

**CITY OF GUNNISON COUNCIL AGENDA**  
**MEETING IS HELD AT CITY HALL, 201 W. VIRGINIA AVENUE**  
**GUNNISON, CO, IN THE 2<sup>ND</sup> FLOOR COUNCIL CHAMBERS**

**NOVEMBER 8, 2016**

**REGULAR SESSION**

**5:30 P.M.**

I. Call Regular Session Meeting to Order and Silent Roll Call:

II. **PUBLIC HEARING** **5:30 P.M.**

To Receive Public Input on Proposed 2017 City Budget.

- i. Open Public Hearing & Mayor State Purpose, location, date, time, and attendees
- ii. Proof of Publication
- iii. Staff/Applicant Testimony
- iv. Public Comments on Proposed 2017 City Budget (limit 5 minutes per person)
- v. Additional Comments Received by City Clerk to be entered into record
- vi. Close Public Hearing  
Staff contact: Finance Director Ben Cowan

*Public Hearings are the formal opportunity for the City Council to listen to the public regarding the issue at hand. Citizens giving input must identify themselves. Anonymous testimony will not be considered. In a Quasi-Judicial Public Hearing, the Council is acting in much the same capacity as a judge. Most Land Use Application and Liquor or Marijuana License Application hearings are types of quasi-judicial public hearings. The Council must limit its decision consideration to matters which are placed into evidence and are part of the public record at the hearing. .*

*Legislative and Administrative Public Hearings: these hearings are the formal opportunity for Council to listen to the public regarding the issue at hand, such as consideration of the proposed budget or increases in rates charged for City utility services.*

III. Citizen Input: *At this agenda time, non-agenda scheduled citizens may present issues of City concern to Council on topics that are not to be considered later in the meeting. Per Colorado Open Meetings Laws, NO Council discussion or action will take place until a later date; unless an emergency situation is deemed to exist by the City Attorney. Each speaker has a time limit of 3 minutes to facilitate efficiency in the conduct of the meeting and to allow an equal opportunity for everyone wishing to speak.*

IV. Council Action Items:

- Consideration of October 25, 2016 Regular Meeting Minutes  
Staff contact: City Clerk Gail Davidson

Action requested of Council on each item below: Introduction of ordinance, reading by title, motion/second and vote to approve on first reading the following ordinances:

- Ordinance No. 11, Series 2016; Re: AMENDING THE RATES TO BE CHARGED BY THE CITY OF GUNNISON ELECTRIC DEPARTMENT FOR ELECTRICITY CONSUMED.

Background: the ordinance raises electric rates charged by the City of Gunnison by 5% for electricity consumed by the customer. This will allow the City to cover increased maintenance/operational costs and to and to replace obsolete components when necessary.

Staff contacts: Electric Superintendent Will Dowis & Director Ben Cowan

- Ordinance No. 12, Series 2016; Re: AMENDING THE RATES TO BE CHARGED FOR WATER SERVICE WITHIN THE CITY OF GUNNISON,

AND AMENDING THE RATE TABLES IN SECTION 12.40.020 OF THE CITY CODE OF THE CITY OF GUNNISON TO REFLECT THE NEW SERVICE RATES.

Background: An increase of \$3.00 in the flat rate service charge for all water customers will allow the City to cover increased maintenance and operational costs but not adversely impact customers that use potable water for irrigation purposes because they have no available ditch water.

Staff contacts: Superintendent Joe Doherty & Finance Director Ben Cowan

- Ordinance No. 13, Series 2016; Re: AMENDING THE MONTHLY RATES FOR SEWER SERVICE AND THE FEES CHARGED FOR RECREATIONAL VEHICLE, SEPTIC TANK, AND PORTABLE TOILET WASTE TREATED BY THE CITY OF GUNNISON.

Background: the ordinance raises sewer service rates charged by the City of Gunnison by 5% for all sewer services. This will allow the City to cover increased maintenance and operational costs and to replace obsolete components when needed.

Staff Contacts: Water Superintendent Joe Doherty and Director Ben Cowan

- Ordinance No. 14, Series 2016; Re: AMENDING TITLE 3 OF THE CITY OF GUNNISON MUNICIPAL CODE ESTABLISHING THE SALES TAX LICENSE FEE FOR BUSINESSES SELLING AT RETAIL.

Background: the ordinance removes the fee charged for a City sales tax license from the City Code and will allow the fee to be set, by resolution, like other fees charged by the City for provided services. A resolution setting the amended license fee will be considered by Council on November 15, 2016.

Staff contact: Finance Director Ben Cowan

- Resolution No. 18, Series 2016; Re: APPOINTMENT OF CITY OF GUNNISON REPRESENTATIVES TO MUNICIPAL ENERGY AGENCY OF NEBRASKA (MEAN) MANAGEMENT COMMITTEE AND MEAN BOARD OF DIRECTORS

Background: Per Sections 18-2408 and 18-2435 of the City's Power Contract with the Municipal Energy Agency of Nebraska (MEAN), the City is required to appoint Representatives and Alternates to both the MEAN Board of Directors and MEAN Management Committee to three year terms. The City Manager can be replaced on these Boards once the new Public Works Director has been selected.

Staff contact: City Clerk Gail Davidson and Electric Super. Will Dowis

V. Adjourn Regular Meeting and Convene Discussion Session:

VI Council Discussion Items:

2017 City Budget Discussion Items:

Grants & Contracts for Service Requesters Upcoming Meeting Process

Analytical Review Budget Changes

Marijuana Mitigation Fund Creation

Special Event Funding

Staff Contact: Finance Director Ben Cowan

City Attorney Report:  
City Manager Strategic Projects Update and Report:  
City Staff and WSCU Liaison Reports:  
City Councilors City-related meeting reports; discussion Items for future  
Council meetings

## VII. Meeting Adjournment

The City Council Meeting agenda is subject to change. The City Manager and City Attorney reports may include administrative items not listed. Regular Meetings and Special Meetings are recorded and action can be taken. Minutes are posted at City Hall and on the City website at [www.gunnisonco.gov](http://www.gunnisonco.gov). Discussion Sessions are recorded, however minutes are not produced. For further information, contact the City Clerk's office at 970-641-8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE REQUESTED TO CONTACT THE CITY CLERK 24 HOURS BEFORE ALL MEETINGS AT 970-641-8140.**

**PUBLIC HEARING FORMAT**  
**PROPOSED 2017 CITY OF GUNNISON BUDGET**  
**7:00 P.M., Tuesday, November 8, 2016**

- I. **Mayor Open Public Hearing**  
State the time, date, location, and name those in attendance – City Council, City Manager, City Clerk, Finance Director, and \_\_\_\_\_.
- II. **State Reason for Public Hearing**  
Receive Public Input on the Proposed 2017 City of Gunnison Budget.
- III. **Proof of Publication - City Clerk**
- IV. **City Staff Comments/Recommendation**  
City Finance Director Cowan and City Manager Forrest
- V. **Public Comment**  
Ask anyone wishing to comment to please step up to the microphone, state their name, and sign the sign-in sheet for the record.
- VI. **Enter letters, emails or other comments received from the public into the record.**
- VII. **Call for any final comments – hearing none, Mayor Close the Public Hearing.**

**CITY OF GUNNISON  
NOTICE OF PUBLIC HEARING ON  
PROPOSED 2017 CITY BUDGET**

TO WHOM IT MAY CONCERN:

**PLEASE TAKE NOTE**, that a public hearing will be held at the hour of **5:30 P.M. on Tuesday, the 8th day of November, 2016**, in the City Council Chambers, Gunnison Municipal Building, 201 West Virginia Avenue, Gunnison, Colorado, **on the Proposed 2017 City Budget;**

AT WHICH TIME AND PLACE you may attend and give testimony, if you so desire. Copies of the Proposed Budget are available at the City Finance Director's Office in City Hall and on the City website [www.gunnisonco.gov](http://www.gunnisonco.gov) Written comments on the Proposed 2017 City Budget may be submitted prior to the public hearing to: City Clerk, P.O. Box 239, Gunnison, CO 81230, hand delivered to City Hall, Office of the City Clerk, 201 W. Virginia Avenue, Gunnison, CO, or e-mailed to the City Clerk at [GDavidson@gunnisonco.gov](mailto:GDavidson@gunnisonco.gov)

Published in the Gunnison Country Times  
October 27, 2016  
November 3, 2016; and

/s/ Gail A. Davidson, City Clerk

budget and file or register any objections thereto at any time prior to the final adoption of the budget.

Gunnison/Hinsdale Combined Emergency Telephone Service Authority  
C/O City of Gunnison  
P O Box 239, Gunnison, CO 81230  
Phone: 970-641-8162  
Email: bcowan@gunnisonco.gov

Gunnison Country Times  
Gunnison, Colorado  
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**PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING FOR A RETAIL MARIJUANA CULTIVATION ESTABLISHMENT LICENSE FOR COSMIC GREEN LLC**

PURSUANT TO THE MARIJUANA LAWS OF THE STATE OF COLORADO AND THE CITY OF GUNNISON, COLORADO, COSMIC GREEN LLC, 801 WEST BIDWELL AVENUE, GUNNISON, COLORADO, has requested the licensing officials of the City of Gunnison to grant a Retail Marijuana Cultivation Establishment License for cultivating retail marijuana in the City of Gunnison.

A Public Hearing on the application will be held in the City Council Chambers, second floor of City Hall, 201 West Virginia Avenue, Gunnison, CO, at 5:30 P.M., Tuesday, November 15, 2016, at which time and place you may give testimony on the application.

Date of Application: October 25, 2016.

Petitions or remonstrances may be filed at the City Clerk's Office, City Hall, 201 W. Virginia Avenue, Gunnison, CO, mailed to: City Clerk, P.O. Box 239, Gunnison, CO 81230, or emailed to G.Davidson@gunnisonco.gov until 5:00 P.M., Tuesday, November 15, 2016.

By order of Gail A. Davidson, City Clerk

Gunnison Country Times  
Gunnison, Colorado  
Publication dates of October 27, November 3, 2016

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**PUBLIC HEARING**

**CITY OF GUNNISON NOTICE OF PUBLIC HEARING ON PROPOSED 2017 CITY BUDGET**

TO WHOM IT MAY CONCERN:

PLEASE TAKE NOTE, that a public hearing will be held at the hour of 5:30 P.M. on Tuesday, the 8th day of November, 2016, in the City Council Chambers, Gunnison Municipal Building, 201 West Virginia Avenue, Gunnison, Colorado, on the Proposed 2017 City Budget.

AT WHICH TIME AND PLACE you may attend and give testimony, if you so desire. Copies of the Proposed Budget are available at the City Finance Directors Office in City Hall and on the City website www.gunnisonco.gov. Written comments on the Proposed 2017 City Budget may be submitted prior to the public hearing to: City Clerk, P.O. Box 239, Gunnison, CO 81230, hand delivered to City Hall, Office of the City Clerk, 201 W. Virginia Avenue, Gunnison, CO, or e-mailed to the City Clerk at G.Davidson@gunnisonco.gov

/s/ Gail A. Davidson, City Clerk

Gunnison Country Times  
Gunnison, Colorado  
Publication dates of October 27, November 3, 2016

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**PUBLIC HEARING**

**City of Gunnison NOTICE OF PUBLIC HEARING**

TO WHOM IT MAY CONCERN:

PLEASE TAKE NOTE THAT, pursuant to Sections 8.7 and 7.2 of the Land Development Code of the City of Gunnison, Colorado, a public hearing will be held at the hour of 7:00 PM on the 9th day of November, 2016, in the City Council Chambers, Gunnison Municipal Building, 201 West Virginia Avenue, Gunnison, Colorado at the merits of Conditional Use Application CU 16-8, submitted by Paul Casey to operate a small engine repair shop in the Commercial Zone District (C).

The real property for which the conditional use is sought is legally described as follows: Lots 16-17, Block 24, West Gunnison Amended and the south half of the adjoining east/west alley, City and County of Gunnison, State of Colorado.

More commonly known as 115 South 12th Street, Gunnison, Colorado.

AT WHICH TIME AND PLACE you may attend and give testimony, if you so desire.

CITY OF GUNNISON PLANNING AND ZONING COMMISSION

/s/ Andie Ruggers, Planner

Gunnison Country Times  
Gunnison, Colorado  
Publication dates of October 20, 27, 2016

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**PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING REGARDING 2017 BUDGET FOR THE RAGGED MOUNTAIN FIRE PROTECTION DISTRICT**

NOTICE IS HEREBY GIVEN, by the Ragged Mountain Fire Protection District, pursuant to C.R.S. 29-1-106, that on Tuesday, November 8, 2016, at 5:30 p.m., the Ragged Mountain Fire Protection District will hold a Public Hearing regarding the 2017 Budget. The Hearing will be at the new office location: 26 2nd Street, Somerset, CO, 81434.

The proposed 2017 budget is available for inspection by the public at the offices of the Ragged Mountain Fire Protection District, located at 26 2nd Street, Somerset, CO 81434. Please call 970-928-5500 for hours of operation.

Any interested elector of the Ragged Mountain Fire Protection District may file any objection to the proposed budget at any time prior to the final adoption of the budget, in writing, delivered to the offices of the Ragged Mountain Fire Protection District, located at 26 2nd Street, Somerset, CO 81434.

Gunnison Country Times  
Gunnison, Colorado  
Publication date of October 27, 2016

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**REQUEST FOR BIDS**

The City of Gunnison is soliciting bids for a new 2017 Refuse Truck and Packer

The City of Gunnison is accepting bids for a refuse truck cab and chassis and a truck mounted, hydraulic refuse packer. All specifications shall be equal to or exceed specifications required by the City. Bids for diesel and CNG engine options will be considered. A 2001 Mac LEB13 Impac with 30 cubic yard packer will be considered as a trade in and can be viewed at 1100 W. Virginia Avenue, Gunnison, CO. For further information, contact Pat Macintosh at (970) 641-8328 or pmacintosh@gunnisonco.gov. Please submit sealed bids, clearly marked 2017 Refuse Truck Bid on the outside of the envelope, to the City of Gunnison, Public Works Department, 1100 W. Virginia Avenue, Gunnison, CO 81220 on Wednesday November 2, 2016 at 1:30 PM. No late bids will be accepted. All bids will be publicly opened and read aloud on November 2, 2016 at 2:00 PM at the above location. The City of Gunnison reserves the right to reject any or all bids received in response to this solicitation.

