



CITY OF GUNNISON
MOBILE HOME PERMIT APPLICATION & CHECKLIST

City of Gunnison Building Office
(970)641-8151

Mobile Home Park where unit is to be installed: _____

Site Address: _____

Owner Name: _____ Phone: _____ Email: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Installer (if different from owner): _____

Phone: _____ Email: _____ Fax: _____

Approx. set date: _____ Condition of Unit: New Used

Year: _____ Make: _____ Model: _____ Roof Snowload: _____

HUD label #: _____ Factory-built label #: _____

Original cost of unit: _____

Building height/width: _____ Sq. footage: _____ Number of bedrooms: _____

Number of bathrooms: _____

Other project details: _____

I hereby certify that I have read this application completely and that all the information I have given is correct. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of owner (Agents must have written authorization)

Date

For Office Use Only

Zoning compliance met: Yes No

\$50.00 Fee paid: Yes No

Installation approved by: _____

Date: _____

Certificate of Occupancy issued by: _____

Date: _____

CHECKLIST

To expedite the permit process please use this checklist

- Please visit or contact the Building Office prior to submitting an application to see if it is ok to proceed with the project.
- Mobile homes built prior to June 15, 1976 cannot be installed in the City of Gunnison.
- If mobile home is to be located in a special flood hazard area (SFHA) an Elevation Certificate will need to be obtained and special installation requirements will need to be met. Contact a Colorado licensed engineer or surveyor for more information.
- Does the proposed mobile home meet HUD requirements? (e.g. Does it have a 40 psf roof snow load? Was it manufactured after June 15, 1976 or does it otherwise meet the ANSI A119.1 Standard?).
- Do you have the required permits for the hook up of electricity, and plumbing (sewer, gas piping, water, etc.) issued by the State of Colorado?
- The State of Colorado Manufactured Housing Installation Program (MHIP) can be reached @ 303-864-7837 for additional information.
- Call the City Finance Department to set up water, sewer, trash, and electric service @ 970-641-8070
- Natural gas service is through Atmos Energy. Call customer service @ 1-888-286-6700
- Before a Certificate of Occupancy is issued, all inspections must be approved.
 - Electrical final
 - Plumbing final
 - Certified installation or State inspected installation final (e.g. tie downs, piers)
 - City Code requirements final (e.g. skirting, stairs, decks, railings, parking, etc.)
 - Floodplain requirements met if in special flood hazard area (SFHA)
 - If in SFHA provide Elevation Certificate completed as finished construction

**For any questions or concerns please contact the City of Gunnison Building Office
@ 970-641-8151 or
ejansen@gunnisonco.gov**