

**CITY OF GUNNISON  
CITY COUNCIL**

**POLICY REQUIREMENTS AND DATE FOR APPOINTMENTS TO VARIOUS CITY  
BOARDS/COMMISSIONS AND COMMITTEES**

Accepted by City Council on February 23, 2000

**I. Purpose:**

To establish policies governing the requirements and date for appointments, made by City Council, to various City Boards/Commissions and Committees.

**II. Boards and Commissions Requirements and Dates of Appointment  
Appointments per the Provision of the City “Home Rule Charter”.**

**A. Planning & Zoning Commission**

Requirements and Date for Appointments:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of appointment and shall hold no other office or position in the City administration (Section 3.19 City Charter.)
2. The citizen-at-large shall be a qualified and registered elector of the City at such time of the appointment and throughout their tenure of office (Section 4.1 of City Charter.)
3. Appointments to be made the last regular council session in May on odd numbered years. Seven (7) members with overlapping terms of five (5) years and one (1) of the members shall be an incumbent Councilmember (Section 3.19 of City Charter.)

**B. Zoning Board of Adjustments and Appeals**

Requirements and Date for Appointments:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of appointment and shall hold no other office or position in the City administration (Section 3.18 City Charter.)
2. The citizen-at-large shall be a qualified and registered elector of the City at such time of the appointment and throughout their tenure of office (Section 4.1 of City Charter.)
3. Appointments to be made the last regular council session in May on odd numbered years. Five (5) members with overlapping terms of three (3) years (Section 3.18 of City Charter.)

Policy Requirements and Date for Appointments  
to Various City Boards/Commissions and Committees.

**C. Election Commission**

Requirements and Date for Appointment:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of their appointment.
2. The citizen-at-large shall be a qualified and registered elector of the City at such time of the appointment and throughout their tenure of office (Section 4.1 of City Charter.)
3. Appointments to be made the last regular council session in June after a City election in odd numbered years. Two member Commission (Section 2.9 City Charter) and one alternate.

**III. Board Requirements and Date of Appointments Per the Provision of the City of Gunnison Municipal Code.**

**A. Building Board of Appeals**

Requirements and Date for Appointments:

1. The citizen-at-large shall be a qualified elector at such time of the appointment.
2. Members are to be qualified by experience and training to pass upon matters pertaining to building construction and are not employees of the City of Gunnison (2-8-1 City of Gunnison Municipal Code.)
3. Appointments to be made the last regular council session in May in odd numbered years. Five member board.

**IV. Committee Requirements and Date of Appointments Per the Provision of Intergovernmental Agreements.**

**A. Gunnison Valley Land Preservation Board**

Requirements and Dates for Appointments:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of the appointment.
2. The citizen-at-large shall be a qualified elector of the City at such time of the appointment.
3. The term will run from January 1st to December 31st for either the four year term or the two year term.
4. Two members with overlapping terms of four (4) years and one alternate with a two (2) year term (Intergovernmental Agreement date 11/4/97).

Policy Requirements and Date for Appointments  
to Various City Boards/Commissions and Committees.

**B. Gunnison County Housing Authority Board**

Requirements and Date for Appointment:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of appointment.
2. The citizen-at-large shall be a qualified elector of the City at such time of the appointment.
3. The term will run from the last regular council session in May on odd numbered years.
4. Two members with overlapping four (4) year terms and one alternate with a two (2) year term (Intergovernmental Agreement dated 7/7/98).

**V. Committees Established Per City Council.**

**A. Historic Preservation Committee**

Requirements and Date for Appointments:

1. The citizen-at-large shall have been a resident of the City of Gunnison for at least one (1) year immediately preceding the time of their appointment.
2. The citizen-at-large shall be a qualified elector of the City at such time of the appointment.
3. The terms are indefinite and appointed as members resign.
4. Number of members on the committee no less than three and no more than five (Resolution No. 8, Series 1998).

**B. Challenge Grant Committee**

Requirements and Date for Appointment:

1. The citizen-at-large shall be a qualified elector at such time of the appointment.
2. The terms are indefinite and appointed as members resign.
3. Three (3) Community Members.

**VI. Effective Date:**

The effective date will commence with any vacancies following the acceptance of this policy by City Council.

**VII. Policy Review:**

This policy will be reviewed by the newly elected Council in July after every Municipal election.