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**REQUEST FOR PROPOSALS**

ADVERTISEMENT FOR PROPOSALS

CITY OF GUNNISON  
P.O. BOX 239  
GUNNISON, CO. 81230

Proposals for Public Works Director Recruitment Services will be received by the City of Gunnison at the office of the City Manager until 5:00 PM November 7, 2016.

The Request for proposals can be viewed online at www.GunnisonCO.gov, examined at the City Hall, located at 201 W. Virginia Avenue, Gunnison Colorado, or by calling 970-641-8080.

The City reserves the right to reject any and all proposals.

Date: October 27, 2016  
Russell Forrest  
City Manager

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**SHERIFF'S SALE**

DISTRICT COURT, GUNNISON COUNTY, COLORADO  
CIVIL ACTION NO. 2016CV30022, DIV 1

Plaintiff: CIT BANK, N.A.  
v. DEFENDANT(S): WILLIAM DICKERSON, a protected person; PETER SCHEWE, Conservator; THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT, DEBBIE DUNBAR, as the Public Trustee of Gunnison County, Colorado; Any and All Parties in Possession of the Property which is the Subject Matter of This Action.

SHERIFFS COMBINED NOTICE OF SALE AND RIGHTS TO CURE AND REDEEM

Under a Judgment and Order for Decree of Foreclosure entered August 19, 2016 in the above referenced action, I am ordered to

sell certain property, as follows:

Original Grantor(s): WILLIAM DICKERSON  
Original Beneficiary: FINANCIAL FREEDOM SENIOR FUNDING CORPORATION  
Current Holder of Evidence of Debt: CIT BANK, N.A.  
Date of Deed of Trust: April 20, 2009  
Date Deed of Trust Recorded: May 8, 2009  
County of Recording: Gunnison  
Recording: Reception Number 590512  
Original Maximum Principal Debt: \$750,000.00  
Judgment Amount: \$428,827.81

Description of the property to be foreclosed: UNIT B, LITTLE ANNIE BUILDING, PITCHFORK TOWNHOMES, ACCORDING TO THE PLAT THEREOF RECORDED JULY 6, 2002, BEARING RECEPTION NO. 521770, AND ACCORDING TO THE DECLARATION OF ANNEXATION AND AMENDMENT TO TOWNHOME DECLARATION AND PLAT RECORDED JULY 8, 2002, BEARING RECEPTION NO. 521789, TOWN OF MT. CRESTED BUTTE, COUNTY OF GUNNISON, STATE OF COLORADO (the Property).

PURPORTED COMMON ADDRESS: 112 BIG SKY, MT CRESTED BUTTE, CO 81225

THE LIEN BEING FORECLOSED MAY NOT BE A FIRST LIEN.

The covenants of said Deed of Trust have been violated as follows: failure to make payments on said indebtedness when the same were due and owing, and the legal holder of the indebtedness has accelerated the same and declared the same immediately due and payable.

NOTICE OF SALE

THEREFORE, NOTICE IS HEREBY GIVEN THAT I WILL, at 10:00 A.M., on Thursday, November 17, 2016, in the lobby of the Gunnison County Sheriff's Office, 510 Bidwell Avenue, Gunnison, CO 81230 sell the property described above, at public auction to the highest bidder who has submitted bid funds for cash, the said real property described above, and all interest of said Grantor and the heirs and assigns of said Grantor therein, for the purpose of paying the judgment amount entered herein, and will deliver to the purchaser a Certificate of Purchase as provided by law.

First Publication: September 29, 2016  
Last Publication: October 27, 2016  
Name of Publication: Gunnison Country Times

NOTICE OF RIGHTS

YOU MAY HAVE AN INTEREST IN THE REAL PROPERTY BEING FORECLOSED, OR HAVE CERTAIN RIGHTS OR SUFFER CERTAIN LIABILITIES PURSUANT TO COLORADO STATUTES AS A RESULT OF SAID FORECLOSURE. YOU MAY HAVE THE RIGHT TO REDEEM THE SAID REAL PROPERTY OR YOU MAY HAVE THE RIGHT TO CURE A DEFAULT UNDER THE DEED OF TRUST BEING FORECLOSED. A COPY OF THE STATUTES WHICH MAY AFFECT YOUR RIGHTS ARE ATTACHED HERETO.

A NOTICE OF INTENT TO CURE FILED PURSUANT TO 38-38-104, COLORADO REVISED STATUTES, SHALL BE FILED WITH THE OFFICER AT LEAST FIFTEEN (15) CALENDAR DAYS PRIOR TO THE FIRST SCHEDULED SALE DATE OR ANY DATE TO WHICH THE SALE IS CONTINUED. IF THE SALE DATE IS CONTINUED TO A LATER DATE, THE DEADLINE TO FILE A NOTICE OF INTENT TO CURE BY THOSE PARTIES ENTITLED TO CURE MAY ALSO BE EXTENDED. A NOTICE OF INTENT TO REDEEM PURSUANT TO 38-38-302, COLORADO REVISED

STATUTES, SHALL BE FILED WITH THE OFFICER NO LATER THAN EIGHT (8) BUSINESS DAYS AFTER THE SALE.

All telephone inquiries for information should be directed to the office of the undersigned Sheriff at 970-641-1113.

The name, address and phone number of the attorney representing the Holder, JANEWAY LAW FIRM, P.C. 9800 S Meridian Blvd., Suite 400, Englewood, CO 80112, Phone: (303) 706-9990 Fax: (303) 706-9994 JLF No. 15-008771

IF THE BORROWER BELIEVES THAT A LENDER OR SERVICER HAS VIOLATED THE REQUIREMENTS FOR A SINGLE POINT OF CONTACT IN SECTION 38-38-103.1, COLORADO REVISED STATUTES, OR THE PROHIBITION ON DUAL TRACKING IN SECTION 38-38-103.2, COLORADO REVISED STATUTES, THE BORROWER MAY FILE A COMPLAINT WITH THE COLORADO ATTORNEY GENERAL, THE FEDERAL CONSUMER FINANCIAL PROTECTION BUREAU, OR BOTH, AT:

Office of the Attorney General  
Ralph L. Carr Colorado Judicial Center  
1300 Broadway, 10th Floor  
Denver, CO 80203  
Phone (720) 508-6000  
www.coloradoattorneygeneral.gov

Consumer Financial Protection Bureau  
P.O. Box 4503  
Iowa City, Iowa 52244  
Phone (855) 411-2372  
www.consumerfinance.gov

THE FILING OF A COMPLAINT WILL NOT STOP THE FORECLOSURE PROCESS

THIS IS AN ATTEMPT TO COLLECT A DEBT AND ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE. IF YOU ARE IN BANKRUPTCY OR THIS DEBT HAS BEEN DISCHARGED, THE COLLECTION ACTION DESCRIBED IN THIS NOTICE SHALL BE AGAINST THE REAL PROPERTY THAT SECURES THE DEBT AND NOT AGAINST YOU PERSONALLY.

This Sheriff's Notice of Sale is signed September 23, 2016

Rick Besecker, Sheriff of Gunnison County, Colorado

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Publication dates of September 29, October 6, 13, 20, 27, 2016

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**MAKE A SPLASH ON A BUDGET.**  
Run a classified display ad for only \$7.65 per inch  
CALL TODAY! 841-3414



## WEATHER

BROUGHT TO YOU BY

### UPPER GUNNISON RIVER WATER CONSERVANCY DISTRICT

Protecting Your Water Since 1959  
970.641.6865



**LAST WEEK**

Date	October 19	October 20	October 21	October 22	October 23	October 24	October 25
Gunnison	Hi	54	62	67	71	70	68
	Lo	26	11	12	13	17	22
	Rain	0	0	0	0	0	0
Crested Butte	Hi	53	62	68	70	70	68
	Lo	26	11	14	28	21	22
	Rain	0	0	0	0	0	0

Results are for the week ending October 25, 2016.  
NA - Not Available M - Missing

**WEEKEND FORECAST**

**Friday**  
Day: Mostly sunny, with a high near 68.  
Night: Mostly cloudy, with a low around 34.

**Saturday**  
Day: Partly sunny, with a high near 65.  
Night: Partly cloudy, with a low around 31.

**Sunday**  
Day: Mostly sunny, with a high near 65.  
Night: Partly cloudy, with a low around 30.

October 26, 2016

Mayor Richard Hagen  
City of Gunnison Councilors  
201 W Virginia Avenue  
Gunnison, CO 81230

Re: Safe Ride

Dear Mr. Hagen and Councilors,

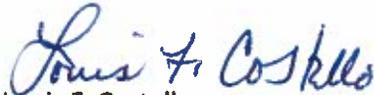
I would like to respectfully request that some of the marijuana fees and tax revenues be directed to the Safe Ride program to keep it operating successfully. About 21 years ago when I was an owner of Alpine Express we teamed up with Rob Whiting and the Gunnison police department to begin the Safe Ride program. It has been a huge success as evidenced by its long history of 21 years of operation.

The marijuana industry has generated more than twice the revenues budgeted by the City and the Safe Ride program is the perfect landing spot for some of these excess unexpected revenues because of its mission.

Thank you in advance for your consideration.

Colorado Cannabis Cabin

CCCenterSeven, LLC



Louis F. Costello

Member Manager

cc: Rob Whiting

Michelle Spain



**Memorandum**

**To:** City Council  
**From:** Ben Cowan  
**Date:** 11/4/2016  
**Re:** Budget Public Hearing

**Purpose:**

Section 7.3 of the Gunnison Municipal Home Rule Charter states:

The Council shall hold a public hearing on the proposed budget on or before November fifteenth of each year. Notice of the time and place of such hearing shall be published at least once five days or more prior to such hearings, and a copy of the proposed budget shall be made available for inspection by the public, by depositing it in the office of the Director of Finance.

**PUBLIC HEARING**

**CITY OF GUNNISON  
NOTICE OF PUBLIC HEARING ON  
PROPOSED 2017 CITY BUDGET**

**TO WHOM IT MAY CONCERN:**

PLEASE TAKE NOTE, that a public hearing will be held at the hour of 5:30 P.M. on Tuesday, the 8th day of November, 2016, in the City Council Chambers, Gunnison Municipal Building, 201 West Virginia Avenue, Gunnison, Colorado, on the Proposed 2017 City Budget;

AT WHICH TIME AND PLACE you may attend and give testimony, if you so desire. Copies of the Proposed Budget are available at the City Finance Directors Office in City Hall and on the City website [www.gunnisonco.gov](http://www.gunnisonco.gov) Written comments on the Proposed 2017 City Budget may be submitted prior to the public hearing to: City Clerk, P.O. Box 239, Gunnison, CO 81230, hand delivered to City Hall, Office of the City Clerk, 201 W. Virginia Avenue, Gunnison, CO, or e-mailed to the City Clerk at [GDavidson@gunnisonco.gov](mailto:GDavidson@gunnisonco.gov)

/s/ Gail A. Davidson, City Clerk

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[The entire budget can be viewed on the City's website by clicking here.](#)

Since we have already conducted a budget overview, there will be no formal staff presentation. Rather, the hearing can be immediately opened to hear public comments, questions and concerns.

**Next Steps:**

<b>10/11/16</b>	<b>STAFF PROPOSED BUDGET</b>	Submittal of the Staff Proposed Budget to City Council. Municipal Home Rule Charter deadline: October 15
10/18/16	Budget Work Session	Council meets with staff to review the Staff Proposed Budget. Council provides direction to staff regarding desired topics for upcoming work sessions.
10/25/16	Budget Follow-Up	Council explores the budget in areas as they deem necessary.
10/31/16	Contracts for Service Applications Due	Deadline for Grants and Contracts for Service applications.
11/01-11/15/16	Budget Work Sessions	Council meets with staff to consider input and revises the Staff Proposed Budget as they deem necessary
<b>11/8/16</b>	<b>BUDGET PUBLIC HEARING</b>	Public hearing on the proposed budget. Notice of the time and place of the hearing must be published at least 5 days prior. Municipal Home Rule Charter deadline: November 15
11/15/16	Grants and Contracts	Grants and Contracts for Service presentations from applicants (if desired by City Council) Finance Director Ben Cowan absent at CGFOA Conference
12/06/16	First Reading of Budget	First reading of ordinances for the mill levy, budget and prior year amendments.
12/10/16	Final Assessed Valuation	Final deadline for City Assessor to certify changes in assessed valuation to local jurisdictions and the Division of Property Taxation (CRS 39-1-111 (5)) Statutory deadline: December 10
<b>12/13/16</b>	<b>BUDGET ADOPTION</b>	Council adopts on final reading an ordinance for the budget, setting the mill levy, and an ordinance of the annual appropriations. Municipal Home Rule Charter deadline: December 15 Public hearing for proposed electric rate changes.

Mayor Hagan called the Regular Session meeting to order at 7:00 P.M., with Councilors Sovick, Drexel, Morrison and Schwartz present along with City Attorney Fogo, City Manager Forrest, City Clerk Davidson, Finance Director Cowan, Parks & Recreation Director Ampietro, WSCU Liaison Howard, many WSCU students and the press. A Council quorum was present.

The Mayor welcomed students from the Western State Colorado University “State and Local Government” class that were in attendance.

**Citizen Input:** Mayor Hagan called for any citizen input for Council on issues not already being discussed on the agenda. He asked they step forward, identify themselves and keep their comments to three minutes. He stated that no Council action or discussion will take place at this time. No citizens responded.

**Consent Agenda:**

- October 11, 2016, Council Regular Session Meeting Minutes
- Set Special Session Council Meeting for 5:30pm, December 6, 2016, for First Reading of Ordinances No. 14, Series 2016; Setting Mill Levy for 2016, Ordinance No. 15, Series 2016; Adopting 2017 City Budget, and Ordinance No.16, Series 2016; Adopting Additional Appropriations to 2016 City Budget
- Set Special Session Council Meeting for 5:30pm, November 15, 2016, for a Public Hearing and Possible Action on Cosmic Green Retail Marijuana Cultivation Establishment License Application;  
Discussion and Possible Action on Old City Public Works Shops Building;  
Council Action on Second Reading of Ordinance No. 14, Series 2016, Amending Section 3.10.030A of the Gunnison Municipal Code regarding Sales Tax License Fees; and  
Council Action on Resolution No. 18, Series 2016, regarding Setting the Fees for a City Sales Tax License

Councilor Drexel moved and Councilor Morrison seconded the motion to approve the Consent Agenda as listed.

Roll call vote, yes: Sovick, Drexel, Hagan, Morrison, Schwartz. So carried.

Roll call vote, no: None.

