

September 11, 2018

**CITY OF GUNNISON COUNCIL
REGULAR SESSION MEETING MINUTES**

5:30 P.M.

The City Council Regular Session meeting was called to order at 5:30 P.M., by Mayor James Gelwicks with Councilors Mallory Logan, Jim Miles, Bob Drexel, and Leia Morrison present along with City Attorney Kathy Fogo, City Manager Russ Forrest, Finance Director Ben Cowan, and City Clerk Erica Boucher. Public Works Director David Gardner was present. Western State Colorado University Student Liaison Max Oldham was in attendance along with Western Student Government Association president Lauren Hopp. Jerry Piquette, Sally Hays, and Spencer Hays were present along with several interested citizens and the press. A Council quorum was present.

Citizen Input:

Spencer Hays stepped forward to thank Council on behalf of himself and the Marbles Club for its financial support of the State Marbles Tournament. The Marbles Club received a City Youth Challenge Grant for \$470. Mr. Hays stated that the tournament was a success for everyone involved. There were a total of 20 participants and each player received a backpack full of donated items from local businesses. The Marbles Club used the \$470 to cover the cost of lunch, prizes, thank you cards, postage, and lodging for the tournament director. Council thanked Mr. Hays for coming to the meeting.

Council Action Items:

Approval of the August 28, 2018 Regular Session Minutes. Councilor Logan moved and Councilor Morrison seconded a motion to approve the August 28, 2018 Regular Session Minutes as presented.

Roll call vote, yes: Logan, Miles, Gelwicks, Drexel, and Morrison. So carried.

Roll call vote, no: None.

Mayor Gelwicks informed Council that Western Student Government Association Lauren Hopp would be arriving in approximately 30 minutes. Council proceeded with the agenda.

Second Reading of Ordinance No. 10, Series 2018; Re: An Ordinance of the City Council of the City of Gunnison, Colorado Adopting a Policy for Disposition of City-Owned Property as amended. Councilor Drexel introduced Ordinance No. 10, Series 2018 on second reading and asked that it be read by title only by the City Attorney. Councilor Drexel moved and Councilor Morrison seconded a motion to adopt Ordinance No. 10, Series 2018: *An Ordinance of the City Council of the City of Gunnison, Colorado, adopting a policy for disposition of City-owned property.* The City Attorney stated for the record that the Ordinance was amended between first and second reading to include the opportunity for Public-Public partnerships in Section 2. Guiding Principles of Ordinance No. 10, Series 2018.

Roll call vote, yes: Miles, Gelwicks, Drexel, Morrison, and Logan. So carried.

Roll call vote, no: None.

Wastewater Treatment Plant Project Update. Public Works Director David Gardner approached Council to give an update on the Wastewater Treatment Plant project. He reminded Council that the City hired Tetra Tech to do a project needs assessment and that the next step is to secure a loan. In order to secure the loan, DOLA, for instance, requires at least 30% of construction designs to be completed by December 1st; therefore, the City needs to proceed with getting construction designs in place. Mr. Gardner highlighted the major construction improvements the City is planning to make to the Wastewater Treatment Plant and noted that along with the construction hard costs, the project's soft costs will include design, engineering, inspections, surveying, and interim finance costs. The total projected cost is \$11,843,890. \$300,000 is being received from the SRF grant and one million dollars from a DOLA energy assistance grant. The total project cost is \$13,843,890. Due to the large size and cost of this project, Mr. Gardner recommended a hiring Construction Manager at Risk (CMAR) to Council. He wants to develop a scope of work for an RFQ to hire a CMAR. A CMAR is hired to administratively handle the execution of a large project by developing and managing the project's schedule, preparing bid packages, negotiating with contractors, seeking out the most qualified contractors/engineers for the best price, guaranteeing the maximum price on trades, and assuming financial risk of the project. A CMAR is utilized as a project manager and would enable City staff to focus the daily operations of the WWTP. It would be ideal to have a CMAR hired in October to begin project coordination.

The design schedule for this project is to have 30% of the construction design completed by December 1, 60% completed by January, and 100% completed in March with construction beginning in April 2019. It is estimated that the project will take 12-18 months to complete. Finance Director Cowan reviewed the schedule for the City to apply for the one million dollar DOLA grant and the importance to continue making progress on this project to keep the overall costs down as much as possible. The intention of the renovation is to get another 20 years of operability out of the WWTP with regular maintenance and by following a capital replacement schedule.

