

**CITY OF GUNNISON COUNCIL AGENDA**  
**MEETING IS HELD AT CITY HALL, 201 W. VIRGINIA AVENUE**  
**GUNNISON, CO, IN THE 2<sup>ND</sup> FLOOR COUNCIL CHAMBERS**  
(Total estimated meeting time: 4.5 hrs.)

**APRIL 25, 2017** **REGULAR SESSION** **4:15 P.M.**

I. Presiding Officer **Call Regular Session to Order:** (silent roll call by City Clerk):

II. **EXECUTIVE SESSION - 1**

The purpose of which is pursuant to C.R.S. §24-6-402(4)(a) to receive legal advice from the City Attorney on specific legal questions.

Background: An Executive Session falls under the Colorado Open Meetings Laws in CO State Statutes. There are specific obligations to conduct these sessions and the reason for the Executive Session must be posted on the meeting agenda. The public is not allowed to attend the Executive Session and session is not recorded. (est. time 15 mins.)

**EXECUTIVE SESSION - 2**

The purpose of which is pursuant to C.R.S. §24-6-402(4)(f)(1) To discuss personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. Session is recorded. (estimated time 45 mins.)

Background: Discussion will be on City Manager performance review process.

III. **PUBLIC HEARING** **5:30 P.M.**

Receive public input on Retail Marijuana Product Manufacturing Establishment License Application from MPI, Inc., 651 S. Boulevard St., Ste. AB, Gunnison, CO. Due to deadlines required for hearing notice publication in a weekly newspaper, the required 10 day notice was not met. **Staff is asking Council to continue this public hearing to a date certain to be determined by Council at this meeting.** Staff contact: City Clerk Gail Davidson (estimated time 3 mins.)

IV. **PUBLIC HEARING** **5:45 P.M.**

Receive public input on Retail Marijuana Product Manufacturing Establishment License and Retail Marijuana Cultivation Establishment Licenses from Cosmic Foods LLC, dba Cosmic Culture, 555 S. 10<sup>th</sup> Street in Gunnison.

Due to deadlines required for hearing notice publication in a weekly newspaper, the required 10 day notice was not met. **Staff is asking Council to continue this public hearing to a date certain to be determined by Council at this meeting.**

Staff contact: City Clerk Gail Davidson (estimated time 3 mins.)

V. **Citizen Input:** (estimated time 3 mins.)

*At this agenda time, non-agenda scheduled citizens may present issues of City concern to Council on **topics that are not to be considered later in the meeting.** Per Colorado Open Meetings Laws, NO Council discussion or action will take place until a later date; unless an emergency situation is deemed to exist by the City Attorney. Each speaker has a time limit of 3 minutes to facilitate efficiency in the conduct of the meeting and to allow an equal opportunity for everyone wishing to speak.*

VI. **Council Action Items:**

• **Consent Agenda**

*The consent agenda allows City Council to approve, by a single motion, second and vote, matters that have already been discussed by the entire Council or matters that are*

*considered routine or non-controversial. A Consent Agenda allows for the meeting to proceed in a more efficient and timely manner. The agenda items will not be separately discussed unless a Councilor, City Staff, or a citizen requests an item be removed be discussed separately. Items removed from the Consent Agenda will then be considered after consideration of the consent agenda*

- Action on April 11, 2017, Council Regular Session Minutes
- Approve Contract with Great Outdoors Colorado and Authorize Mayor's Signature on Contract

Staff contact: City Clerk Gail Davidson (estimated time 3 mins.)

- Discussion, update and possible action on Region 10 regional broadband project with Region 10 Broadband Project Manager Chris Kennedy and City IT Director Mike Lee.

Background: Council budgeted \$40,410 in the 2017 approved budget to fund bringing abundant and affordable broadband to the valley. Staff is asking council to approve moving forward with city expenditures to begin construction implementation of the Region 10 broadband project as discussed.

Staff contact: IT Director Mike Lee (est. time 30 mins).

- Discussion and Possible Action on License Agreement with Double Shot Cyclery, 222 N. Main Street, for Sidewalk Café Seating.

Background: Double Shot Cyclery is asking the city to approve a license agreement to utilize the public sidewalk right-of-way in front of their business for sidewalk café seating. Since alcohol could be served in the licensed area, an enclosure defining the area will be placed. This type of enclosure moves the approval of the license agreement from an administrative level to City Council approval.

Staff Contact: City Planner Andie Ruggera (estimated time 15 mins.)

- First Fridays Art Walk Alliance Request for Funding.

Background: the city was approached by Gunnison Arts Center Director Carlie Kenton and Gunnison Chamber Director Eric Freson with a request to help fund decorative flags that would be flown in front of businesses participating in the monthly "First Friday Art Walk" events. The poles and flags would be manufactured/produced locally. Ms. Kenton will be making the funding request to council. (estimated time 15 mins.)

- Discussion and Possible Action on Old City Shop Demolition Bids

Background: On April 11, 2017, Council heard a presentation from the Gunnison County Historic Preservation Committee and recommendations from city staff regarding proposals for the future of the old city shop facility. Staff is requesting direction from Council on how to proceed with that facility.