**Council Action Items:**

**Resolution No. 13, Series 2016, Re: Amending City Council Meetings Start Time to 5:30 P.M. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the Month.** Councilor Drexel introduced Resolution No. 13, Series 2016, and it was read by title only by the City Attorney.

Councilor Drexel moved and Councilor Morrison seconded the motion that Resolution No. 13, Series 2016, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, CHANGING THE MEETING TIME OF CITY COUNCIL REGULAR SESSION MEETINGS**, to 5:30 P.M. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month, be introduced, read, passed and adopted this 25<sup>th</sup> day of October, 2016.

Roll call vote, yes: Drexel, Hagan, Morrison, Schwartz, Sovick. So carried.

Roll call vote, no: None.

**Resolution No. 14, Series 2016, Re: Adopting October 25, 2016, City of Gunnison Strategic Plan and Priorities.** Councilor Schwartz introduced Resolution No. 14, Series 2016, and it was read by title only by the City Attorney.

Councilor Schwartz moved and Councilor Drexel seconded the motion that Resolution No. 14, Series 2016, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, APPROVING THE ADOPTION OF THE CITY OF GUNNISON STRATEGIC PLAN**, be introduced, read, passed and adopted this 25<sup>th</sup> day of October, 2016.

Roll call vote, yes: Hagan, Morrison, Schwartz, Sovick, Drexel. So carried.

Roll call vote, no: None.

**Resolution No. 15, Series 2016, Re: Supporting State Ballot Amendment No. 71, Amending the Colorado Ballot Initiative Process** Councilor Schwartz introduced Resolution No. 15, Series 2016, and it was read by title only by the City Attorney.

Councilor Schwartz moved and Councilor Drexel seconded the motion that Resolution No. 15, Series 2016, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, SUPPORTING THE PASSAGE OF AMENDMENT 71 IN THE NOVEMBER 8, 2016, GENERAL ELECTION**, be introduced, read, passed and adopted this 25<sup>th</sup> day of October, 2016.

Roll call vote, yes: Morrison, Schwartz, Sovick, Drexel, Hagan. So carried.

Roll call vote, no: None.

**Resolution No. 16, Series 2016, Re: Canceling the November 22, 2016, and December 27, 2016, Regular Session Meetings due to Holidays.** Councilor Sovick introduced Resolution No. 16, Series 2016, and it was read by title only by the City Attorney.

Councilor Schwartz moved and Councilor Drexel seconded the motion that Resolution No. 16, Series 2016, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, CANCELING THE REGULAR SESSION MEETINGS SCHEDULED FOR NOVEMBER 22, 2016 AND DECEMBER 27, 2016**, be introduced, read, passed and adopted this 25<sup>th</sup> day of October, 2016.

Roll call vote, yes: Schwartz, Sovick, Drexel, Hagan, Morrison. So carried.

Roll call vote, no: None.

**Discussion on Submission of GOCO Grant for CharMar Park Improvements and Possible Action on Resolution No. 17, Series 2016; Re: Approving Submission of Great Outdoors Colorado Grant Application for Improvements to CharMar Park.** Councilor Morrison introduced Resolution No. 17, Series 2016, and it was read by title only by the City Attorney.

Parks & Recreation Director Ampietro addressed Council. He stated the following: GOCO requires applicants to pass a resolution authorizing the submission of any grant application; the proposed plan for CharMar Park was developed with input from the community through on-site meetings and displays at the Community Center; cost estimates are being developed; there is \$80,000 included in the proposed 2017 City Budget for the project; and the City is in the process of developing supporting partnerships for funds or in-kind services for the grant from the pickleball group, Metro Recreation District, WSCU, possibly the County and other entities.

Councilor Schwartz moved and Councilor Drexel seconded the motion that Resolution No. 17, Series 2016, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, SUPPORTING THE GRANT APPLICATION FOR A LOCAL GOVERNMENT GRANT FROM THE STATE BOARD OF GREAT OUTDOORS COLORADO FOR THE CITY OF GUNNISON CHARMAR PARK PROJECT**, be introduced, read, passed and adopted this 25<sup>th</sup> day of October, 2016.

Roll call vote, yes: Sovick, Drexel, Hagan, Morrison, Schwartz. So carried.

Roll call vote, no: None.

**Executive Session: Pursuant to C.R.S. §24-6-402(4)(b) for the purpose of receiving legal advice from the City Attorney or City-contracted Attorney on specific legal questions.**

Councilor Drexel moved and Councilor Schwartz seconded the motion to go into Executive Session for the purpose of receiving legal advice from the City Attorney on specific legal questions.

Roll call vote, yes: Drexel, Hagan, Morrison, Schwartz, Sovick. So carried.

Roll call vote, no: None.

The public left the room. Council went into Executive Session at 7:23 P.M.

Council returned from Executive Session to open meeting at 7:38 P.M. Mayor Hagan asked if those present in the Executive Session believe any substantial discussion of any matters not included in the motion to go into executive session occurred or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No comments were made.

**Council Action Item (continued):** Council had no further action following the Executive Session. Legal advice was received from the City Attorney on a legal matter.

**Council Discussion Items:**

**City Attorney Report:** no report.

**City Manager Russ Forrest Report:** The City Manager reported on the following: he met with Councilor Schwartz regarding questions on the proposed budget including moving the purchase of Christmas decorations out of the Electric Budget, the funds for the Hartman Rocks clean-up event, and funding for the gun show. Councilor Schwartz stated he has had many constituents ask the City not spend funds to sponsor the gun show. The City Manager suggested a policy discussion regarding City sponsorship of events take place at a later meeting and a discussion on the 2017 budgeted funds for the gun show can take place at an upcoming budget discussion. The City Manager asked if Council had any questions regarding the written update he provided. He then informed Council a request has been received from the Tourism Association asking for a letter of support to the Forest Service for fat bike trail grooming at the north end of the valley. Council consensus was for the Manager to write and sign the letter.

City Manager Forrest informed Council that out of the 4 finalist candidates for the vacant Public Works Director position, 3 had dropped out of the process for a variety of reasons. He would now like to engage an executive search firm to assist with the selection process and would utilize savings from the budgeted 2016 director's salary.

Councilor Schwartz moved and Councilor Drexel seconded the motion to approve sending out an RFP and to use 2016 salary savings in the 2016 Public Works budget to contract with an executive search firm to fill the Public Works Director vacancy.

Roll call vote, yes: Hagan, Morrison, Schwartz, Sovick, Drexel. So carried.

Roll call vote, no: None.

**City Staff and WSCU Liaison Reports:**

**WSCU Liaison Jodie Howard:** reported this weekend is Parent's Weekend at WSCU. There will be lots of activities including rugby and football games and a dueling pianos event on Saturday night. She also informed Council she has heard many positive comments from students about the City's new dog park.

**City Councilors City-related meeting reports and discussion items for future Council meetings:**

**Councilor Morrison:** reported she attended the CBTF/OVPP meeting in Mt. Crested Butte where the following items were discussed: communication; the website development; the new health guide is available at the library; the county-wide trails inventory project is underway; and metrics for determining progress on projects are being developed. **Councilor Schwartz** also attended the meeting and offered input on the above discussion items. Concerning the OVPP strategic plans, City Manager Forrest reported Region 10 has received initial confirmation from WAPA that they can utilize 2 strands of dark fiber owned by WAPA running from Montrose to Colorado Springs for broadband redundancy. There are several steps that need to be accomplished before this becomes a reality.

Councilor Morrison also reported on the following from this morning's Chamber Board meeting: there will be 4 seats open on the Board in January; capital improvements to the building were discussed and the possibility of applying for a Region 10 grant for some of those improvements; Business After Hours events have been scheduled through March; this year's Holiday Greenback

Exchange has been extended for 8 purchasing days; Trick or Treat Main Street is scheduled for October 31; there will be a Business/WSCU students networking event on November 3; the Night of Lights is scheduled for December 2; 5 business workshops will be offered this winter; the visitor center is now closed on weekends for the off-season; and there are joint memberships between the Gunnison Chamber and the Crested Butte Chamber now available.

**Councilor Sovick:** no report.

**Councilor Drexel:** attended the Gunnison Valley Housing Foundation meeting and a local property owner may have down-valley property available for housing units. He also met with Garret McGowan about the ICE House project.

**Mayor Hagan:** informed Council he and Councilor Drexel met with Judge McDonald and discussed budget items. He also attended the recent nuisance code violation trial and the defendant was found guilty. City Attorney Fogo stated the Judge will be issuing the sentencing in writing. Mayor Hagan also stated he attended the CML Municipal Court Webinar last Friday and it was very informative. He attended the CDOT Region 3 meeting at the County today and attended the Upper Gunnison Water District meeting last night where the wet meadows project to reduce erosion was presented.

**Meeting Adjournment:** Mayor Hagan called for any additional comments and hearing none, adjourned the meeting at 8:27 P.M.

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Mayor

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City Clerk



## Memorandum

**To:** City Council  
**From:** Will Dowis and Ben Cowan  
**Date:** 11/4/2016  
**Re:** 2017 Proposed Electric Rates

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### **Purpose:**

The proposed increases include a 5% for electric to help build the cash reserves back to an acceptable level as recommended in the Fund Balance Policy. For a typical residential customer, the overall monthly increase will be approximately \$2.76 per month.

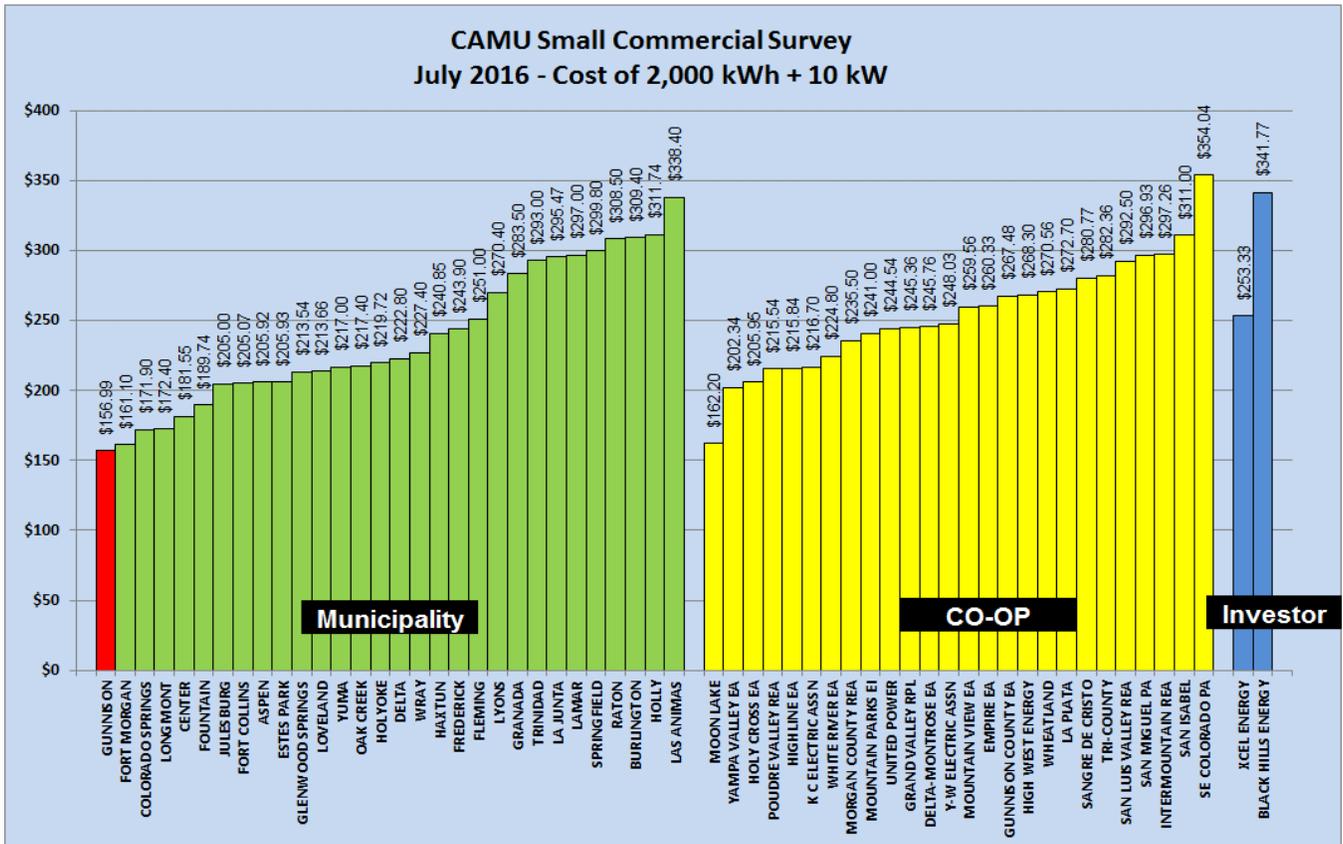
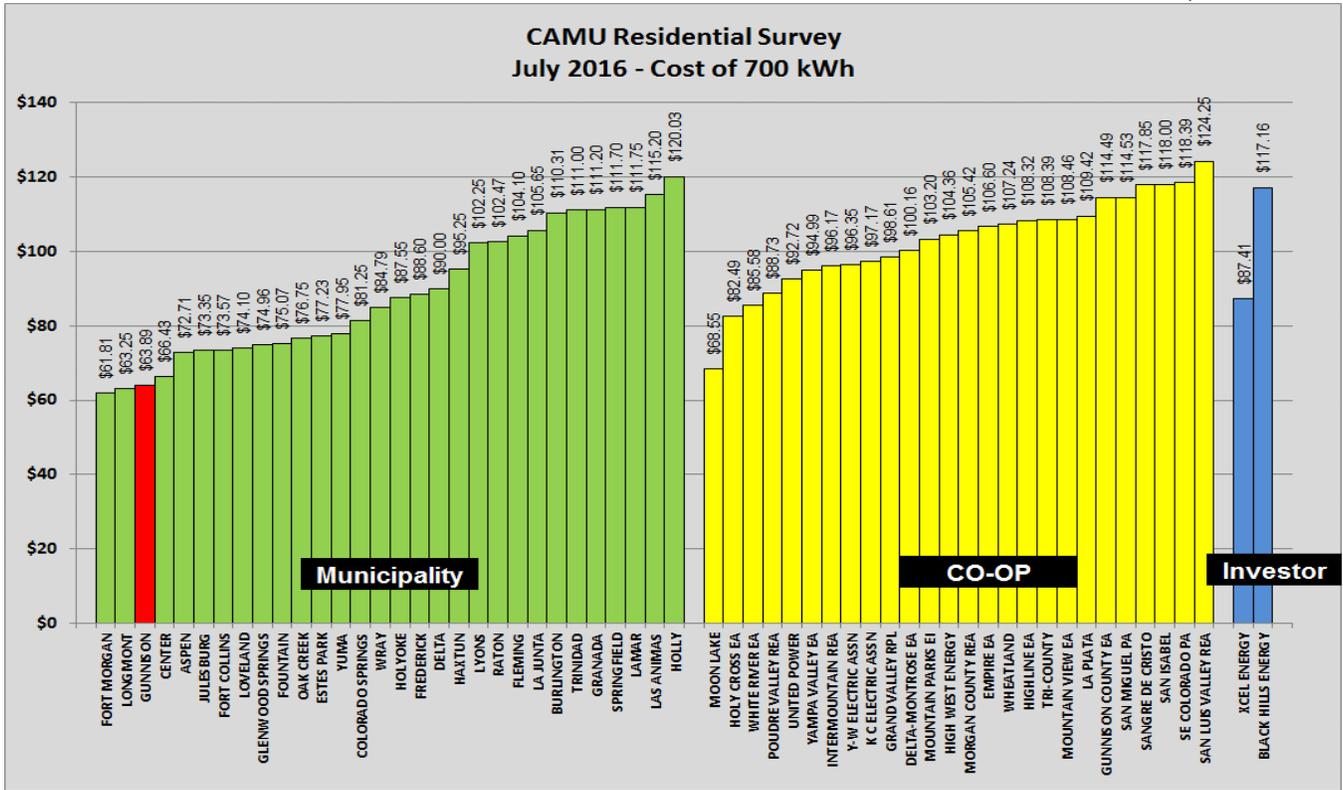
### **Action Requested:**

