

July 10, 2018

**CITY OF GUNNISON COUNCIL
REGULAR SESSION MEETING MINUTES**

5:30 P.M.

The City Council Regular Session meeting was called to order at 5:30 P.M., by Mayor James Gelwicks with Councilors Mallory Logan, Jim Miles, Bob Drexel and Leia Morrison present along with City Manager Russ Forrest, City Attorney Kathy Fogo, Finance Director Ben Cowan, Deputy City Clerk Tara Kindall, Public Works Director David Gardner, City Engineer Cody Tusing, City Accountant Shannon Singer, Interim Community Development Director Andie Ruggera, IT Director Mike Lee, and the press. A Council quorum was present.

Citizen Input:

As there were not citizens in the audience Mayor Gelwicks called for any staff comments and asked the press if they had any questions. Neither staff or the press had any comments or questions at this time.

Council Action Items:

Approval of June 26, 2018 Regular Session Minutes. Councilor Morrison moved and Councilor Logan seconded a motion to approve the June 26, 2018 Regular Session Minutes as amended. Councilor Drexel mentioned that he had contacted the City Clerk prior to the meeting to have a word changed.

Roll call vote, yes: Logan, Miles, Gelwicks, Drexel, and Morrison. So carried.

Roll call vote, no: None.

Presentation of 2017 Audited Financial Statements. Finance Director Cowan introduced Paul Backes, a partner with McMahan and Associates, explained what the audit process is and what his firm does. He then proceeded to review the audited financial statements and answer questions. Councilor Drexel moved and Councilor Morrison seconded a motion to accept the City of Gunnison's audited 2017 Financial Statements as presented on July 10, 2018.

Roll call vote, yes: Miles, Gelwicks, Drexel, Morrison, and Logan. So carried.

Roll call vote, no: None.

Ordinance No. 8, Series 2018, Second Reading, re: An ordinance of the City Council of the City of Gunnison, Colorado, amending Sections: 2.4, Principal Use Table; 2.6, Base Zone District Dimensional Standards; 3.3, Residential Use Standards; 3.7 (B), Retail Sales Establishment Standards; and, 4.4 Off-Street Parking and Loading, of the City of Gunnison Land Development Code. Councilor Logan introduced Ordinance No. 8, Series 2018 and asked that it be read by title only. Councilor Logan moved and Councilor Drexel seconded to pass and adopt Ordinance No. 8, Series 2018 on second reading.

Roll call vote, yes: Gelwicks, Drexel, Morrison, Logan, and Miles. So carried.

Roll call vote, no: None.

Discussion of Comprehensive Plan. City Manager Forrest reviewed with Council the Request for Qualifications (RFQ) to develop a Comprehensive Plan process with Council. While staff received five Statements of Qualifications along with price estimates there were a couple of entities who normally respond that didn't. After speaking with those who didn't respond staff suggests that a Request for Proposal (RFP) be drafted that includes a proposed budget and have some greater clarification of goals and objectives on the project for Council and Planning Commission's review at the next Regular Session. A brief discussion ensued. City Manager Forrest stated they would bring the RFP back to Council.

Proposed Vacation of 20-foot wide Electrical Easement. Interim Community Development Director Ruggera reviewed this easement with Council. Staff is recommending that the City vacate the easement as there are no utilities here. Discussion ensued. No action is being requested of Council at this time.

Award for Bid for Downtown Parking Assessment. Interim Community Development Director Ruggera reviewed the bid and the parking assessment project. Staff is asking for authorization to use funds from the City Council's Strategic Implementation Reserve to conduct the assessment. Councilor Logan moved and Councilor Morrison seconded a motion to authorizing moving \$1,530.00 from the strategic implementation reserve to the downtown parking assessment.

Roll call vote, yes: Drexel, Morrison, Logan, Miles and Gelwicks. So carried.

Roll call vote, no: None.

Councilor Logan moved and Councilor Drexel seconded a motion to authorize the City Manager to sign a contract for services with Charlier Associates, Inc. in an amount not to exceed \$22,530.00

Roll call vote, yes: Morrison, Logan, Miles, Gelwicks and Drexel. So carried.

Roll call vote, no: None.

Mayor Gelwicks stated the time is 6:36 p.m. and they will recess for a short break. He reconvened the session at 6:44 p.m.

Discussion of Utility Update and Communication Project to West Gunnison. Public Works Director Gardner, City Engineer Tusing, and IT Director Lee came forward and addressed Council. They would like to partner with Gunnison County Electric Association and Region 10 to install utility underground conduit that will provide electrical and communication upgrades to the wastewater treatment plant (WWTP). After the memo was completed and placed in the Council packet PW Director Gardner was contacted by CDOT. They would also like to participate in this project and have requested two 2" conduits be placed to serve their needs. Before CDOT will proceed they would like to see some drawings and Region 10 has the ability to do the drawings so he would like to engage with Region 10 to do the drawings and move forward. The cost to the City to do this would be \$9,700.00. PW Director Gardner would like to reallocate funds from the sewer and electric funds to begin the engineering work. A brief discussion ensued. Councilor Drexel moved and Councilor Logan seconded a motion to proceed with Region 10 to do the engineering work for this project utilizing reallocated funds from the sewer and electric funds in an amount not to exceed \$9,700.00.

Roll call vote, yes: Logan, Miles, Gelwicks, Drexel and Morrison. So carried.

Roll call vote, no: None.

Resolution No. 5, Series 2018; re: A resolution of the City Council of the City of Gunnison, Colorado, approving a special election to be coordinated with the County of Gunnison to submit a ballot question to the voters at the General Election to be held November 6, 2018, to amend the City of Gunnison Municipal Home Rule Charter to change election day from the second Tuesday in May of each odd numbered year to the first Tuesday in November of each odd numbered year and to extend the terms of current Council members by six (6) months. Councilor Morrison introduced Resolution No. 5, Series 2018 and asked that it be read by title only by the City Attorney. Councilor Morrison moved and Councilor Logan seconded a motion to adopt Resolution No. 5, Series 2018. City Attorney Fogo then reviewed the what this resolution does in terms of the election process.

Roll call vote, yes: Miles, Gelwicks, Drexel Morrison and Logan. So carried.

Roll call vote, no: None.

Councilor Logan moved and Councilor Drexel seconded a motion to direct staff to notify the County Clerk in writing that the City of Gunnison will hold a special election in November 2018 to put a question on the ballot asking voters to amend the City's election date from the second Tuesday in May of odd numbered years to the first Tuesday in November and extend current Council terms by six months.

Roll call vote, yes: Gelwicks, Drexel, Morrison, Logan and Miles. So carried.

Roll call vote, no: None.

Adjourn Regular Session Meeting and move into Discussion/Work Session.

With no further business for the Regular Session, Mayor Gelwicks adjourned the Regular Session Meeting and Council went into the discussion/work session at 7:01 P.M.

Attest:

Tara Kendall
Deputy City Clerk

