



City of Gunnison

BUILDING OFFICE COLLECTION OF USE TAX AND TAX REFUND CRITERIA

- The City of Gunnison requires a 4% use tax for the privilege of storing, using or consuming in this city any articles of tangible personal property purchased at retail.
- The use tax is included in the total building permit fees and is paid along with the other building fees at the time of permit issuance.
- The use tax is calculated at 50% of the project valuation multiplied by the 4% use tax (The City assumes 50% of the valuation is labor cost and 50% is material cost).
- The City of Gunnison has a refund policy as part of these use tax requirements.
- Purchases of building materials within the City of Gunnison are eligible for reimbursement of the tax amounts on those materials up to the dollar amount of the use tax paid at the time of permit issuance.
- In order to receive a refund, all receipts from those purchases must be saved and submitted to the City of Gunnison Director of Finance at the completion of the project.
- A copy of the Certificate of Occupancy and the valuation worksheet that was issued with the building permit must also be submitted the Director of Finance.
- The Director of Finance will review the original receipts and determine the amount of tax dollars to be reimbursed. The receipts will then be returned to you with any refund.
- Only locally purchased materials that are inherent to the construction of the structure and are necessary for completion of the project will typically be considered acceptable for tax reimbursement.
- Examples of materials that are not reimbursable are concrete for sidewalks and driveways, tools, furnishings, decorations, and other items not required for a Certificate of Occupancy.
- A claim for refund shall be filed with the Director of Finance within three years after the issuance of a Certificate of Occupancy.
- For questions please call The Building Office at 970-641-8151 or the Director of the Finance Department at 970-641-8162