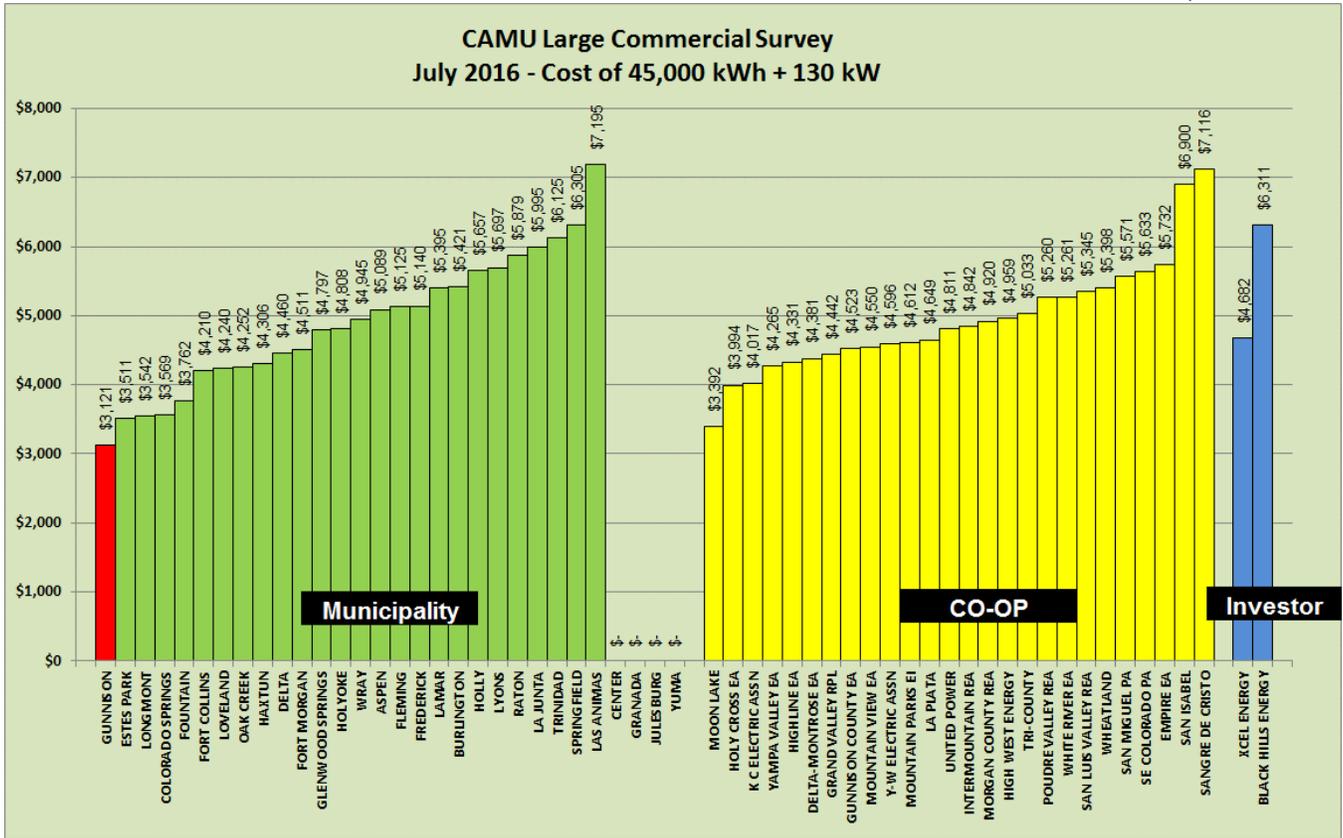
- 1) Introduction of Ordinance 11, Series 2016 and request to read the motion by Title only.
- 2) A motion to approve on first reading Ordinance 11, Series 2016.

### **Electric Rates:**

Staff is suggesting a 5% electric rate increase for 2017. Purchased power costs continue to rise. Power costs are increasing annually from the Municipal Energy Agency of Nebraska (MEAN) as well as minor increases from Western Area Power Administration (WAPA). Reserve cash fund balance has a target of 1,000,000 dollars and at the end of 2016 we are estimating to be at 430,000. We have to borrow from reserves each year to cover purchased power costs and yearly operational costs. MEAN is doing a cost of service survey for us and this will give us the information we need to set our rates to cover our costs for purchased power and yearly operational costs. We need to keep our reserve at the targeted dollar amount due to such events as losing a transformer in one of our substations which would be close to using all that reserve.

According to the Colorado Association of Municipal Utilities, the City of Gunnison's electric rates are currently about half of the national average and among the lowest in the State of Colorado. See the below comparative detail for Gunnison in red.





The below table depicts the current and proposed rates for the average customer.

Customer Type	Average Usage	Current Cost	Proposed Cost	Monthly Increase
<b>Residential</b>	700 kWh/mo	\$63.89	\$66.65	\$2.76
<b>Commercial</b>	2,000 kWh/mo	\$156.99	\$164.40	\$7.41
<b>Western State</b>	710,000 kWh/mo (demand of 1,340 Kw)	\$44,433.30	\$46,652.00	\$2,218.70

**ORDINANCE NO. 11  
SERIES 2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON AMENDING THE RATES TO BE CHARGED BY THE CITY OF GUNNISON ELECTRIC DEPARTMENT FOR ELECTRICITY CONSUMED.**

**WHEREAS**, Section 40-3.5-102, Colorado Revised Statutes, vests the power and authority to set rates and charges for electrical service in the City Council for electrical service provided within the authorized service area of the City of Gunnison Electric Department;

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that the City Council set rates for electrical service by ordinance; and

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that said rates be at least sufficient to pay the costs of operation and maintenance of the City's electrical system, interest and principal of all bonds payable from the revenues thereof, and to replace, when necessary, obsolete components thereof; and

**WHEREAS**, the City Council of the City of Gunnison has, after public notice as required by Section 40-3.5-104, Colorado Revised Statutes, held a public hearing upon the amended rates contained herein on December 13, 2016; and

**WHEREAS**, the City Council of the City of Gunnison has considered the current electrical service rates and charges, and has determined that a change in the electrical service rates and charges is necessary;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, ORDAINS THAT:**

Section 1. The electrical rates as set forth in Section 12.40.020(A), Rate Tables, Electrical Rates, of the City Code of the City of Gunnison, is hereby amended to read as follows:

<b>Electrical Rates</b>	<b>Current 2016 Rates</b>	<b>Proposed 2017 Rates</b>
Residential:		
Monthly Service Charge		
Flat Rate	\$8.75	\$8.75
Time of Day Rate	\$12.84	\$12.84
Usage Charge	\$0.07877/kWh	\$0.08271/kWh
Time of Day Rate		
On-Peak	\$0.09210 /kWh*	\$0.09671/kWh
Off-Peak	\$0.03243 /kWh*	\$0.03405/kWh
Commercial:		
Monthly Service Charge	\$ 8.75	\$8.75
Usage Charge	\$ 0.07412/kWh	\$0.07783/kWh
City Government Service:		
Monthly Service Charge	\$ 8.75	\$8.75
Usage Charge	\$ 0.07412/kWh	\$0.07783/kWh
Western State College:		
Monthly Service Charge	\$25.00	\$25.00
Usage Charge	\$0.05077 /kWh	\$0.05331kWh
Demand Charge	\$6.24/kW	\$6.55/kW

Contract Lights: Monthly Charge	\$8.00/fixture	\$8.40/fixture
Wind Power Attributes	\$ 1.70/100kWh per month added to usage charge**	\$ 1.70/100kWh per month added to usage charge**

Section 2. The rates and charges set forth herein shall be effective as of January 1, 2017, and thereafter.

**INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED** this 8th day of November, 2016, on first reading, and introduced, read, and adopted on second and final reading this 13th day of December, 2016.

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Mayor

(SEAL)

ATTEST:

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City Clerk

Published in full in the  
Gunnison Country Times  
November 17, 2016, and  
December 8, 2016.



## Memorandum

**To:** City Council  
**From:** Joe Doherty and Ben Cowan  
**Date:** 11/4/2016  
**Re:** 2017 Proposed Water Rates

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**Purpose:**

The proposed increase includes a \$3.00 base charge increase for water.

**Action Requested:**

- 1) Introduction of Ordinance 12, Series 2016 and request to read the motion by Title only.
- 2) A motion to approve on first reading Ordinance 12, Series 2016.

**Water Rates:**

Based on the capital needs for the Water Fund over the next five years, the average annual capital needs total \$90,000. In order to generate the revenue over operational expenditures in an amount sufficient to fund the necessary capital improvements including equipment replacement, well rehabilitation and water tank repainting, City staff recommends a \$3 per meter increase for 2017, without any associated usage rate change.

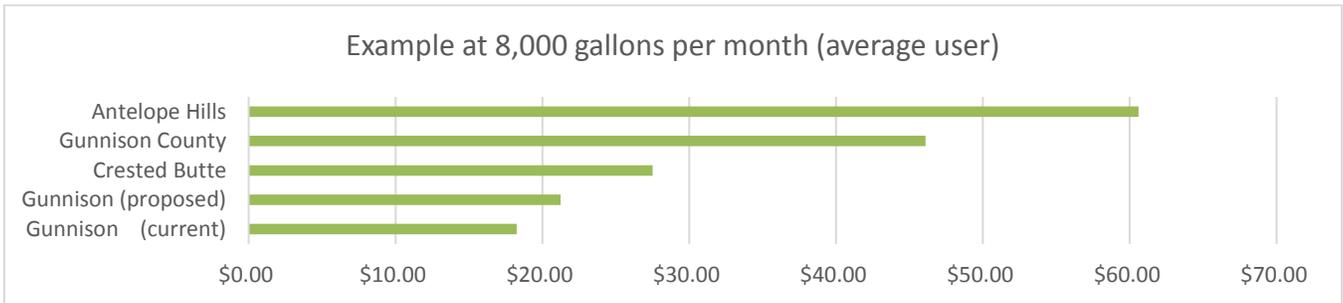
Current residential monthly service charge      \$5.00

Proposed residential monthly service charge      \$8.00

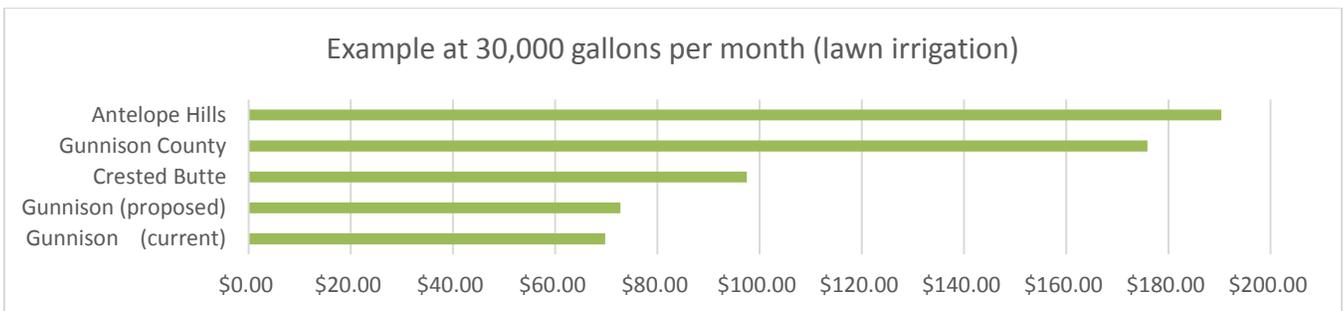
For comparison, other water utilities' rates within the county are listed below:

Jurisdiction	Service Charge (Meter Charge)	0 – 5,000 gallons	5,001 – 15,000 gallons	15,001 + gallons
<b>Gunnison (current)</b>	\$5.00	\$1.60	\$1.75	\$1.80
<b>Gunnison (proposed)</b>	\$8.00			
<b>Crested Butte</b>	\$27.50		\$3.00#	\$3.25
<b>Gunnison County</b>	\$34.30		\$5.90*	\$5.90
<b>Antelope Hills</b>	\$48.80		\$5.90*	\$5.90

\* Beginning at 6,000 gallons. # Beginning at 8,000 gallons.



