategic Planning Funds

Background: In the 2018 budget the City Council allocated \$261,956 for implementing the City Council Strategic Results. On February 13, 2018 the City Council discussed with Staff timing, approach (to different degrees), and provided direction on next steps with regard to a number of projects. The City can now further refine the budget for these projects based on competitive proposals.

Staff contact: City Manager Russ Forrest and Finance Director Ben Cowan

Action Requested of Council: Council is requested to make a motion to direct the Finance Director to allocate the figures in Attachment A in the column named "Total Proposal for Project Budgets" in the 2018 amended budget.

Estimated time: 15 minutes

IV. Council Work/Discussion Items:

A. Community Development Semi-Annual Report

Staff contact: Community Development Director Steve Westbay

Estimated time: 20 minutes

V. Reports:

City Attorney Report:

City Manager Strategic Projects Update and Report

City Councilors with City-related meeting reports; discussion items for future Council meetings

VI. Meeting Adjournment

The City Council Meeting agenda is subject to change. The City Manager and City Attorney reports may include administrative items not listed. Regular Meetings and Special Meetings are recorded and action can be taken. Minutes are posted at City Hall and on the City website at www.gunnisonco.gov. Discussion Sessions are recorded; however minutes are not produced. For further information, contact the City Clerk's office at 970-641-8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE REQUESTED TO CONTACT THE CITY CLERK 24 HOURS BEFORE ALL MEETINGS AT 970-641-8140.**