Staff contact: City Manager Russ Forrest (estimated time 15 mins)

- Wastewater Treatment Plant Assessment Follow-up on Next Steps.

Background: Black & Veatch Engineering completed an initial assessment of the City's 30+ year old wastewater treatment plant. They made recommendations for immediate action, intermediate actions and for long-term upgrades, maintenance and operational needs. Staff is asking council for approval to proceed with the presented action items.

Staff Contact: WWTP Superintendent Mike Rogers and City Manager Russ Forrest (estimated time 15 mins.)

- City Facilities Assessment RFP's.  
 Background: One of the strategic priorities in the City's-adopted Strategic Plan is stewardship of the city's infrastructure, including its facilities/buildings. An assessment of the city's facilities will provide information to take a cohesive, comprehensive and cost-conscious approach to managing costs for building capital replacement and maintenance. Staff has developed a request for proposals to accomplish the facilities assessment and is requesting Council to authorize staff to proceed with the process.  
 Staff Contact: City Manager Russ Forrest (est. time 15 mins.)
- Purchase of Caterpillar Motor Grader  
 Background: On March 8, 2017, city council authorized staff to pursue the acquisition of a used or new motor grader in an amount not to exceed \$244,445. Following a search for a grader, staff is requesting action to authorize the purchase of a new Caterpillar 12M3 AWD Motor Grader in an amount not to exceed \$220,676 including trade-in and delivery fee from Wagner Cat.  
 Staff Contact: City Manager Russ Forrest (estimated time 5 mins.)
- Personnel Policy Amendments Procedure  
 Background: Personnel policies help implement a consistent approach to management. All proposed policy changes are reviewed by the legal and human resources divisions of the Mountain States Employers Council, as well as management staff prior to adoption. Most changes that have been implemented in recent years were a direct result of changes in governing law. There is currently no written policy for amending personnel policies. Rather than keep the Council occupied in the minutia of various policy changes, staff recommends providing the Council a semi-annual report with a briefing of all recent policy changes included with the Finance report. Staff is requesting Council support for the personnel policy amendment process as suggested in the staff memo. (est. time 10 mins.)  
 Staff contact: City Manager Russ Forrest

VIII. Ordinances and Resolutions:

Ordinance No. 5, Series 2017: Re: Adopting Backflow Prevention Standards applicable to commercial, industrial and multi-family residential serve connects within the City's public water system. 2<sup>nd</sup> Reading.

Background: City staff discussed the State-required implementation of backflow prevention and cross connection standards with council at the February 28, and March 28, meetings. The standards are meant to prevent possible contamination of the city's water system.

Staff contact: Water Superintendent Joe Doherty (estimated time 10 mins.)

Ordinance No. 6, Series 2017; Re: Adoption of 2015 ICC Building Codes; 2<sup>nd</sup> Reading

Background: The International Code Congress (ICC) Building Codes, contained in 8 volumes, are updated periodically to keep current with new technologies and building practices. The codes serve to protect the community's health, safety and welfare. When adopting the ICC Building Codes, local governments have the authority over the content of those codes and can make amendments. After review of the 2015 codes, city staff is recommending adoption of the 2016 ICC building codes with amendments.

Staff contact: CD Director Steve Westbay (estimated time 10 mins.)

Resolution No. 7, Series 2017; Re: Authorizing Inclusion of the Gunnison County Fire Protection District into the Colorado Intergovernmental Risk Sharing Agency. Background: the city is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a public entity self-insurance pool. The Gunnison County Fire Protection District (GCFPD) is a public entity and has made an application to become a member of CIRSA for insurance coverage purposes. This resolution gives the city's consent for the GCFPD participation in CIRSA.

Staff contact: Finance Director Ben Cowan (est. time 5 mins.)

IX. **Adjourn Regular Meeting and Convene Discussion Session:**

- o Finance Department Intern Ignacio Martinez Sales Tax Classification Conversion Project Presentation.

Background: in an effort to give WSCU students real-life practical experience, they are hired to accomplish specific projects that are beneficial to the city. Mr. Martinez was hired as an intern to reclassify local sales tax-paying businesses into standardized business classifications. (No packet materials-will be presented at the meeting)

Staff contact: Finance Director Ben Cowan (est. time 15 mins.)

X. **Reports:** (total estimated time 20 mins.)

City Attorney Report:

City Manager Strategic Projects Update and Report:

City Staff and WSCU Liaison Reports:

City Councilors with City-related meeting reports; discussion Items for future Council meetings

XI. **Meeting Adjournment:**

The City Council Meeting agenda is subject to change. The City Manager and City Attorney reports may include administrative items not listed. Regular Meetings and Special Meetings are recorded and action can be taken. Minutes are posted at City Hall and on the City website at [www.gunnisonco.gov](http://www.gunnisonco.gov).

Discussion Sessions are recorded, however minutes are not produced. For further information, contact the City Clerk's office at 970-641-8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE REQUESTED TO CONTACT THE CITY CLERK 24 HOURS BEFORE ALL MEETINGS AT 970-641-8140.**