Jurisdiction	Service Charge (Meter Charge)	0 – 5,000 gallons	5,001 – 15,000 gallons	15,001 + gallons	Jurisdiction
<b>Gunnison (current)</b>	\$5.00	\$8.00	\$5.25		\$18.25
<b>Gunnison (proposed)</b>	\$8.00	\$8.00	\$5.25		\$21.25
<b>Crested Butte</b>	\$27.50				\$27.50
<b>Gunnison County</b>	\$34.30		\$11.80		\$46.10
<b>Antelope Hills</b>	\$48.80		\$11.80		\$60.60

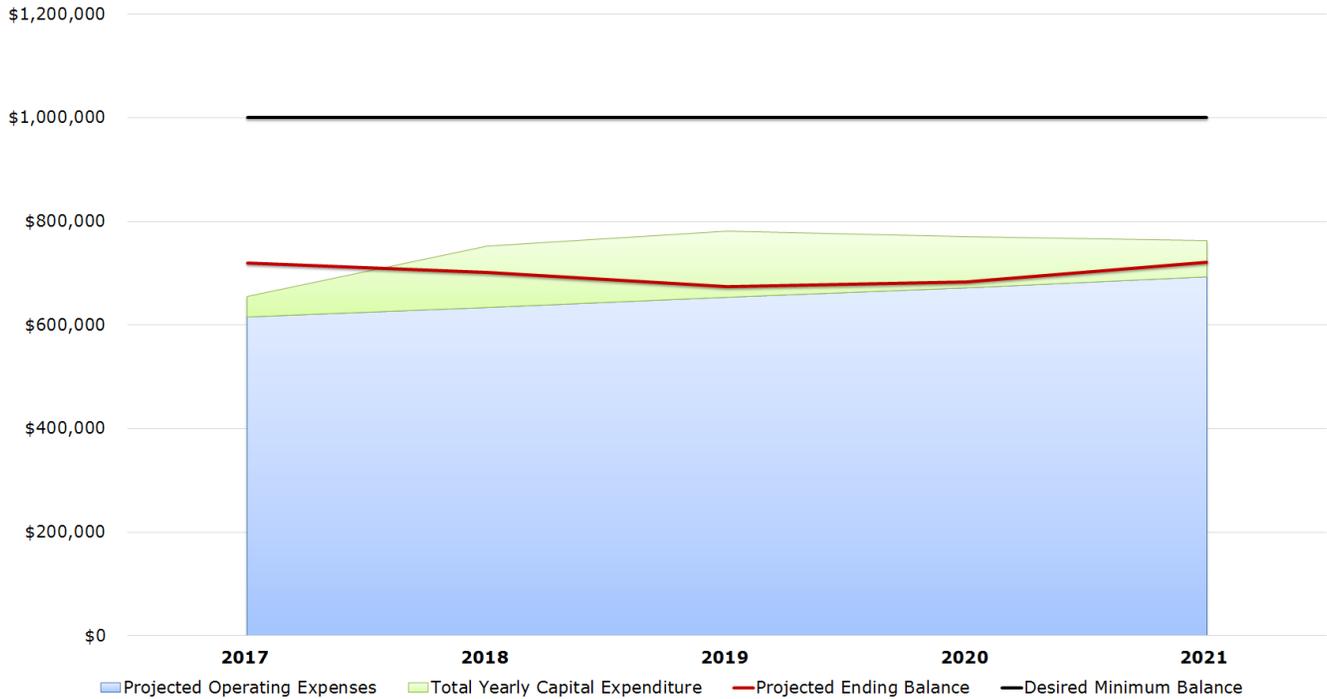


Jurisdiction	Service Charge (Meter Charge)	0 – 5,000 gallons	5,001 – 15,000 gallons	15,001 + gallons	Jurisdiction
<b>Gunnison (current)</b>	\$5.00	\$8.00	\$17.50	\$39.25	\$69.75
<b>Gunnison (proposed)</b>	\$8.00	\$8.00	\$17.50	\$39.25	\$72.75
<b>Crested Butte</b>	\$27.50		\$9.00	\$61.00	\$97.50

November 4, 2016

<b>Gunnison County</b>	\$34.30		\$53.10	\$88.50	\$175.90
<b>Antelope Hills</b>	\$48.80		\$53.10	\$88.50	\$190.40

If the monthly service charge is increased as proposed, the current fund balance can be maintained with the improvements that are scheduled, as depicted in the below chart.



We also think that the typical practice of increasing the usage rates actually encourages residents to conserve water usage, which has a less than expected increase in the realized revenues. Furthermore, a service charge increase doesn't disproportionately affect residents that irrigate using City water because they do not have access to a City ditch. All water users would be affected equally.

**ORDINANCE NO. 12  
SERIES 2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON FIXING THE AMENDED RATES TO BE CHARGED FOR WATER SERVICE WITHIN THE CITY OF GUNNISON, AND AMENDING THE RATE TABLES IN SECTION 12.40.020 OF THE CITY CODE OF THE CITY OF GUNNISON TO REFLECT THE NEW SERVICE RATES.**

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that the City Council set rates for municipal utility service by ordinance; and

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that said rates be at least sufficient to pay the costs of operation and maintenance of the City's utilities, interest and principal of all bonds payable from the revenue thereof, and to replace, when necessary, obsolete components thereof; and

**WHEREAS**, the City Council has considered the current water service rates and has determined that it is necessary to increase the municipal water service rates;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, ORDAINS THAT:**

Section 1. Section 12.40.020(B), Rate Tables, Water Rates, of the City Code of the City of Gunnison, is hereby amended to read as follows:

**12.40.020(B) Rate Tables.**

**Water Rates:**

Monthly Service Charges for all Customers  
Based on Size of Water Meter:

	<b>Current 2016</b>	<b>Proposed 2017</b>
5/8" Meter	\$ 5.00/month	\$8.00/month
3/4" Meter	\$ 5.00/month	\$8.00/month
1" Meter	\$ 5.00/month	\$8.00/month
1½" Meter	\$ 11.00/month	\$14.00/month
2" Meter	\$13.00/month	\$16.00/month
3" Meter	\$51.00/month	\$54.00/month
4" Meter	\$71.00/month	\$74.00/month

Usage Charge:

First 5,000 gallons/month	\$1.60/1,000 gallons	\$1.60/1,000 gallons
Next 10,000 gallons/month	\$1.75/1,000 gallons	\$1.75/1,000 gallons
Over 15,000 gallons/month	\$1.80/1,000 gallons	\$1.80/1,000 gallons

Section 2. The foregoing rates for water service shall be effective as of January 1, 2017, and thereafter.

**INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED** this 8th day of November, 2016, on first reading, and introduced, read, and adopted on second and final reading this 13th day of December, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk  
Published in full in the  
Gunnison Country Times  
on November 17, 2016



## Memorandum

**To:** City Council  
**From:** Joe Doherty and Ben Cowan  
**Date:** 11/4/2016  
**Re:** 2017 Proposed Sewer Rates

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**Purpose:**

The proposed increase is 5% for sewer.

**Action Requested:**

- 1) Introduction of Ordinance 13, Series 2016 and request to read the motion by Title only.
- 2) A motion to approve on first reading Ordinance 13, Series 2016.

**Sewer Rates:**

The Staff Proposed Budget includes a proposed rate increase of 5% for sewer user fees. Even so, the use of fund balance is estimated to exceed \$250,000. This includes planned capital replacements of \$274,500. The proposed rate increase is necessary to cover the operational cost and plan for future capital replacements. The estimated fund balance at the end of 2017 is \$854,156, which is \$145,844 below the desired fund balance according to the Fund Balance Policy.

The impact of the 5% increase for a residential customer is \$1.25 per month, or \$26.25 - up from \$25.00.

**ORDINANCE NO. 13  
SERIES 2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON AMENDING THE MONTHLY RATES FOR SEWER SERVICE AND THE FEES CHARGED FOR RECREATIONAL VEHICLE, SEPTIC TANK, AND PORTABLE TOILET WASTE TREATED BY THE CITY OF GUNNISON.**

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that the City Council set rates for municipal utility service by ordinance; and

**WHEREAS**, Section 9.2 of the City of Gunnison Municipal Home Rule Charter requires that said rates be at least sufficient to pay the costs of operation and maintenance of the City's utilities, interest and principal of all bonds payable from the revenues thereof, and to replace, when necessary, obsolete components thereof; and

**WHEREAS**, the City Council of the City of Gunnison has considered the current sewer service rates and charges and has determined that a change in the sewer service rates is necessary;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, ORDAINS THAT:**

Section 1. The monthly sewer service and user rates as set forth in Section 12.40.020(C), Rate Tables, Sewer Rates, of the City Code of the City of Gunnison, are hereby amended to read as follows:

	<b>Current 2016</b>	<b>Proposed 2017</b>
Sewer Rates		
Residential:		
Monthly Service and Usage Charge	\$25.00	\$26.25
Commercial:		
Monthly Service Charge	\$ 12.00*	\$ 12.60*
Monthly Usage Charge	\$ 0.00252/gallon of water used as determined by water meter**	\$0.00265/gallon of water used as determined by water meter**
Septic Tank and Portable Toilet Waste	\$32.47/load plus \$ 0.17160/gallon***	\$32.47/load plus \$0.17160gallon***
Gunnison County: Sewer Districts	\$0.00109 Per Gallon	\$0.00115 Per Gallon

Section 2. The rates, charges, and fees set forth herein shall be effective as of January 1, 2017, and thereafter.

**INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED** this 8th day of November, 2016, on first reading, and introduced, read, and adopted on second and final reading this 13th day of December, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

Published in full in the  
Gunnison Country Times  
on November 17, 2016.



## Memorandum

**To:** City Council  
**From:** Ben Cowan  
**Date:** 11/4/2016  
**Re:** Sales Tax License Fee

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### **Purpose:**

The City Code containing the schedule of sales tax license fees has not been modified since at least 1997. Since 20 years has elapsed since the last fee modification, the City staff proposes a fee increase. The current fee is so modest that the administrative cost of collecting fees for the second half of the year nearly exceeds the value of the fees to the City of Gunnison.

The staff recommendation is to remove the license fee from the City Code and adjust future fees by use of a resolution.

### **Action Requested:**

- 1) Introduction of Ordinance 14, Series 2016 and request to read the motion by Title only.
- 2) A motion to approve on first reading Ordinance 14, Series 2016.

### **Background:**

The current fee schedule for sales tax licenses is:

- |                                |                          |         |
|--------------------------------|--------------------------|---------|
| a) Annual Renewal              | <input type="checkbox"/> | \$10.50 |
| b) New Application (Jan – Jun) | <input type="checkbox"/> | \$10.50 |
| c) New Application (Jul – Dec) | <input type="checkbox"/> | \$5.50  |

State of Colorado Form DR 1002, which lists the license fees for self-collected home rule municipalities in Colorado is attached to this memo. License fees range from \$0 to \$100 in Crested Butte. While we don't want to place a barrier to making retail sales, especially with regard to those making occasional sales, there is a cost of maintaining the vendor records.

The staff proposes the following updated fee schedule, which is well within the range of reasonableness when comparing to other municipalities within the State.

- |                                |                          |         |
|--------------------------------|--------------------------|---------|
| a) Annual Renewal              | <input type="checkbox"/> | \$20.00 |
| b) New Application (Jan – Jun) | <input type="checkbox"/> | \$20.00 |
| c) New Application (Jul – Dec) | <input type="checkbox"/> | \$10.00 |
| d) Single Event                | <input type="checkbox"/> | \$10.00 |

The current code section is recommended to be amended as follows:

A. It shall be unlawful for any person to engage in the business of selling at retail, as the same is defined in this chapter, without first having obtained a license therefor, which license shall be granted and issued by the director of finance and shall be in force and effect until the thirty-first day of December of the year in which it is issued, unless sooner revoked. Such license shall be granted or renewed only upon application stating the name and address of the person desiring such a license, the name of such business and the location, including the street number of such business, and such other facts as the director of finance may require. It shall be the duty of each licensee on or before January 1st of each year during which this chapter remains in effect, to obtain a renewal thereof if the licensee remains in the retail business or liable to account for the tax herein provided, but nothing herein contained shall be construed to empower the director of finance to refuse such renewal except revocation for cause of licensee's prior license. ~~For each license issued a fee of \$10.00 shall be paid for each year or fraction thereof for which said license is renewed, together with an additional fee of \$0.50 for filing fee; provided, that only one half of said \$10.00 fee shall be charged on licenses issued after July 1st of any year. Such license fee may be amended from time to time by resolution as deemed necessary by the City Council of the City of Gunnison.~~

The 2017 budget anticipates the total revenue from Sales Tax licensure at \$9,314. Likely, this change will increase revenue to approximately \$17,500.

**Home Rule Cities For Which The State Does Not Collect Local Sales Tax**

City	Address	Phone Number	County in which City is Located (see p. 7)	City Sales Tax Rate	Service Fee Allowed	License Fee
Alamosa	PO Box 419, 300 Hunt Ave. Alamosa, CO 81101	719-589-2593	Alamosa	2% <sup>6</sup>	2% <sup>4</sup>	\$15.00
Arvada	8101 Ralston Rd. Arvada, CO 80002	720-898-7100	Adams, Jefferson	3.46%	3% <sup>4</sup>	0
Aspen	130 S. Galena St. Aspen, CO 81611	970-920-5043	Pitkin	2.4% 2.1% <sup>6</sup>	3.3% <sup>4,6</sup>	W
Aurora	15151 E Alameda Pkwy, 1st Floor Aurora, CO 80012	303-739-7800	Adams, Arapahoe Douglas	3.75%	0.5%	W
Avon	PO Box 975 Avon, CO 81620	970-748-4055	Eagle	4% <sup>5</sup>	0	0
Black Hawk <sup>3</sup>	PO Box 68 Black Hawk CO 80422	303-582-2283	Gilpin	5.5% 4% <sup>6</sup>	0	W
Boulder	300 Hunt Ave Boulder, CO 80306	303-441-3050	Boulder	3.86% 4.01% <sup>1</sup>	0	\$25.00
Breckenridge	PO Box 168 Breckenridge, CO 80424	970-453-2251	Summit	2.5%	0	W
Brighton	500 South 4th Ave. Brighton, CO 80601	303-655-2041	Adams, Weld	3.75%	3 1/3% <sup>4</sup>	\$15.00
Broomfield	One DesCombes Dr. Broomfield, CO 80020	303-464-5811	Broomfield	4.15%	3% <sup>4</sup>	0
Broomfield Flatiron Improvement District	One DesCombes Dr. Broomfield, CO 80020	303-464-5811	Broomfield	0.01%	0	0
Broomfield Arista Improvement District	One DesCombes Dr. Broomfield, CO 80020	303-464-5811	Broomfield	0.2%	0	0
Canon City	PO Box 1460 Canon City, CO 81215-1460	719-276-5252	Fremont	2%	3 1/3% <sup>4</sup>	\$20.00
Carbondale	511 Colorado Ave. Carbondale, CO 81623	970-510-1204	Garfield	3.5%	3 1/3% <sup>4</sup>	\$25.00
Castle Rock	100 North Wilcox Castle Rock, CO 80108	303-660-1397	Douglas	4%	3 1/3% <sup>4</sup>	\$10.00
Centennial	13133 E Arapahoe Rd. Centennial, CO 80112	303-325-8000	Arapahoe	2.5%	3% <sup>4</sup>	\$25.00
Central City	Box 249 Central City, CO 80427	303-582-5251	Gilpin	4%	3 1/3%	\$35.00
Cherry Hills Village	2450 E Quincy Cherry Hills Village, CO 80110	303-789-2541	Arapahoe	3% <sup>6</sup> 3.5%	2.5%	W
Colorado Springs	PO Box 1575 MC225 Colorado Springs, CO 80901	719-385-5903	El Paso	3.12%	0	W
Commerce City	7887 E 60th Ave. Commerce City, CO 80022-4199	303-289-3628	Adams	4.5% <sup>8</sup>	2% <sup>4</sup>	\$20.00
Cortez	210 E Main St. Cortez, CO 81321	970-564-3402	Montezuma	4.05%	1.3%	\$10.00
Crested Butte	PO Box 39, 507 Maroon Ave Crested Butte, CO 81224	970-349-5338	Gunnison	4.5%	1.5%	\$100.00
Dacono	512 Cherry Ave PO Box 186, Dacono, CO 80514	303-833-2317	Weld	3%	3 1/3% <sup>4</sup>	W
Delta	PO Box 19, 360 Main St. Delta, CO 81416-0019	970-874-7908	Delta	3%	0	\$10.00
Denver	201 W Colfax Ave. Denver, CO 80202	720-913-9400	Denver	3.65% 4% <sup>1</sup> 7.25% <sup>3</sup>	0	W
Durango	949 2nd Ave. Durango, CO 81301	970-375-5010	La Plata	3% <sup>1</sup>	2% <sup>4</sup>	\$35.00
Edgewater	2401 Sheridan Blvd. Edgewater, CO 80214	303-238-7803	Jefferson	3.5%	2% <sup>4</sup>	W