Councilor Morrison moved and Councilor Drexel seconded the motion to authorize the City Manager to enter into a contract with Tetra Tech for Design and Bidding Phase Engineering Services for the Modernization and Energy Efficiency Improvements Project at the WWTP in the amount not to exceed \$756,150.00.

Roll call vote, yes: Gelwicks, Drexel, Morrison, Logan, and Miles. So carried.

Roll call vote, no: None.

Presentation Seeking City Input on Western State Colorado University Student Government Association (SGA) Grants. Western Student Government Association (SGA) president Lauren Hopp approached Council to discuss and suggest opportunities where Western, SGA, and the City could work together to develop a closer, more collaborative partnership. Ms. Hopp stated that Western students and SGA enjoyed their participation in the Gunnison Vibrancy Initiative. She asked Council to attend an up-coming SGA meeting to give an update on GVI and Ohio Avenue and ask how students can remain involved. Ms. Hopp mentioned that SGA will be increasing its financial contribution to Safe Ride and suggested that other supporters of Safe Ride follow their lead to help Safe Ride cover increasing costs due to inflation or if possible, recognize Safe Ride in all it does for the community. She mentioned that SGA is focused on civic engagement this year, especially this being an election year. She offered a few suggestions on how to get the students more informed and involved this fall.

Ms. Hopp introduced and summarized the SGA grant process and bill application form students use to request money for special events or projects. Typically, in the past, SGA has shied away from funding large grant requests to students who are working on projects outside the direct scope of Western. She thinks that this is an area where students could access Council or City staff as an additional resource. Overall, Ms. Hopp asked for a range of support from the City or from Council. Support could be in the form of financial or administrative support or through letters of support depending on the project and need.

Western student liaison to Council, Max Oldham, also spoke about how he is developing a sub-tab to the Western website to better connect students with City administration, personnel, resources, or ways to receive financial support for projects or events. It was mentioned that both SGA's bill application form and the new webpage could contain questions for students to answer about reaching out to the City as a way to inform them that the City can also be a resource of support.

Council asked a few follow up questions of Ms. Hopp and brainstormed ideas of how there can be more two-way communication between the City and Western. The Mayor, a few Council members, and the City Manager agreed to attend SGA's meeting on October 10th, to give an update on the projects the City has been working on over the summer and up-coming activities pertaining to Western. Finance Director Ben Cowan mentioned that the City has started its Public Service Grant cycle and that the City is accepting applications until October 31st. He also reported that the City provides financial support to Safe Ride through a Public Service Grant. Council supports Western and the City creating a stronger partnership with each other through the variety of venues Ms. Hopp presented.

Discussion and authorization for the Mayor to submit two policy statements to CML regarding how e911 Services receives revenue from the Emergency Telephone Surcharge and to discuss with the Federal Department of Transportation an appropriate process for smaller transportation grants so that more funding can be dedicated to construction versus process. CML Policy Committee is currently soliciting ideas for new policy statements. The Mayor presented two ideas for submission to CML. The first idea relates to Gunnison's Safe Streets, and how small local projects like, sidewalks have to follow the same federal inspections requirements and standards as highways. This regulation can hinder small communities, like Gunnison, from doing such projects because of the excess amount of time and resources it can take for smaller projects to meet federal requirements. The second idea relates to diminishing revenue from the Emergency Telephone Surcharge which helps pay for local 911 services. The Emergency Telephone Surcharge is receiving less revenues than in the past because people have replaced their landlines with cell phones. The loss of revenues to support 911 Services is felt more in rural areas and places where residents are more

temporary. The tax to support e911 Services is typically connected to where the cell phone was purchased and not where it is currently used. City Manager Forrest shared with Council that CML would be a facilitator of possibly a more national discussion on the first topic through the National Civil League. The second topic could be addressed through CML convening representatives from dispatch and police departments to discuss more equitable ways to distribute these funds. The Mayor brought this topic before Council to ensure that all of Council support the submission of policy statements on these two issues before proceeding with CML.

Councilor Morrison moved and Councilor Logan seconded the motion to direct staff to write two policy statements for the Mayor to submit to CML by September 12, 2018.

Roll call, yes: Drexel, Morrison, Logan, Miles, and Gelwicks. So carried.

Roll call, no: None.

Adjourn Regular Session Meeting. With no further business for Council, Mayor Gelwicks adjourned the Regular Session Meeting at 6:28 P.M.





Mayor

Attest:



City Clerk