*(Continued on page 9)*

**Home Rule Cities For Which The State Does Not Collect Local Sales Tax (Continued)**

City	Address	Phone Number	County in which City is Located (see p. 7)	City Sales Tax Rate	Service Fee Allowed	License Fee
Englewood	1000 Englewood Pkwy. Englewood, CO 80110-2373	303-762-2409	Arapahoe	3.5%	0	\$25.00
Evans	1100 37th St. Evans, CO 80620	970-475-1109	Weld	3.5%	3 1/3% <sup>4</sup>	\$25.00
Federal Heights	2380 W 90th Ave. Federal Heights, CO 80260	303-428-3526	Adams	4%	0	\$15.00
Fort Collins	PO Box 580 Fort Collins, CO 80522-0580	970-221-6780	Larimer	3.85% 2.25% <sup>2</sup>	0	0
Frisco	PO Box 4100 Frisco, CO 80443	970-668-9127	Summit	2%	3 1/3% <sup>4</sup>	\$75.00
Glendale	950 S Birch St. Glendale, CO 80246	303-639-4706	Arapahoe	3.75%	0	W
Glenwood Springs	101 W 8th St. Glenwood Springs, CO 81601	970-384-6420	Garfield	3.7%	0	\$25.00
Golden	911 10th St. Golden, CO 80401	303-384-8000	Jefferson	3%	0	\$20.00
Grand Junction	250 N 5th St. Grand Junction, CO 81501	970-244-1521	Mesa	2.75%	3 1/3%	\$10.00
Greeley	1000 10th St. Greeley, CO 80631	970-350-9733	Weld	3.46% <sup>2</sup> 4.11%	0	0
Greenwood Village	6060 S Quebec St. Greenwood Village, CO 80111-4591	303-486-8299	Arapahoe	3%	0	\$10.00
<b>Gunnison</b>	<b>PO Box 239 Gunnison, CO 81230</b>	<b>970-641-8162</b>	<b>Gunnison</b>	<b>4%</b>	<b>4%</b>	<b>\$5.50 \$10.50</b>
Gypsum	PO Box 130 Gypsum, CO 81637	970-524-1753	Eagle	3% 3% <sup>6</sup>	3 1/3%	W
Lafayette	1290 S Public Rd. Lafayette, CO 80026	303-665-5588 X3314	Boulder	3.5%	2.5% <sup>4</sup>	0
La Junta	PO Box 489 La Junta, CO 81050	719-384-5991	Otero	3%	3%	0
Lakewood	480 S Allison Pkwy. Lakewood, CO 80226-3127	303-987-7630	Jefferson	3% <sup>5</sup>	0	\$15.00
Lamar	102 E Parmenter St. Lamar, CO 81052	719-336-1370	Prowers	3%	3 1/3% <sup>4</sup>	\$10.00
Larkspur	PO Box 310 Larkspur, CO 80118	303-681-2324	Douglas	4%	0	\$25.00
Littleton	2255 W Berry Ave. Littleton, CO 80120	303-795-3768	Arapahoe Douglas Jefferson	3%	2.5% <sup>4</sup>	0
Lone Tree	9220 Kimmer Dr, Ste 100 Lone Tree, CO 80124	303-708-1818	Douglas	1.8125%	0	\$10.00
Longmont	350 Kimbark St. Longmont, CO 80501	303-651-8672	Boulder	3.275%	3% <sup>4</sup>	\$25.00
Louisville	749 Main Louisville, CO 80027	303-335-4514	Boulder	3.5%	0	\$25.00
Loveland	500 E 3rd St., Ste 320 Loveland, CO 80537	970-962-2698	Larimer	3% <sup>5</sup>	2% <sup>4</sup>	\$20.00
Montrose	PO Box 790 Montrose, CO 81402	970-240-1400	Montrose	3.3%	1.33%	\$35.00
Mt. Crested Butte	PO Drawer 5800 Mt. Crested Butte, CO 81225-5800	970-349-6632	Gunnison	5% 3% <sup>6</sup>	3 1/3%	W
Mountain Village	455 Mountain Village Blvd, Ste A Mountain Village, CO 81435	970-369-6407	San Miguel	4.5%	3 1/3%	W
Northglenn	11701 Community Center Dr. Northglenn, CO 80233	303-450-8729	Adams, Weld	2% <sup>1</sup> 4% 3% <sup>2</sup>	1%	\$15.00

*(Continued on page 10)*

**Home Rule Cities For Which The State Does Not Collect Local Sales Tax (Continued)**

City	Address	Phone Number	County in which City is Located (see p. 7)	City Sales Tax Rate	Service Fee Allowed	License Fee
Parker	20120 E Mainstreet. Parker, CO 80138-7334	303-805-3228	Douglas	3%	3 1/3% <sup>4</sup>	\$20.00
Pueblo	PO Box 1427 Pueblo, CO 81002	719-553-2659	Pueblo	3.5%	0	\$50.00
Ridgway	PO Box 10 Ridgway, CO 81432-0010	970-626-5308	Ouray	3.6%	2 1/3%	\$25.00
Rifle	PO Box 1908 Rifle CO 81650	970-625-2121	Garfield	4.25%	0	\$12.00
Sheridan	4101 S Federal Sheridan, CO 80110	303-762-2200	Arapahoe	3.5%	0	\$10.00 \$215.00 <sup>7</sup> \$65.00 <sup>8</sup>
Silverthorne	PO Box 1309 Silverthorne, CO 80498	970-262-7300	Summit	2%	2 1/3% <sup>4</sup>	\$75.00
Snowmass Village	PO Box 5010 Snowmass Village, CO 81615	970-923-3796	Pitkin	3.5%	0	\$85.00
Steamboat Springs	PO Box 772869 Steamboat Springs, CO 80477-2869	970-871-8233	Routt	4.75%	0	\$25.00
Sterling	PO Box 4000 Sterling, CO 80751	970-522-9700	Logan	3%	0	0
Telluride	PO Box 397 Telluride, CO 81435	970-728-2152	San Miguel	2% <sup>1</sup> 4.5%	1.35%	W
Thornton	9500 Civic Center Dr. Thornton, CO 80229	303-538-7400	Adams	3.75%	3% <sup>4</sup>	0
Timnath	4800 Goodman St. Timnath, CO 80547	970-224-3211	Larimer	3%	3 1/3%	\$25.00
Vail	75 S Frontage Rd W Vail, CO 81657	970-479-2125	Eagle	4% 4% <sup>2</sup>	0	0
Westminster	4800 W 92nd Ave. Westminster, CO 80031	303-658-2065	Adams Jefferson	3.85%	0	0
Wheat Ridge	7500 W 29th Ave. Wheat Ridge, CO 80033-8001	303-235-2820	Jefferson	3%	2% <sup>4</sup>	\$20.00
Windsor	301 Walnut Windsor, CO 80550	970-674-2486	Larimer Weld	3.95% <sup>2</sup>	2.33% <sup>4</sup>	\$10.00 <sup>7,8</sup>
Winter Park	PO Box 3327 Winter Park, CO 80482	970-726-8081	Grand	7%	0	\$60.00
<b>Woodland Park</b>	PO Box 9045 Woodland Park, CO 80866-9045	719-687-9246	Teller	4.09% 1% <sup>6</sup>	0	\$50.00

**Footnotes for Home Rule Cities**

Direct contact with these home rule cities is suggested to receive up-to-date information concerning their tax rates, exemptions, license fees and procedures.

**Corrections or changes since July 1, 2016 in bold.**

- <sup>1</sup> Sales tax on food & liquor for immediate consumption.
- <sup>2</sup> Food for home consumption.
- <sup>3</sup> Automobile rentals for less than 30 days.
- <sup>4</sup> Cap at a certain amount.
- <sup>5</sup> Sales tax rate is reduced if purchases are made from certain areas subject to either a Public Improvement Fee (PIF) and/or Retail Sales Fee (RSF). All PIFs/RSFs imposed by home-rule cities are not listed in this publication. Contact the respective home-rule city for more details.
- <sup>6</sup> Use tax
- <sup>7</sup> Business license for businesses within city limits.
- <sup>8</sup> Business license for businesses outside city limits that do business within the city limits.
- <sup>W</sup> Contact the city directly.

**ORDINANCE NO. 14  
SERIES 2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, AMENDING TITLE 3 OF THE CITY OF GUNNISON MUNICIPAL CODE ESTABLISHING THE SALES TAX LICENSE FEE FOR BUSINESSES SELLING AT RETAIL**

**WHEREAS**, the City Council of the City of Gunnison has received and considered City staff and public input into the method of sales tax license fee amendments; and

**WHEREAS**, the City Council of the City of Gunnison deems it prudent to adopt the license fee schedule via resolution rather than ordinance.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, ORDAINS THAT:**

**Section 1. Authority.** The City Council hereby finds, determines, and declares that it has the power and authority to adopt this Article pursuant to the powers contained in the City of Gunnison Home Rule Charter;

**Section 2.** City of Gunnison Municipal Code, Title 3, Finance, Chapter 3.10, City Sales and Use Tax Code, Section 3.10.030 A., Licenses – Fee, is hereby repealed and reenacted to read as follows:

- A. It shall be unlawful for any person to engage in the business of selling at retail, as the same is defined in this chapter, without first having obtained a license therefor, which license shall be granted and issued by the director of finance and shall be in force and effect until the thirty-first day of December of the year in which it is issued, unless sooner revoked. Such license shall be granted or renewed only upon application stating the name and address of the person desiring such a license, the name of such business and the location, including the street number of such business, and such other facts as the director of finance may require. It shall be the duty of each licensee on or before January 1st of each year during which this chapter remains in effect, to obtain a renewal thereof if the licensee remains in the retail business or liable to account for the tax herein provided, but nothing herein contained shall be construed to empower the director of finance to refuse such renewal except revocation for cause of licensee's prior license. Such license fee may be amended from time to time by resolution of the City Council of the City of Gunnison.

**INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED** this 8th day of November, 2016, on first reading, and introduced, read, and adopted on second and final reading this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk

Published by title in the  
Gunnison Country Times Newspaper  
November 10, 2016



To: City Councilors  
CC: City Manager Russell Forrest  
From: City Clerk Gail Davidson  
Date: November 1, 2016  
RE: MEAN Board Appointments

Councilors:

Per Sections 18-2408 and 18-2438 of the City's Power Contract with the Municipal Energy Agency of Nebraska (MEAN), the City is required to appoint a representative and alternate representative to both the MEAN Board of Directors and MEAN Management Committee. The appointments are for three years. The City's appointments have lapsed and I had hoped to forestall the appointments until the new Public Works Director was selected but MEAN has requested the City make those appointments, by resolution, at this time.

Therefore, Resolution No. 18, Series 2016, appoints Electric Superintendent Will Dowis as the City's representative to both the MEAN Board of Directors and the MEAN Management Committee and City Manager Russell Forrest as the City alternate representative to the same boards. Will has been serving as the alternate representative on both of those boards, with the Public Works Director serving as the full representative. Once a new Public Works Director is on board and somewhat settled in, that person can then be appointed as the City alternate on those boards to replace the City Manager.

Please let me know if you have any questions.

Thank you,  
Gail Davidson, City Clerk

**RESOLUTION NO. 18  
SERIES 2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, APPOINTING A REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE MUNICIPAL ENERGY AGENCY OF NEBRASKA (MEAN) MANAGEMENT COMMITTEE AND TO THE MEAN BOARD OF DIRECTORS.**

**WHEREAS**, the City of Gunnison, State of Colorado, is a party to the Electrical Resource Pool Agreement; and

**WHEREAS**, pursuant to the terms of such Agreement, it is the responsibility of the City of Gunnison to designate a representative and alternate representative to the Municipal Energy Agency of Nebraska (MEAN) Management Committee and to the Municipal Energy Agency of Nebraska (MEAN) Board of Directors as provided for under the terms of said Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, THAT:**

Section 1. The City Council hereby appoints Electric Superintendent Will Dowis as the City representative to said MEAN Management Committee and to the MEAN Board of Directors and directs the City Clerk to give written notice to MEAN of said appointments.

Section 2. The City Council hereby appoints City Manager Russell Forrest as alternate representative to said MEAN Management Committee and MEAN Board of Directors and directs the City Clerk to give written notice to MEAN of said appointments.

**INTRODUCED, READ, PASSED, AND ADOPTED** at a regular meeting of the City Council of the City of Gunnison, Colorado, held this 8<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

(ATTEST)

\_\_\_\_\_  
City Clerk



November 4, 2016



## Memorandum

**To:** City Council  
**From:** Ben Cowan  
**Date:** 11/4/2016  
**Re:** Budget Update

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### **Purpose:**

This memo discusses some changes made to the budget, along with some follow-up regarding a few other topics as requested by the City Council.

### **Grants and Contracts for Service:**

Please find below a list of applications that were received by the October 31 deadline for the Continuing Challenge Grants and Contracts for Service programs.

The 2017 Proposed Budget includes \$191,418 to support this list of costs. The total of the amounts requested reaches \$255,910, so \$64,492 will need to be cut from requests to bring this cost center in line with the current budget proposal. This equates to about 25% more requests than can be accommodated in the budget.

Last year, I provided you with a worksheet with a column for each of you for your funding recommendations. Those amounts were then averaged to begin the discussion for reaching consensus for the amounts loaded in the budget.

The list includes 15 organizations highlighted in red that are either requesting additional funds or are new requests. If those organizations are allowed 5 minutes for a brief presentation, along with 2 minutes for questions from the Council, you would need an hour and 45 minutes during your November 15 meeting. Likely, the conversations regarding the Visitor Center, Gunnison Valley Regional Housing Authority, and Gunnison Arts Center will take a considerably longer amount of time.

For tonight's discussion, we would like to obtain Council input regarding:

- 1) the methodology you would like to use in selecting the funded applicants, and
- 2) which organizations you would like to be present during the November 15 Council meeting.

	2016	AMOUNT
Red denotes increased request amount	AMOUNT	REQUESTED
<b>OTHER</b>		
Challenge Grants	3,000	2,500
Youth Challenge Grants	1,000	1,000
Additional Contracts for Service	2,000	2,000
Gunnison County Mosquito Control	20,868	17,000
	<b>26,868</b>	<b>22,500</b>
<b>CONTINUING GRANTS</b>		
Car Show	1,000	500
Cattlemen's Days	7,500	7,500
Chamber Holidays	2,000	-
Gunnison River Festival	2,000	2,000
Gunnison Rotary (formerly Kiwanis) Fishing Tournament	750	750
	<b>13,250</b>	<b>10,750</b>
<b>CONTRACTS FOR SERVICE</b>		
Adult and Family Education Program	1,500	2,200
Colorado Water Workshop	1,000	-
GC Pioneer and Historical Society	5,000	5,000
Gunnison Chamber of Commerce	56,000	57,400
Gunnison Council for the Arts	25,000	30,000
Gunnison Country Food Pantry	5,000	5,000
Gunnison Nordic Club	1,000	2,700
Gunnison County Sources of Strength	-	10,000
GV Animal Welfare League	1,000	2,000
GV Regional Housing Authority	36,000	48,000
GVH-Foundation	1,800	3,000
Seasons Schoolhouse	-	5,860
Western State School of Business Internship Prgm	-	20,000
Tenderfoot CFDC	-	10,000
Out of the Darkness Walk	-	2,500
Project Hope of Gunnison Valley	1,500	2,000
Safe Ride	4,000	12,000
Six Points Evaluation and Training	2,500	5,000
Western State Marketing	10,000	-
	<b>151,300</b>	<b>222,660</b>
<b>TOTAL CONTRIBUTIONS</b>		
	<b>191,418</b>	<b>255,910</b>

**Budget Analytical Review (attached):**

To provide a level of comfort, I have included an analytical review for all line items that had a 10% change and amounted to a greater than \$10,000 change. These items include the various enhancement requests of a significant amount that were included in the Staff Proposed Budget that should correlate with the questions that Council had asked on October 18. I did not include accounts that were in the newly created Risk Management or Marijuana Mitigation Funds, capital projects that are already detailed in the proposed budget, or interfund transfers.

We will not go over these items in detail during the meeting, but please let me know if you have any questions.

**Budget Changes (attached):**

This packet includes spreadsheets demonstrating all the changes that have been made to the proposed budget since the presentation of the Staff Proposed Budget on October 11. Finance is continuing to monitor revenues and cost as the year progresses to assess whether other changes need to be incorporated.

Please note there is **\$199,681 remaining available for appropriations in the General Fund** in order to conform to the 33% minimum fund balance. These funds could be appropriated during 2017 for uses that are identified in the longer term strategic planning process that might include:

- 1) Implementation of a communications plan
- 2) Implementation of the housing plan
- 3) Facilities improvements based on the assessments
- 4) Main street improvements
- 5) Lazy K site development

We will not go over these items in detail during the meeting, but please let me know if you have any questions.

**Marijuana Mitigation Fund Creation:**

Based on your input, we have created a new Marijuana Mitigation Fund. This is a special revenue fund that will be used to account for the special marijuana sales taxes and associated uses. Since this revenue stream is both restricted for use by a ballot initiative and the use of funds generates a great deal of interest, we feel this presentation will be more transparent.

Total available dollars are anticipated to be **\$210,476** from taxes generated from 2015 through 2017. Below are the costs already discussed, which leaves \$106,540 as unassigned for any particular purpose.

MARIJUANA MITIGATION COSTS	2016	2017
<b>Transfer to General Fund</b>		
15th Officer Subsidy (above)	31,702	32,214
Additional Recreation Scholarships	6,298	11,500
Police Dept Educational Materials	1,000	1,000
Police Dept DARE Expenses	-	1,650
Police Dept Prevention Overtime		7,572
<b>Total Transfer to General Fund</b>	<b>39,000</b>	<b>53,936</b>
<b>Teen Programming</b>	<b>11,000</b>	
<b>Other Uses Yet to be Determined</b>		<b>106,540</b>
<b>Total Allowable Expenditures</b>	<b>50,000</b>	<b>160,476</b>

**Special Event Funding:**

City staff will be on hand to discuss your preliminary direction for establishment of criteria regarding which events the City participates in or sponsors, what level of funding is allocated, and when those events should be scheduled. Staff would propose scheduling a policy discussion in January to develop specific policy direction.

CITY OF GUNNISON  
ANALYTICAL REVIEW  
2017 BUDGET

FD	ACCT	OBJECT	DEPARTMENT/ FUND	DESCRIPTION	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE	\$ CHANGE	COMMENT
01		3111	General Fund Revenue	Nat'l Gas Franchise Tax	137,325	132,198	140,000	116,280	-16.94%	(23,720)	This revenue is based on 5% of gross gas sales, and that commodity cost is down significantly.
01		3208	General Fund Revenue	Comm. Dev. Permit/Lic.	85,845	45,907	30,608	45,900	49.96%	15,292	The 2016 budget was very conservative. This amount brings it closer in line with past history.
01		3301	General Fund Revenue	Federal Grants	-	4,267	-	443,844	0.00%	443,844	Anticipation of the receipt of two Federal Transportation Alternatives Grants for Highway 50 improvements.
01		3304	General Fund Revenue	Mineral Leasing	95,771	143,051	60,000	80,000	33.33%	20,000	This revenue is typically quite volatile. The amount is expected to be somewhat conservative.
01		3307	General Fund Revenue	Hwy User's Trust Fund	153,210	157,801	149,654	166,713	11.40%	17,059	This amount is based on an estimate provided by the Colorado Municipal League.
01		3410	General Fund Revenue	Phone Service Fees	-	-	-	14,075	0.00%	14,075	2017 is the first year phone costs will be allocated by number of telephone lines. IT will pay for all central phone costs and bill for use of the system.
01	4001	4330	City Council	Professional Svcs	3,479	-	500	100,500	20000.00%	100,000	This account includes a variety of new Council strategic priorities including \$50K for facility assessments, \$25K for a communications plan, and \$25K for housing implementation.
01	4004	4106	City Manager	Hlth Ins/WC/Othr Benefits	13,986	17,888	20,637	7,154	-65.33%	(13,483)	This account has changed due to a contractual arrangement with the new City Manager.
01	4004	4330	City Manager	Professional Svcs	-	519	500	40,500	8000.00%	40,000	This account includes \$40,000 for implementation of Managing for Results.
01	4005	4206	City Clerk	Election Supplies	6,000	9,542	-	15,000	0.00%	15,000	This account accounts for the bi-annual municipal election.
01	4006	4106	Finance	Hlth Ins/WC/Othr Benefits	36,369	46,733	54,932	75,200	36.90%	20,267	The City cannot control who does and doesn't take advantage of the health insurance packages.
01	4006	4401	Finance	Prop/Liab Ins Premium	44,898	49,003	51,051	61,804	21.06%	10,753	Costs for property and liability insurance are as yet unknown.
01	4007	4101	Information Technology	Wages-IT	-	49,407	77,367	87,633	13.27%	10,266	The IT Director was hired as an IT System Administrator initially in order to fit within the former budget for contractual service. The position is actually an IT Director.
01	4007	4320	Information Technology	Telephone/FAX Services	-	-	-	14,235	0.00%	14,235	2017 is the first year phone costs will be allocated by number of telephone lines. IT will pay for all central phone costs and bill for use of the system.
01	4007	4343	Information Technology	Software Support	-	-	-	34,104	0.00%	34,104	Various software support costs are included her, most significantly for the new Microsoft license agreement, which is new for 2017.
01	4007	4350	Information Technology	Othr Purchased Services	45,356	20,678	5,045	45,580	803.47%	40,535	This account includes the contribution for the Phase I DOLA Broadband Project.
01	4020	4401	Police Department	Prop/Liab Ins Premium	45,993	50,202	52,300	63,316	21.06%	11,016	Costs for property and liability insurance are as yet unknown.

FD	ACCT	OBJECT	DEPARTMENT/ FUND	DESCRIPTION	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE	\$ CHANGE	COMMENT
01	4032	4340	City Shop	Repair/Maintnc Services	422	1,118	600	13,410	2135.00%	12,810	Painting, door and roof repair of the City Shop are included in the 2017 budget.
01	4034	4421	Street & Alley Maintenance	Fleet Services	209,749	219,193	227,522	275,302	21.00%	47,780	Fleet costs were increased significantly in 2017 to support the purchase of a variety of shop costs including a tire balancer, waste oil burner and vehicle and equipment diagnostic software.
01	4035	4360	Street Improvements	Other Contracted Services	-	-	25,000	160,000	540.00%	135,000	This account will include the costs of the W Highway 50 gateway design project, supported 80% by a grant.
01	4035	9105	Street Improvements	Signs	5,821	5,330	5,000	53,000	960.00%	48,000	This account includes \$30,000 for wayfinding and \$18,000 for school crossings.
01	4035	9108	Street Improvements	Concrete	16,911	2,140	20,000	112,000	460.00%	92,000	\$92,000 is included to install sidewalk along Highway 135 on the Van Tuyl subdivision.
01	4035	9111	Street Improvements	Street Imprv/Overlay	627,774	622,079	655,000	1,051,805	60.58%	396,805	This account will include the costs to install two pedestrians crossings on Tomichi Ave, supported 80% by a grant.
01	4049	4106	Recreation Administration	Hlth Ins/WC/Othr Benefits	41,039	40,074	47,228	59,004	24.93%	11,775	The City cannot control who does and doesn't take advantage of the health insurance packages.
01	4050	4101	Recreation Programs	Wages-Recreation	82,517	68,390	73,000	88,695	21.50%	15,695	2017 is the first year where hours for rec program coaches and instructors were determined and placed in a wage scale, rather than simply a lump sum with no basis for the budgeted amount.
01	4051	4101	Parks	Wages-Parks	265,834	293,488	302,102	336,674	11.44%	34,573	This account includes a cost increase for gardening and maintenance of trails and restroom facilities, along with wage increases for full-time and part-time park staff.
01	4051	4106	Parks	Hlth Ins/WC/Othr Benefits	33,943	39,960	41,578	51,683	24.30%	10,105	The City cannot control who does and doesn't take advantage of the health insurance packages.
01	4051	4340	Parks	Repair/Mntce Svcs	956	999	1,000	16,000	1500.00%	15,000	Rather than consider random parking lot improvement projects, City staff elected to include \$15,000 to perform various annual maintenance services on parking lots in parks on a continuous basis.
04		3409	Fleet Revenue	Fleet Repair Services	108,643	113,430	117,740	142,467	21.00%	24,727	Fleet costs were increased significantly in 2017 to support the purchase of a variety of shop costs including a tire balancer, waste oil burner and vehicle and equipment diagnostic software.
04		3410	Fleet Revenue	Fleet Rental Services	243,648	254,613	264,288	319,789	21.00%	55,501	Fleet costs were increased significantly in 2017 to support the purchase of a variety of shop costs including a tire balancer, waste oil burner and vehicle and equipment diagnostic software.
05		3701	Firemen's Pension Revenue	Interest on Investments	16,835	6,558	16,000	6,000	-62.50%	(10,000)	With interest rates so low, this budget has been adjusted to reflect anticipated lower returns due to poorly performing bond purchases.
20	4201	4810	Electric	Bad Debt Write Off	12,869	10,053	12,000	2,000	-83.33%	(10,000)	The new collection agency is much more successful in collection past due amounts by reducing state income tax refunds.
20	4202	4106	Electric	Hlth Ins/WC/Othr Benefits	28,594	28,268	60,656	47,660	-21.43%	(12,996)	The City cannot control who does and doesn't take advantage of the health insurance packages.
25		3416	Water	Water Sales	523,330	536,609	556,057	636,057	14.39%	80,000	This is based on the proposed \$3 per meter base charge increase.
25		3902	Water	Capital Investment Fees	19,500	42,500	15,000	27,500	83.33%	12,500	This estimate is still believed to be conservative, but is brought in line with historical figures.
25	4202	4330	Water	Professional Svcs	28,910	7,488	10,000	41,500	315.00%	31,500	This account includes funds to support a facilities assessment and possible rate study.

FD	ACCT	OBJECT	DEPARTMENT/ FUND	DESCRIPTION	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE	\$ CHANGE	COMMENT
28		3304	Ditches	Mineral Leasing	61,231	95,367	40,000	60,000	50.00%	20,000	This revenue is typically quite volatile. The amount is expected to be somewhat conservative.
28	4160	4508	Ditches	Ditch-Maintenance/Repair	14,289	15,216	20,000	36,000	80.00%	16,000	This account includes the match for the river restoration project.
30		3902	Wastewater	Capital Investment Fees	66,400	137,000	34,000	44,000	29.41%	10,000	This estimate is still believed to be conservative, but is brought in line with historical figures.
30	4204	4350	Wastewater	Other Purchased Services	2,307	1,150	3,000	14,500	383.33%	11,500	This account includes funds to support a facilities assessment and possible rate study.
35	4203	4106	Refuse	Hlth Ins/WC/Othr Benefits	28,170	37,930	42,582	31,944	-24.98%	(10,638)	The City cannot control who does and doesn't take advantage of the health insurance packages.
35	4203	4350	Refuse	Other Purchased Services	15,315	23,405	25,000	35,000	40.00%	10,000	Since the City is the only government in the county collecting electronics on a regular basis, the recycling costs associated with collection of this material is increasing dramatically.
35	4203	4352	Refuse	Landfill Charges	93,024	93,871	100,000	130,000	30.00%	30,000	This is believed to be a conservative figure for landfill disposal fees, but it can vary since the rates are based on weight.
40		3313	Communications	Gunnison/Hinsdale ETSA	-	-	-	138,607	0.00%	138,607	This new account will more transparently reflect funding requests from he Communications Board to the Gunnison/Hinsdale Emergency Telephone Service Authority.
40		3430	Communications	Communications Svcs	648,891	645,407	698,649	611,145	-12.52%	(87,504)	Since a new line item was split off for E911 revenues, this account was reduced.
54		3320	Other Recreation Improvements	GOCO Grants	-	-	40,000	269,500	573.75%	229,500	This revenue is in anticipation of a grant to support the Char Mar Park improvements.

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>General Fund</b>	Beginning	2016 Projections		2017 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	3,932,557			7,861,697	8,630,747	3,163,507	36.65%
Adjust Accountant according to actual promotion					(12,714)		
Adjust cost allocation based on Finance changes					8,238		
Add TAP grant for W Highway 50 Design				128,000			
Adjust IT software support					1,880		
Remove North Entry Sign Project (until gateway design)					(45,000)		
Remove Western North Entry Sign match				(22,500)			
Adjust Utility Billing Clerk to actual offer					(17,005)		
Adjust Finance based on health insurance elections			9,651		10,854		
Create new marijuana mitigation fund							
Record 5% Special MJ tax in new fund		(60,000)		(60,000)			
Transfer to GF		39,000		53,936			
Remove Teen Programming			(5,000)		(11,000)		
Remove Marijuana Education					(11,000)		
Legion Park Restroom Overage			53,425				
Transfer from Other Rec Improvements		53,425					
City Manager Office Installation							
Furniture			2,000				
Computer			1,800				
Strategic plan consultant assistance			8,000				
PW Director recruitment			25,000				
PW Director/Engineer General Fund salary savings			(15,106)				
	-	32,425	79,770	99,436	(75,747)		
Ending Balances per current worksheets	3,932,557	32,425	79,770	7,961,133	8,555,000	3,291,345	38.47%
Minimum Reserve Percentage (of otherwise unreserved fund balance)			33.00%				
Minimum Reserve Amount (of otherwise unreserved fund balance)			<b>2,823,150</b>				
Remaining Available for Appropriations			<b>\$ 199,681</b>				

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Marijuana Mitigation</b>	Beginning	2016 Projections		2017 Budget		Fund		
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance		
Ending Balances per Staff Proposed Budget	0			0	0	0	#DIV/0!	
Set up new special revenue fund		110,296	50,000	100,180	97,936			
Ending Balances per current worksheets	0	110,296	50,000	100,180	97,936	62,540	63.86%	

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Electric</b>	Beginning	2016 Projections		2017 Budget		Fund		
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance		
Ending Balances per Staff Proposed Budget	909,365			5,913,900	5,898,696	924,569	15.67%	
Adjust cost allocation based on Finance changes					(2,691)			
	-	-	-	-	(2,691)			
Ending Balances per current worksheets	909,365	0	0	5,913,900	5,896,005	927,260	15.73%	

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Water</b>	Beginning	2016 Projections		2017 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	678,122			679,682	680,591	677,213	99.50%
Adjust cost allocation based on Finance changes					(1,353)		
Adjust budget based on actual jet vac truck purchase		35,000	36,750				
	-	35,000	36,750	-	(1,353)		
Ending Balances per current worksheets	678,122	35,000	36,750	679,682	679,238	676,816	99.64%

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Wastewater</b>	Beginning	2016 Projections		2017 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	1,111,207			1,139,343	1,396,394	854,156	61.17%
Adjust cost allocation based on Finance changes					(652)		
Adjust budget based on actual jet vac truck purchase		35,000	36,750				
	-	35,000	36,750	-	(652)		
Ending Balances per current worksheets	1,111,207	35,000	36,750	1,139,343	1,395,742	853,058	61.12%



**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Other Recreation Improvements</b>	Beginning	2016 Projections		2017 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	1,414,615			923,827	633,500	1,704,942	269.13%
Funds not required for North Entry Sign					(22,500)		
Char Mar Park Design Costs			6,000				
Transfer to General Fund for Legion Restroom Overage			53,425				
	-	-	59,425	-	(22,500)		
Ending Balances per 11/10 worksheets	1,414,615	0	59,425	923,827	611,000	1,668,017	273.00%

**CITY OF GUNNISON  
2017 BUDGET CHANGES**

<b>Fleet Maintenance</b>	Beginning	2016 Projections		2017 Budget		Fund	
	Fund Bal.	Revenues	Expenses	Revenues	Expenses	Balance	
Ending Balances per Staff Proposed Budget	55,879			709,891	721,835	43,935	6.09%
Adjust cost allocation based on Finance changes					(404)		
	-	-	-	-	(404)		
Ending Balances per current worksheets	55,879	0	0	709,891	721,431	44,339	6.15%

## City Manager Update

November 8, 2016

### A. Colorado Association of Ski Towns (CAST)

Mayor Richard Hagan, Councilman Matt Schwartz, and Russell Forrest attended the Colorado Association of Ski Towns in Pagosa Springs on October 27<sup>th</sup> and 28<sup>th</sup>. This meeting I believe highlighted how Mountain Communities whether at the base of a ski area or 30 miles away have many of the same issues. I would invite Mayor Hagan and Councilman Schwartz to share their thoughts on joining CAST. The cost of membership is \$1,832. In addition, there are 4 meetings annually in different mountain towns and an additional meeting at the annual CML meeting in June for a total of 5 meetings. The March meeting is typically an event in Denver which includes west slope State Senators and Representatives and has often had participation by the Governor and or other prominent State and/or Federal officials. An additional cost to be budgeted for would be hotels and meals for CAST meetings. Most communities will send one Council member and the City Manager to CAST meetings. I would estimate that to be no more than \$1400. The total budget cost for joining CAST is estimated at \$3312. Would council like to join CAST and include funding in the 2017 budget for membership and travel?

### B. IOOF Park: Please see the following email from Andie Ruggera. I would agree with her assessment and suggest that we remove this Kiosk. IOOF Park would also be a very good starting point for creating an improved wayfinding system which is now a strategic result.

The existing downtown directory sign that is placed in the IOOF Park is in poor condition and I feel should it be taken down for the several reasons. First, the map in the Directory Sign that was first placed downtown approximately five years ago is obsolete. Most individuals, whether they are local or tourists, rely on smart phones to find the type of business (and address) they are looking for. Additionally, businesses are often moving from one location to another or a new business comes in, etc. and keeping the map current is a challenge.

Second, the condition of the sign, specifically the plexiglass face looks bad. A couple years ago, it was vandalized with a permanent marker and scratched up. The liquid that was used to get rid of the markings left a cloudy appearance in the middle of the plexiglass. The sign construction also allows moisture to get inside the case which makes the map bleed and wrinkle, thus looking pretty bad fairly quickly.

Lastly, there have been discussions regarding new wayfinding signage that is tied into the whole valley. Funding is proposed in the 2017 budget for wayfinding signage that would most likely be placed in the IOOF Park. The existing sign would not accommodate the signage that is being contemplated.

Thank you,

Andie Ruggera

**C. Departmental Reports**

Department heads prepare monthly reports on activity in their Departments. In addition, Departments provide a twice annual “in person” update to the City Council. An observation has been that the monthly update may not be needed by Council. However, the bi-annual update is a more meaningful way to provide Council with an update on progress, challenges, and achievements associated with a Department. I would like to align and focus future updates on Strategic Results and metrics Departments will be creating in the future. Staff would like to ensure that time invested in reporting is useful and timely for Council. Would Council like to continue the biannual reports but discontinue monthly reports from Departments?

**D. Other**

The City Manager may also have other updates to provide since the packet was completed and transmitted to the City Council.

## Results/Project Update

The following tables are an update summary on Council Strategic Results (please recognize that this Strategic Plan is focused on the next 8-12 months), direction to staff, and other Capital Projects that may be of interest to the City Council and the community. The 2016 Strategic Plan can be found at: <http://www.gunnisonco.gov/City%20Clerk/2016.strategic.plan.pdf> .

Council Strategic Results			
Priority Area	Result	Point of Contact	Update/Next Step
<b>Infrastructure</b>	By August 30, 2017 all major (utility infrastructure, roads, buildings, rolling stock) City assets are inventoried and assessed, including a schedule and cost for maintenance and replacement.	Public Works Director	Electric Assessment will be completed by the end of November.  We have budgeted for this action in 2017 and may have savings in the Sewer Fund to support an assessment prior to the end of 2016.
<b>Infrastructure</b>	By September 30, 2017 consumer rates and funding will be determined to support maintenance and/or replacement of City utilities, where appropriate.	Public Works Director	This will be a project for the new Public Works Director.
<b>Infrastructure</b>	By September 31, 2018 pedestrian safety on Tomichi will be enhanced as evidenced by: <ul style="list-style-type: none"> <li>• 90% Residents and visitors will report they feel mostly safe or very safe when crossing <b>controlled</b> intersections on Tomichi Avenue (this would require a survey to measure).</li> <li>• Residents and visitors will experience slower average speed rates on Tomichi Avenue (this will require traffic counts).</li> </ul>	Steve Westbay/ Public Works Director	CDOT Region 3 will award approximately \$3.8 million between fiscal years FY2018 and FY2020. CDOT's fiscal year begins in July and funding will probably become available in late August 2017. Since federal funding is allocated over 3 years, the city's project schedule may be affected by the amount of annual allocations – this will be a question for CDOT. The CDOT notification stated that the grant recipients will be contacted in the next couple of months to begin the process.
<b>Infrastructure</b>	By December 31, 2017 the Gunnison community will have an Housing Action Plan and Policy developed by the City and its partners to address housing issues in the City for the next 10 years, based on the 2016 Housing Needs Assessment.	<b>Russell Forrest</b>	Housing Assessment has been completed and is being reviewed by staff. Public meetings are being scheduled by the Housing Authority. City has budgeted for an action plan in 2017.

<b>Infrastructure</b>	By December 31, 2017, the Gunnison Community will experience abundant and affordable broadband service through the implementation of the Region 10 Broadband Project and cooperation with other entities. Furthermore, a plan will be developed in this time frame to create a plan for redundancy for the valley.	<b>Mike Lee</b>	City Council has authorized that engineering and design commence. We anticipate other local partners will determine whether funds are released within the month of October for design and engineering of the Region 10 Broadband system for the Gunnison Valley.
<b>Vibrant Economy</b>	By August 31, 2017, working in partnership with the business community and community stakeholders, the City will create a timely yet strategic set of recommendations to enhance the vitality and prosperity of the Main and Tomichi commercial area consistent with the City's brand.	<b>Russell Forrest</b>	Staff is hand delivering a letter to merchants to invite them to a conversation which would begin to develop a partnership with the business community.
<b>Vibrant Economy</b>	By December 31, 2017 residents and visitors will experience branded, wayfinding signage for navigating the community and surrounding areas and an updated trails plan for the City will be completed.	<b>Steve Westbay</b>	Funding is budgeted in the 2017 for this project.
<b>Community Engagement</b>	By May 30, 2017, residents will experience and the City will launch a two-way communications and engagement initiative through multi-pronged strategies, including but not limited to the City's website, social media, local media and in-person meetings.	<b>Russell Forrest</b>	RF is scheduling a Council item with a municipal communication professional(s) to provide information on what a successful communication program looks like and how to implement a program.
<b>Effective and Efficient City Government</b>	By May 30, 2017, residents will experience and the City will launch a two-way communications and engagement initiative through multi-pronged strategies, including but not limited to the City's website, social media, local media and in-person meetings.	<b>Russell Forrest</b>	Currently integrating Council Results into Departmental Business Plans. City is executing now on the new Strategic Plan. Departments will also be identifying key operational results to also be included in Departmental business plans. A metric or report card will then be developed by May 2017.

<b>Other Capital Projects of Interest</b>		
<b>Project</b>	<b>Point of Contact</b>	<b>Update/Next Steps</b>
Lazy K	Steve Westbay	A draft plan from University Colorado at Denver (School of Urban Design) has been submitted. City staff is conducting the initial review and providing comments to the UCD team. A presentation will be scheduled with Council prior to the completion of the 2017 budget.
Skate Park Lights	Dan Ampietro	Warranty information is complete, light activation via photo cell and push button cost is included in the scope. Lights are ordered. Project completion is scheduled for Nov 20 <sup>th</sup> .
Public Works Old City Shops	Greg Summers	See update mentioned above.
Ditch Trail & Trail to Dog Park	Steve Westbay and Greg Summers	A contractor has been selected to construct a fence along the segment trending north of HWY 50. The contractor will also improve three gate crossing located along the ditch toward Tomichi Heights. A ribbon cutting event occurred on October 13 <sup>th</sup> . Signage needs to be installed on the trail system. A strategic Council result is to create a wayfinding system for non-motorized activity. Additional improvements to the Dog Park are proposed in the 2017 budget.
Down town parking lot project	Steve Westbay	Closing occurred on October 8 <sup>th</sup> . A contract is signed for demolition and the demolition will occur in the next month. Improvements to the property to create a parking lot will occur in the summer of 2017.
Stop Sign Project	Greg Summers	Stop signs are being installed at intersections with yield signs or where there is no signage. This project will be complete by November 23 <sup>rd</sup> .
Legion Park Bathroom	Dan Ampietro	Bathroom has been demolished and the new bathroom will be installed by November 20 <sup>th</sup> and will be in service by the spring of 2017.
<b>Follow-up on Council Direction</b>		
<b>Task</b>	<b>Point of Contact</b>	<b>Update/Next Steps</b>
At the Council meeting on October 4 <sup>th</sup> staff was directed to evaluate free Wi-Fi service with other communities and discuss with IC Connex usage of Wi-Fi and if and how free Wi-Fi could be expanded.	Mike Lee	An initial discussion has already occurred with IC Connex. Staff anticipates that we can evaluate other community systems in the next 2-3 week and follow-up with Council in November.